



City of Columbia, Missouri

Meeting Minutes

Integrated Electric Resource and Master Plan Task Force

Thursday, October 25, 2018

6:00 PM

Regular

701 E Broadway
Conference Rooms 1A
& 1B

I. CALL TO ORDER

Ms. Rachel Hassani called the meeting to order at 6:04 p.m.

Staff: Ryan Williams, Assistant City Utilities Director of Water & Light; Sarah Talbert, Utility Financial Manager; Eric Worts, Engineering Supervisor; David Storvick, Engineering Manager; Christian Johanningmeier, Power Production Superintendent; Brandon Renaud, Energy Services Supervisor; Barb Buffaloe, Sustainability Manager; Lissie Wade, Water & Light Community Relations Specialist; Chris Kisch, Sr. Administrative Support Assistant

Present: 10 - Rachel Hassani, Thomas Hurley, Thomas Jensen, Detelina Marinova, Kim Fallis, Scott Fines, Robert Hasheider, Dick Parker, Robin Wenneker and Gregg Coffin

Absent: 4 - Scott Bell, Philip Fracica, Lincoln Brown and Carly Dibben

II. INTRODUCTIONS

Ms. Hassani did a round robin for introductions as it was a large group.

III. APPROVAL OF AGENDA

Agenda was approved as submitted with a motion by Mr. Dick Parker and a second by Mr. Scott Fines. Motion passed unanimously.

IV. APPROVAL OF MINUTES

The September 27, 2018 meeting minutes were approved as submitted with a motion by Mr. Dick Parker and a second by Ms. Kim Fallis. Motion passed unanimously.

Attachments: [Meeting Minutes Draft 09 27 18](#)

V. NEW BUSINESS

None

VI. OLD BUSINESS

a) Review Scope of Services for Request for Proposal/Qualifications

Mr. Williams began saying there were some substance changes from the last meeting.

He explained this was the Scope of Service and one consultant would not be responsible for the complete plan. Mr. Williams added the group would have the opportunity to have discussions with the consultant once the Request for Proposal (RFP) process was complete. The group reviewed the Integrated Resource Plan (IRP) portion. The members worked through the IRP making word changes and grammar changes within the plan. Mr. Williams noted the final document would go through the City's Legal Department and they would make any grammar corrections. After a thorough discussion of the IRP; items changed, added, and words changed the group approved the IRP portion. Next, the discussion moved to part two, the Master Plan. The group discussed MISO and their requirements. Mr. Parker stated the need to not cheat when it came to capacity and what MISO required to help meet real capacity needs. Mr. Hasheider asked if the Federal Energy Regulatory Commission (FERC) or North American Electric Reliability Corporation (NERC) had capacity requirements. He added those would need to be looked into as well. Mr. Williams explained capacity had a different definition and the Master Plan was looking at system capacity not load capacity. Ms. Hassani suggested leaving the item as written but removing the word MISO. Mr. Williams advised if there was a concern about MISO this could be revisited. Mr. Worts noted he had written this item as a projection and suggested removing "capacity requirements" and replacing with "load serving ability". The group then discussed number four coming to the agreement to add "NERC and other regulatory standards". The group discussed the expansion of the City of Columbia's transmission system. Mr. Jensen advised the group would need to be cognizant of cost. There was a thorough discussion regarding the transmission system, Mr. Williams suggested changing "transmission" to "regulatory requirement". The group agreed with that suggestion. Mr. Fines noted he felt it would be beneficial to discuss this with the consultant. Mr. Williams recommended keeping the item as it was and it could be removed if the cost became more expensive than projected. The group agreed. The group next discussed part three, Cost of Service Plan. The group began with number one. After a short discussion the group changed "rate structure" to "rate classes and structures". Ms. Hassani noted she felt the consultants presenting bids would understand rate structures. Mr. Jensen asked if it would be possible to review the Cost of Service (COS) plan at the November 12, 2018 meeting. Ms. Talbert advised it was very complex. Mr. Williams noted he felt it would be beneficial to the group but did not feel it could be done in a short timeframe. Mr. Jensen suggested during a lunch break. Mr. Williams advised that could be done. The group then discussed number two. Mr. Jensen advised he felt the word "methodology" should be focused on but felt good with the item itself. Ms. Talbert explained the consultant would look at that as a whole adding the group needed to look at it to ensure everything was appropriate. Mr. Fines asked if this was for financial requirements. Ms. Talbert confirmed it was. Ms. Hassani recommended having a ten year model. Mr. Williams advised there would be no issue in asking for a ten year model. The group approved items two through five. The group discussed item six. Mr. Fines stated this was dealing with

accounting. The group agreed. Mr. Williams stated the same “rate structure” terminology could be used here. The group agreed to remove the first two sentences and approved the item as re-written. Mr. Parker noted item six was more likely to be bid and accepted by a different firm. Mr. Williams suggested trying to address the debate on what the methodology used for addressing renewables. Mr. Parker stated it was an ongoing debate. Mr. Fines suggested it belonged in the IRP. Mr. Williams stated he felt it was in the correct location. Mr. Jensen advised he felt good with the wording. He added it could force a third party to track renewables. The group approved items seven through nine. The group then discussed the additional RFP items including contractor responsibilities, progress updates, team members, etc. Ms. Hassani requested this be presented before awarding any contract. Mr. Hasheider requested the City be notified with any consultant changes. Mr. Worts advised standard procedure was to receive that information. Ms. Talbert informed the group the COS would get bids for current rate structures compared to other utilities. Ms. Hassani thanked staff adding this was a good start. She asked Mr. Williams what the next step would be. Mr. Williams advised a draft letter from the group to Council for the COS. Ms. Hassani requested to review the previous IRP.

Mr. Scott Fines made a motion to cancel the December 17, 2018 meeting due to the Holidays with a second by Mr. Tom Jensen. Motion passed unanimously.

Mr. Scott Fines made a motion to approve the Master Plan Scope of Services as amended with a second by Ms. Robin Wenneker. Motion passed unanimously.

Ms. Fallis excused herself at 7:04 p.m.

Attachments: [Integrated Resource Plan RFP 2018 rev2](#)

b) Review Calendar and Timeline

The group reviewed the timeline calendar noting the November 12, 2018 meeting was added to replace the November 22, 2018 meeting.

Attachments: [RFP Timeline](#)

VII. CHAIRMAN'S REPORTS

None

VIII. GENERAL COMMENTS BY PUBLIC, MEMBERS AND STAFF

None

IX. NEXT MEETING DATE

November 12, 2018 at 6:00 p.m.

X. ADJOURNMENT

The meeting adjourned at 8:00 p.m.

Members of the public may attend any open meeting. For requests for accommodations related to disability, please call 573-874-CITY (573-874-2489) or email CITY@CoMo.gov. In order to assist staff in making the appropriate arrangements for your accommodation, please make your request as far in advance of the posted meeting date as possible.