#### VAN MATRE, HARRISON, HOLLIS, TAYLOR, ELLIOTT, AND HICKS, P.C.

A PROFESSIONAL CORPORATION

ATTORNEYS AND COUNSELORS AT LAW

1103 EAST BROADWAY POST OFFICE BOX 1017 COLUMBIA, MISSOURI 65201

CRAIG A. VAN MATRE (RETRICO)
THOMAS M. HARRISON
ROBERT N. HOLLIS
GARRETT S. TAYLOR
CASEY E. ELLIOTT
RICHARD B. HICKS

(573) 874-7777 FAX: (573) 875-0017 E-Mail robert@yanmatre.com

BRIAN R. HAJICEK JOSHUA J. SIEG

EVERETT S. VAN MATRE (1922-1998)

May 23, 2019

Sheela Amin, City Clerk
City of Columbia
701 E. Broadway
Columbia, MO 65201
Via First Class U.S. Mail
Via E-mail: skamin@gocolumbiamo.com

MO Department of Economic Development 301 W. High Street P.O. Box 1157 Jefferson City, MO 65102 Via First Class U.S. Mail Via E-mail: ecodev@ded.mo.go

Re:

Report Required by Section 67.1471 RSMo. for the North 763 Community Improvement District

Dear Ms. Amin and MO Department of Economic Development:

This law firm represents the North 763 Community Improvement District (the "District"). As required by Section 67.1471 RSMo., this report states the services provided by the District; revenues collected Thirty-Three Thousand Six Hundred Forty Five Dollars and 58/100 (\$33,645.58); expenditures disbursed Twenty-Six Thousand Seven Hundred Thirty Eight Dollars and 90/100 (\$26,738.90). Copies of written resolutions approved by the Board during the applicable fiscal year are attached. The applicable fiscal year for this report is Fiscal Year 2018, which ran from October 1, 2017, through September 30, 2018.

In accordance with Section 67.1471.4 RSMo., the District understands that the City of Columbia will retain this report as part of the official records of the City of Columbia and will cause this report to be spread upon the records of the City Council of the City of Columbia.

Thank you for your attention to this matter.

Very truly yours,

VANMATRE, HARRISON, HOLLIS, TAYLOR, ELLIOTT, and Hicks, P.C.

By:

Bobert N. Hollis

RNH/jjs

A RESOLUTION ADOPTING AND RATIFYING A BUDGET FOR THE DISTRICT'S FISCAL YEAR BEGINNING ON OCTOBER 1, 2017, AND ENDING ON SEPTEMBER 30, 2018

WHEREAS, Section 67.1471.2 of the Revised Statutes of Missouri, as amended, requires the District to prepare an annual budget; and

WHEREAS, the Board of Directors desires to establish and ratify both an operating budget and a capital budget for said fiscal year; and

WHEREAS, pursuant to Section 67.1471.2 of the Revised Statues of Missouri the City Council of the City of Columbia was provided with and had the right to review said budget and to comment upon same no later than sixty (60) days prior to the first day of the relevant fiscal year.

## NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE NORTH 763 COMMUNITY IMPROVEMENT DISTRICT AS FOLLOWS:

- 1. The Board of Directors of the North 763 Community Improvement District (the "District") hereby adopts and ratifies the District's annual operating and capital budgets (the "Budget") for the fiscal year beginning on October 1, 2017, and ending on September 30, 2018, ("Fiscal Year 2018"). A copy of the budget is attached hereto as Exhibit A and incorporated fully herein.
- 2. The amounts set forth on the Budget are hereby and shall be hereby appropriated for the purposes described in the Budget for Fiscal Year 2018.
- 3. This resolution shall be in full force and effect from and after its passage by the Board of Directors of the District.

Passed this 1<sup>st</sup> day of February, 2018.

Roger Moser, Chairman of the Board of Directors

Attest:

Meran Steen, Secretary of the Board of Directors

#### **EXHIBIT A**

#### BUDGET OF THE NORTH 763 COMMUNITY IMPROVEMENT DISTRICT FISCAL YEAR ENDING SEPTEMBER 30, 2018

North 763 CID

Schedule of Revenues, Expenditures, and Changes in Fund Balance
Operating Fund - Budget and Actual (Non-GAAP Budgetary Cash Basis)
For the Period October 1, 2017 to September 30, 2018

	Budgeted Amounts Original As of			As of Actual		ctual (under) udget		
Revenue:								
Sales Tax Revenues	5	33.646	S		5	- 7	5	
Miscellaneous						-		-
Total Revenues		33,646						
Expenditures.								
Current:								
Direct administration expense	5	1,200	5	-	5	20	5	40
Insurance		1,410				50		9.5
Professional fees		6,230		-		- 43		-
Debt Service		25,386				50		20
Property Maintenance								
Total Expenditures	5	34.246	S	850	5	20	5	-
Excess of Revenues over Expenditures	s	(600)	5		s	#3	5	
Fund Balance - October 1, 2017		20,600		e encirco				
Fund Balance - September 30, 2018	5	20,000	5		5	20	5	- 63

#### A RESOLUTION AUTHORIZING THE ESTABLISHMENT OF A BANK ACCOUNT WITH CALLAWAY BANK IN WHICH TO DEPOSIT AND WITHDRAW FUNDS FOR THE DISTRICT'S PURPOSES

WHEREAS, the North 763 Community Improvement Development District (the "District"), which was formed on December 15, 2008, by Ordinance No. 020153 of the City Council of the City of Columbia, Missouri, is a political subdivision of the State of Missouri and is transacting business and exercising powers granted pursuant to the Community Improvement District Act, Sections 67.1401 through 67.1571, RSMo ("CID Act"); and

WHEREAS, Section 67.1461 of the Act authorizes the District to perform all functions incident to the administration of the District; and

WHEREAS, the Board of Directors of the District hereby finds and determines that it is necessary and desirable that the District deposit and withdraw funds from an account with a financial institution in order to effect its purposes as specified in the CID Act, its By-Laws, and its Resolutions.

## NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE NORTH 763 COMMUNITY IMPROVEMENT DISTRICT, AS FOLLOWS:

- 1. The Board of Directors hereby authorize the creation of a bank account (checking, money market, and savings accounts) for depositing and withdrawing the District's funds at Callaway Bank (the "Bank"), and authorizes and directs the officers, agents and attorneys of the District to execute all documents and take such necessary steps as they deem necessary and advisable in order to carry out and perform the purposes of this Resolution and to perform the obligations imposed upon the District as a result thereof and ratifies all such steps taken thus far.
- 2. The Bank is designated as a depository of funds of the District subject to such terms, conditions, rules, and regulations of said Bank from time to time in effect governing commercial accounts.
- 3. Any funds of the District deposited with said Bank are subject to withdrawal by checks, drafts, or other instruments or orders for payment of money when signed, drawn, made, or accepted on behalf of the District by any two of the following officers and employees, to-wit:

#### Names of Authorized Signatories

Roger Moser Kimberly Barnes Megan Steen Robert Walters Ryan Vossen

- 4. Notwithstanding the foregoing, the Bank shall not be responsible if only one of the above-named persons signs any check presented for payment and the Bank is authorized to pay any instrument referred to above and charge the District's account, without any duty of inquiry as to the circumstances of issuance or of disposition of the proceeds, even if payable to cash or to the individual order of any person authorized to sign, and even if signed by only one person.
- 5. Any officer or agent of the District is authorized to endorse for deposit or negotiation or for cash any and all checks, drafts, or other instruments or orders for the payment of money belonging either to a company into the possession of this association and to deposit, negotiate, or reduce to cash any such instrument so signed or endorsed, as well as to deduct from and receive cash back out of any deposit. Endorsements may be written or stamped endorsements of this association without designation of the person making the endorsement.
- 6. The Bank is authorized and directed to honor any authorization for the transfer of funds between different accounts of the District whether oral, by phone, or electronic means without injury as to the circumstances thereto.
- 7. The Secretary is authorized to certify to the Bank the names of the present officers of the District and other persons authorized to sign for it together with specimens of their signature; and in case of any change, the fact of such change and the name of any new authorized person to have the same force and effect as if said person was named in the foregoing resolutions.
- 8. This Resolution shall take effect and be in full force immediately after its adoption by the Board of Directors of the District.

PASSED this 1<sup>st</sup> day of February, 2018.

Moser, Chairman of the Board of Directors

(SEA¥)

Megan Steen, Secretary of the Board of Directors

G Robert North 763 CID Meeting Docs/February 1 2018 Meeting Resolution No 2018-3 authorizing bankaccount and signers doc

A RESOLUTION OF THE NORTH 763 COMMUNITY IMPROVEMENT DISTRICT APPROVING MINUTES OF THE BOARD OF DIRECTORS MEETING HELD JULY 26, 2017

## BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE NORTH 763 COMMUNITY IMPROVEMENT DISTRICT AS FOLLOWS:

The North 763 Community Improvement District (the "District") hereby approves of the meeting minutes for the meeting of the Directors held July 26, 2017.

Passed this 1<sup>st</sup> day of February, 2018.

Roger Moser, Chairman of the Board of Directors

Attest:

Megan Steen, Secretary of the Board of Directors

## EXHIBIT A TO RESOLUTION NO. 2018-3

July 26, 2017, Meeting Minutes

## MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF THE NORTH 763 COMMUNITY IMPROVEMENT DISTRICT

The meeting of the Board of Directors of the North 763 Community Improvement District (the "District") was held on July 26, 2017, at 3:30 p.m. at the offices of Van Matre, Harrison, Hollis, Taylor, and Elliott, P.C., 1103 East Broadway, Columbia, Missouri 65201.

The following persons were present or absent at the meeting as follows:

<u>Name</u>	Present/Absent
Robert Walters, Director	Present
Mike Imhoff, Director	Present
Kim Barnes, Director	Present Via Conference Call
Roger Moser, Director	Present
Megan Steen, Director	Present Via Conference Call Left Meeting at 3:47 p.m.

Also present by invitation were Robert N. Hollis, Van Matre, Harrison, Hollis, Taylor, and Elliott, P.C., 1103 East Broadway, Columbia, Missouri, legal counsel to the District. Mr. Hollis displayed to the Directors copies of the official notice of this meeting which was posted on the bulletin board of the City of Columbia, 701 E. Broadway, Columbia, Missouri on July 25, 2017, at 3:02 p.m. and thus more than twenty-four (24) hours in advance of this meeting of the Directors. A copy of said notice was ordered appended to these minutes.

The Chairman exhibited to the Directors their waiver of notice of this meeting of the Directors. Whereupon, it was unanimously resolved that a copy of each such waiver by the Directors of notice of this meeting be appended to and made a part of the minutes of this meeting. The Chairman then distributed to the members of the Board of Directors an agenda for the meeting.

#### Approving April 26, 2017, Meeting Minutes

The Chairman then presented to the Board of Directors a copy of the minutes from the Board of Directors meeting on April 26, 2017. After consideration and discussion by the Board of Directors, a motion was made by Robert Walters to approve Resolution No. 2017-11 entitled as follows:

# A RESOLUTION OF THE NORTH 763 COMMUNITY IMPROVEMENT DISTRICT APPROVING MINUTES OF THE BOARD OF DIRECTORS MEETING HELD APRIL 26, 2017

The motion was seconded by Roger Moser. The question of the passage of said Resolution was put to a roll call vote, the vote thereon being as follows:

Aye: Mike Imhoff, Kim Barnes, Roger Moser, Robert Walters, Megan Steen

Nay: None

The Chairman declared that Resolution No. 2017-11 had been duly passed.

#### Payment of Transportation Project and District Administrative Costs

The Chairman presented to the Board of Directors a proposal to authorize payment of transportation project and district administrative costs. After consideration and discussion by the Board of Directors, a motion was made by Kim Barnes to approve Resolution No. 2017-12 entitled as follows:

A RESOLUTION OF THE NORTH 763 COMMUNITY IMPROVEMENT DISTRICT AUTHORIZING THE PAYMENT OF COMMUNITY IMPROVEMENT PROJECT COSTS INCURRED BY THE DISTRICT TO DATE

The motion was seconded by Robert Walters. The question of the passage of said Resolution was put to a roll call vote, the vote thereon being as follows:

Aye: Mike Imhoff, Kim Barnes, Roger Moser, Robert Walters, Megan Steen

Nay: None

The Chairman declared that Resolution No. 2017-12 had been duly passed.

### Discussion of General Status of the District

The Chairman then led a discussion of the general status of the District.

#### **Establish Next Board of Directors' Meeting**

The Chairman next requested that the Directors set the next meeting of the Board of Directors on November 8, 2017, at 3:30 p.m. After discussion by the Board of Directors, a motion was made by Robert Walters to approve Resolution No. 2017-13 entitled as follows:

## A RESOLUTION OF THE NORTH 763 COMMUNITY IMPROVEMENT DISTRICT ESTABLISHING THE NEXT BOARD OF DIRECTORS' MEETING

The motion was seconded by Kim Barnes. The question of the passage of said Resolution was put to a roll call vote, the vote thereon being as follows:

Aye: Mike Imhoff, Kim Barnes, Roger Moser, Robert Walters,

	Nay:	None	
	The Cl	nairman declared that Resoluti	on No. 2017-13 had been duly passed.
	and Ro		come before the Board of Directors, Mike Imhoff on to adjourn and the Directors present unanimously
			Kim Barnes, Secretary of the Board of Directors of the North 763 Community Improvement District
Approv	ved:		
Robert	Walter	s, Chairman	

A RESOLUTION OF THE NORTH 763 COMMUNITY IMPROVEMENT DISTRICT APPROVING THE NOMINATION AND ELECTION OF A NEW MEMBER TO THE BOARD OF DIRECTORS AND REQUESTING THAT THE MAYOR OF THE CITY OF COLUMBIA, MISSOURI, APPOINT RYAN VOSSEN AS SUCCESSOR DIRECTOR TO MIKE IMHOFF

### BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE NORTH 763 COMMUNITY IMPROVEMENT DISTRICT AS FOLLOWS:

WHEREAS, the North 763 Community Improvement District (the "District"), which was formed on December 15, 2008, by Special Ordinance No. 020153 of the City Council of the City of Columbia, Missouri, is a political subdivision of the State of Missouri and is transacting business and exercising powers granted pursuant to the Community Improvement District Act, Sections 67.1401 through 67.1571, RSMo. ("CID Act"); and

WHEREAS, under the Act, the above-referenced ordinance reserves unto the Mayor of the City of Columbia the power to appoint a successor Director with confirmation by the City Council to serve as a member of the Board of Directors of the District; and

WHEREAS, it is necessary for the Mayor of the City of Columbia, Missouri, to appoint a replacement (successor) Director for Mr. Imhoff; and

WHEREAS, the Board of Directors recommends to the Mayor of the City of Columbia, Missouri, that Ryan Vossen, an individual legally authorized to represent an owner of a fee interest in property within the District, be appointed as a successor Director of the Board of Directors of the North 763 Community Improvement District.

## NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE NORTH 763 COMMUNITY IMPROVEMENT DISTRICT, AS FOLLOWS:

1.	The District hereby	approves the nor	nination and	election o	of interim	director	Ryan
Vossen to	succeed Mike Imhoff fo	r a term ending ir	n n				

- 2. The District hereby requests that the Mayor of the City of Columbia, Missouri, appoint Ryan Vossen as a member of the District.
- 3. The Chairman is authorized to communicate the fact and contents of this Resolution to the Mayor the City of Columbia and to the City Attorney and City Clerk of the City of Columbia as soon as possible hereafter.

4. This resolution shall be in full force and effect from and after its passage by the Board of Directors.

Passed this 1<sup>st</sup> day of February, 2018.

Roger Moser, Chairman of the Board of Directors

Attest:

Megan Steen, Secretary of the Board of Directors

#### **CERTIFICATE**

I, the undersigned, hereby certify that the above and foregoing is a true and correct copy of the Resolution of the North 763 Community Improvement District, passed by the Board of Directors on February 1, 2018, as the same appears of record in my office, and that said Resolution has not been modified, amended or repealed and is in full force and effect as of this date.

DATED: February 1, 2018.

#### VAN MATRE, HARRISON, HOLLIS, TAYLOR, ELLIOTT, AND HICKS, P.C.

A PROFESSIONAL CORPORATION

ATTORNEYS AND COUNSELORS AT LAW

1103 EAST BROADWAY POST OFFICE BOX 1017 COLUMBIA, MISSOURI 65201

(573) 874-7777 FAX: (573) 875-0017 E-Matt. <u>enbert@vanmatre.com</u>

BRIAN R. HAJICEN

EVERETT S. VAN MATRE (1922-1998)

February 13, 2018

Mayor Brian Treece c/o Sheela Amin, City Clerk City of Columbia 701 E. Broadway P.O. Box 6015 Columbia, MO 65205

North 763 Community Improvement District

Dear Mayor Treece:

Re:

CRAIG A. VAN MATRE SUTDATE

THOMAS M. HARRISON

ROBERT N. HOLLIS

CASEY E. ELLIOTT RICHARD B. HICKS

GARRETT S. TAYLOR

I represent the North 763 Community Improvement District (the "District") as attorney for the District. Mike Imholf served for several years as one of the members of the Board of Directors (the "Board") of the District and acted as our Chairman. As a director, Mike represented The Callaway Bank, which is a land owner in the District. Unfortunately, I must regretfully announce that Mike passed away recently. The Board and our community lost a beloved and valuable member in Mike.

On behalf of and at the direction of the District following the passage of a resolution at a duly called meeting of the Board, I respectfully request that you appoint Ryan Vossen as a successor for the remainder of Mike's term. Mr. Vossen is a Credit Officer with The Callaway Bank, and, as such, is a logical and appropriate replacement director for the vacant position.

I appreciate your assistance in this matter, and please feel free to contact me at (573) 874-7777, or by e-mail at robert@vanmatre.com, if you need additional information.

Sincerely,

Van Matre, Harrison, Hollis, Taylor, Elliott,

and Hicks, P.C.

By:

Robert N. Hollis



#### City of Columbia, Missouri

#### **Meeting Minutes**

#### **City Council**

Monday, February 19, 2018 7:00 PM

Regular

Council Chamber Columbia City Hall 701 E. Broadway

#### I. INTRODUCTION

The City Council of the City of Columbia, Missouri met for a regular meeting at 7:00 p.m. on Monday, February 19, 2018, in the Council Chamber of the City of Columbia, Missouri. The recitation of the Pledge of Allegiance was led by Boy Scout Troop 4, and the roll was taken with the following results: Council Members TRAPP, SKALA, THOMAS, PITZER, PETERS, TREECE, and RUFFIN were present. The City Manager, City Counselor, City Clerk, and various Department Heads and staff members were also present.

The minutes of the regular meeting of January 16, 2018 were approved unanimously by voice vote on a motion by Mr. Skala and a second by Ms. Peters.

Ms. Amin explained the minutes from the February 5, 2018 meeting were not yet complete.

Mayor Treece explained there had been a request by a citizen to remove B34-18 from the consent agenda to old business.

Mr. Thomas asked that R21-18 be moved from the consent agenda to new business.

The agenda, including the consent agenda with B34-18 being moved to old business and R21-18 being moved to new business, was approved unanimously by voice vote on a motion by Mayor Treece and a second by Mr. Skala.

#### II. SPECIAL ITEMS

None.

#### III. APPOINTMENTS TO BOARDS AND COMMISSIONS

BC2-18

Board and Commission Applicants.

Upon receiving the majority vote of the Council, the following individuals were appointed to the following Boards and Commissions.

#### COLUMBIA COMMUNITY DEVELOPMENT COMMISSION

Dibben, Carly, 1803 Stanford Drive, Ward 4, Term to expire November 1, 2018

#### **COMMISSION ON CULTURAL AFFAIRS**

Moore Wendy, 14B E. Burnam Road, Ward 5, Term to expire October 31, 2020

#### **COMMISSION ON HUMAN RIGHTS**

Jones, Brian, 2305 Longwood Drive, Ward 5, Term to expire March 1, 2021 Kilgore, Randall, 804 Fairway Drive, Ward 3, Term to expire March 1, 2021

#### PERSONNEL ADVISORY BOARD

Magill, Jason, 1209 Cunningham Road, Ward 4, Term to expire September 30, 2018

City Council	Meeting Minutes	February 19, 2018
B49-18	Authorizing a right of use license permit with Spring Creek Hom Association of Boone County for installation and maintenance o neighborhood identification sign within portions of the Vawter So and Foxcreek Way rights-of-way.	f a private
B50-18	Authorizing construction of the FY 2018 sanitary sewer main an rehabilitation project; calling for bids through the Purchasing Div	
B51-18	Accepting conveyances for sewer, drainage and utility, and temposes; accepting Stormwater Management/BMI Covenants.	
B52-18	Accepting conveyances for utility, water utility, electric utility and underground electric utility purposes.	I
B53-18	Accepting a donation from Central Bank of Boone County, Missa 2018 Fair Housing and Lending Seminar; appropriating funds.	ouri for the
B54-18	Authorizing an agreement with Boone County, Missouri for anim services.	al control
B55-18	Authorizing an agreement with Boone County, Missouri for publi services.	c health
B56-18	Appropriating funds to offset expenses for Columbia Values Divided Celebration activities.	ersity
X. REPORTS		
REP13-18	Correspondence from the North 763 Community Improvement C (CID) regarding CID board membership.	District
	Mayor Treece appointed Ryan Vossen for the remainder of Mike Imho if there was any objection by the Council. No one objected.	ff's term and asked
REP14-18	Vision Commission Ordinance Change.  Mr. Skala understood a draft ordinance would be brought to Council stated that was served. He asked if it was the desire of Council.	
REP15-18	stated that was correct. He asked if it was the desire of Council Everyone appeared to be agreeable.  Animal Tethering Ordinance.	to pring it forward.
	Ms. Browning provided a staff report.  Mr. Skala understood there had been a suggestion for additional language.	uage with regard to

A RESOLUTION OF THE NORTH 763 COMMUNITY IMPROVEMENT DISTRICT AUTHORIZING THE SUBMISSION OF THE 2017 FISCAL YEAR REPORT TO THE CITY OF COLUMBIA AND MISSOURI DEPARTMENT OF ECONOMIC DEVELOPMENT, AS REQUIRED BY SECTION 67.1471 RSMO.

WHEREAS, the North 763 Community Improvement Development District (the "District"), which was formed on December 15, 2008, by Ordinance No. 020153 of the City Council of the City of Columbia, Missouri, is a political subdivision of the State of Missouri and is transacting business and exercising powers granted pursuant to the Community Improvement District Act, Sections 67.1401 through 67.1571, RSMo ("CID Act"); and

WHEREAS, the District has imposed a sales tax in accordance with the Act on the receipts from the sale at retail of all tangible personal property or taxable services at retail within the District (the "CID Sales Tax"); and

WHEREAS, Section 67.1461 of the Act authorizes the District to perform all functions incident to the administration of the District; and

WHEREAS, Section 67.1471 of the Act requires the District to submit an annual fiscal report stating the services provided by the District, revenues collected, expenditures disbursed, and copies of written resolutions approved by the Board during the applicable fiscal year.

## NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE NORTH 763 COMMUNITY IMPROVEMENT DISTRICT AS FOLLOWS:

- 1. <u>Authorization for Submission:</u> The Board of Directors hereby authorizes legal counsel to the District to submit the 2017 fiscal year report to the City of Columbia, Missouri and Missouri Department of Economic Development, as required by Section 67.1471 RSMo. A copy of the report and all necessary attachments thereto are attached hereto as <u>Exhibit A</u> and incorporated herein by reference.
- 3. <u>Effective Date:</u> This Resolution shall be in full force and effect from and after its passage by the Board of Directors.

Passed this 1<sup>st</sup> day of February, 2018.

Roger Moser, Chairman of the Board of Director

Attest:

Megah Steen, Secretary of the Board of Directors

G Robert North 763 CHO Meeting Docs/February 1 2018 Meeting/Resolution No 2018-5 - Authorizing Board to Submit 2017 Fiscal Year Report to City of Columbia doc

## **EXHIBIT A TO RESOLUTION NO. 2018-5**

#### 2017 Fiscal Year Report to the City of Columbia

#### VAN MATRE, HARRISON, HOLLIS, TAYLOR, ELLIOTT, AND HICKS, P.C.

A PROFESSIONAL CORPORATION

#### ATTORNEYS AND COUNSELORS AT LAW

1103 EAST BROADWAY POST OFFICE BOX 1017

COLUMBIA, MISSOURI 65201

CRAIG A. VAN MATRE RETURNS THOMAS M. HARRISON ROBERT N. HOLLIS GARRETT S. TAYLOR CASEY E. ELLIOTT RICHARD B. HICKS

(573) 874-7777 FAX (573) 875-0017 E-MAIL robert@vanmatre.com

BRIAN R. HAJICEK JOSHUA J. SIEG EVERETT S. VAN MATRE (1922-1998)

May 21, 2019

Sheela Amin, City Clerk City of Columbia 701 E. Broadway Columbia, MO 65201 Via First Class U.S. Mail

Via E-mail: skamin@gocolumbiamo.com

MO Department of Economic Development 301 W. High Street P.O. Box 1157 Jefferson City, MO 65102 Via First Class U.S. Mail Via E-mail: ecodeva.ded.mo.go

Re:

Report Required by Section 67.1471 RSMo. for the North 763 Community

Improvement District

Dear Ms. Amin and MO Department of Economic Development:

This law firm represents the North 763 Community Improvement District (the "District"). As required by Section 67.1471 RSMo., this report states the services provided by the District; revenues collected Twenty-Seven Thousand Nine Hundred Seventy Three Dollars and 26/100 (\$27,973.26); expenditures disbursed Thirty-Eight Thousand Six Hundred Eighty Nine Dollars and 56/100 (\$38.689.56). Copies of written resolutions approved by the Board during the applicable fiscal year are attached. The applicable fiscal year for this report is Fiscal Year 2017, which ran from October 1, 2016, through September 30, 2017.

In accordance with Section 67.1471.4 RSMo., the District understands that the City of Columbia will retain this report as part of the official records of the City of Columbia and will cause this report to be spread upon the records of the City Council of the City of Columbia.

Thank you for your attention to this matter.

Very truly yours.

VAN MATRE, HARRISON, HOLLIS, TAYLOR, ELLIOTT,

AND HICKS, P.C.

By:

Rebert N. Hollis

## A RESOLUTION OF THE NORTH 763 COMMUNITY IMPROVEMENT DISTRICT ESTABLISHING THE NEXT BOARD OF DIRECTORS' MEETING

## BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE NORTH 763 COMMUNITY IMPROVEMENT DISTRICT AS FOLLOWS:

The North 763 Community Improvement District (the "District") states that the next meeting of the Board of Directors shall be on April 12, 2018, at 2:00 p.m., or such other time as may be posted by the Chairman.

Passed this 1st day of February, 2018.

Roger Moser, Chairman of the Board of Directors

Attest:

Megar Steen, Secretary of the Board of Directors

A RESOLUTION OF THE NORTH 763 COMMUNITY IMPROVEMENT DISTRICT AUTHORIZING THE PAYMENT OF COMMUNITY IMPROVEMENT PROJECT COSTS INCURRED BY THE DISTRICT TO DATE

WHEREAS, the North 763 Community Improvement Development District (the "District"), which was formed on December 15, 2008, by Ordinance No. 020153 of the City Council of the City of Columbia, Missouri, is a political subdivision of the State of Missouri and is transacting business and exercising powers granted pursuant to the Community Improvement District Act, Sections 67.1401 through 67.1571, RSMo ("CID Act:"); and

WHEREAS, the District has imposed a sales tax in accordance with the Act on the receipts from the sale at retail of all tangible personal property or taxable services at retail within the District (the "CID Sales Tax"); and

WHEREAS, Section 67.1461 of the Act authorizes the District to perform all functions incident to the administration of the District; and

WHEREAS, the Board of Directors has reviewed each of the invoices and requests for payment which are attached hereto and incorporated herein by reference, and the Board of Directors has determined that each of the attached invoices and requests for payment are properly payable by the District in accordance with the District's procedures and mandate.

## NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE NORTH 763 COMMUNITY IMPROVEMENT DISTRICT AS FOLLOWS:

- 1. <u>Authorization for Payment:</u> The Board of Directors hereby authorizes the payment of each of the invoices and requests for payment which are attached hereto as <u>Exhibit A</u> and incorporated in this resolution by reference. The Board of Directors hereby determines and resolves that each of said payments is proper under the CID Act.
- 2. <u>Withdrawal of Funds:</u> The District's Chairman and officers are authorized to execute such checks and to withdraw funds of the District from the District's sales tax revenue collections or reserves and to continue paying debt service payments at the same percentages shown on <u>Exhibit A</u> pursuant to the promissory notes given by the District to those listed on <u>Exhibit A</u> as receiving debt service payments.
- Renewal of Directors and Officers Liability Insurance: The Board of Directors hereby authorizes and directs the officers, agents and attorneys of the District to procure a renewal of the existing directors and officers liability policy and to cause the payment of any premium associated with such policy, so long as the premium associated with such policy is no more than 10% greater than the premium for such policy paid to renew same for the previous policy year.
- 4. Effective Date: This Resolution shall be in full force and effect from and after its passage by the Board of Directors.

Passed this 12<sup>th</sup> day of April, 2018.

Roger Moser, Chairman of the Board of Director

Attest:

Megan Steen, Secretary of the Board of Directors

## **EXHIBIT A TO RESOLUTION NO. 2018-6**

#### **Authorized Payments**

Name of Creditor	Amount Due	Purpose
Van Matre, Harrison, Hollis, Taylor, Elliott, and Hicks, P.C. 1103 East Broadway Columbia, MO 65201	\$ 10,395.00	Legal Fees
TOTAL	\$ 10,395.00	

A RESOLUTION OF THE NORTH 763 COMMUNITY IMPROVEMENT DISTRICT APPROVING MINUTES OF THE BOARD OF DIRECTORS MEETING HELD FEBRUARY 1, 2018

## BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE NORTH 763 COMMUNITY IMPROVEMENT DISTRICT AS FOLLOWS:

The North 763 Community Improvement District (the "District") hereby approves of the meeting minutes for the meeting of the Directors held February 1, 2018.

Passed this 12<sup>th</sup> day of April, 2018.

Roger Moser, Chairman of the Board of Directors

Attest:

Megan Steen, Secretary of the Board of Directors

## EXHIBIT A TO RESOLUTION NO. 2018-8

February 1, 2018, Meeting Minutes

## [MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF THE NORTH 763 COMMUNITY IMPROVEMENT DISTRICT

The meeting of the Board of Directors of the North 763 Community Improvement District (the "District") was held on February 1, 2018, at 2:00 p.m. at the offices of Van Matre, Harrison, Hollis, Taylor, Elliott, and Hicks, P.C., 1103 East Broadway, Columbia, Missouri 65201.

The following persons were present or absent at the meeting as follows:

Name	Present/Absent
Robert Walters, Director	Present
, Director	Absent
Kimberly Barnes, Director	Present
Roger Moser, Director	Present
Megan Steen, Director	Present

Also present by invitation were Robert N. Hollis, Van Matre, Harrison, Hollis, Taylor, Elliott, and Hicks, P.C., 1103 East Broadway, Columbia, Missouri, legal counsel to the District. Mr. Hollis displayed to the Directors copies of the official notice of this meeting which was posted on the bulletin board of the City of Columbia, 701 E. Broadway, Columbia, Missouri on January 31, 2018, at 1:25 p.m. and thus more than twenty-four (24) hours in advance of this meeting of the Directors. A copy of said notice was ordered appended to these minutes.

The Chairman exhibited to the Directors their waiver of notice of this meeting of the Directors. Whereupon, it was unanimously resolved that a copy of each such waiver by the Directors of notice of this meeting be appended to and made a part of the minutes of this meeting. The Chairman then distributed to the members of the Board of Directors an agenda for the meeting. Robert Walters moved and Roger Moser seconded a motion to amend and approve the agenda as modified by moving the budget discussion to the top and by adding a discussion of banking procedures to immediately follow. The directors unanimously approved the motion. A copy of the amended agenda was ordered appended to these minutes.

#### **Approve and Ratify 2018 Budget**

The Chairman stated that the next order of business was to approve and ratify a budget for the 2018 fiscal year. After discussion by the Board of Directors, a motion was made by Robert Walters to approve Resolution No. 2018-1 entitled as follows:

# A RESOLUTION ADOPTING AND RATIFYING A BUDGET FOR THE DISTRICT'S FIRST FISCAL YEAR BEGINNING ON OCTOBER 1, 2017, AND ENDING ON SEPTEMBER 30, 2018

The motion was seconded by Roger Moser. The question of the passage of said Resolution was put to a roll call vote, the vote thereon being as follows:

Aye: Robert Walters, Kimberly Barnes, Roger Moser, and Megan Steen.

Nay: None.

The Chairman declared that Resolution No. 2018-1 had been duly passed.

#### **Authorize Bank Account and Signers**

The Chairman stated that the next order of business was to authorize establishment of an account at Callaway Bank in which to deposit and withdraw funds. After consideration and discussion by the Board of Directors, a motion was made by Kimberly Barnes to approve Resolution No. 2018-2 entitled as follows:

# A RESOLUTION AUTHORIZING THE ESTABLISHMENT OF A BANK ACCOUNT WITH CALLAWAY BANK IN WHICH TO DEPOSIT AND WITHDRAW FUNDS FOR THE DISTRICT'S PURPOSES

The motion was seconded by Megan Steen. The question of the passage of said Resolution was put to a roll call vote, the vote thereon being as follows:

Aye: Robert Walters, Kimberly Barnes, Roger Moser, and Megan Steen.

Nav: None.

The Chairman declared that Resolution No. 2018-2 had been duly passed.

#### Approving July 26, 2017, Meeting Minutes

The Chairman then presented to the Board of Directors a copy of the minutes from the Board of Directors meeting on July 26, 2017. After consideration and discussion by the Board of Directors, a motion was made by Kimberly Barnes to approve Resolution No. 2018-3 entitled as follows:

## A RESOLUTION OF THE NORTH 763 COMMUNITY IMPROVEMENT DISTRICT APPROVING MINUTES OF THE BOARD OF DIRECTORS MEETING HELD JULY 26, 2017

The motion was seconded by Robert Walters. The question of the passage of said Resolution was put to a roll call vote, the vote thereon being as follows:

Aye: Robert Walters, Kimberly Barnes, Roger Moser, and Megan Steen.

Nay: None.

The Chairman declared that Resolution No. 2018-3 had been duly passed.

#### Nomination and Election of Director and Request to Mayor for Appointment

The Chairman stated that the first order of business was to nominate and elect an interim member to the Board of Directors and to request that the Mayor appoint Ryan Vossen as successor director to Mike Imhoff. After consideration and discussion by the Board of Directors, a motion was made by Kimberly Barnes to approve Resolution No. 2018-4 entitled as follows:

A RESOLUTION OF THE NORTH 763 COMMUNITY IMPROVEMENT DISTRICT APPROVING THE NOMINATION AND ELECTION OF A NEW MEMBER TO THE BOARD OF DIRECTORS AND REQUESTING THAT THE MAYOR OF THE CITY OF COLUMBIA, MISSOURI, APPOINT RYAN VOSSEN AS SUCCESSOR DIRECTOR TO MIKE IMHOFF

The motion was seconded by Roger Moser. The question of the passage of said Resolution was put to a roll call vote, the vote thereon being as follows:

Aye: Robert Walters, Kimberly Barnes, Roger Moser, and Megan Steen.

Nay: None.

The Chairman declared that Resolution No. 2018-4 had been duly passed.

#### **Election of Officers for the Board of Directors**

Upon a motion duly made, seconded, and unanimously carried, the following persons were appointed to the offices listed below, to serve in such capacity until their successors are duly elected and qualified:

Roger Moser - Chairman
Kimberly Barnes - Vice Chairman
Megan Steen - Secretary
Robert Walters - Treasurer

A motion was made by Robert Walters and seconded by Roger Moser. The question of the passage of said Resolution was put to a roll call vote, the vote thereon being as follows:

Aye: Robert Walters, Kimberly Barnes, Roger Moser, and Megan Steen.

Nay: None.

Thereupon the Chairman of the Board of Directors of the District assumed the duties as presiding officer of the meeting and the Secretary of the Board of Directors of the District assumed the duties of said office.

#### Submit 2017 Fiscal Year Report to the City of Columbia

The Chairman stated that the next order of business was to authorize the Board of Directors to submit the 2017 fiscal year report to the City of Columbia, as required by Section 67.1471 RSMo. After discussion by the Board of Directors, a motion was made by Kimberly Barnes to approve Resolution No. 2018-5 entitled as follows:

A RESOLUTION OF THE NORTH 763 COMMUNITY IMPORVMENT DISTRICT AUTHORIZING THE BOARD OF DIRECTORS TO SUBMIT THE 2016 FISCAL YEAR REPORT TO THE CITY OF COLUMBIA, AS REQUIRED BY SECTION 67.1471 RSMO.

The motion was seconded by Roger Moser. The question of the passage of said Resolution was put to a roll call vote, the vote thereon being as follows:

Aye: Robert Walters, Kimberly Barnes, Roger Moser, and Megan Steen.

Nay: None.

The Chairman declared that Resolution No. 2018-5 had been duly passed.

#### Payment of Transportation Project and District Administrative Costs / [TABLED]

The Chairman presented to the Board of Directors a proposal to authorize payment of transportation project and district administrative costs. After consideration and discussion by the Board of Directors, a motion was made by Kimberly Barnes to approve Resolution No. 2018-6 entitled as follows:

# A RESOLUTION OF THE NORTH 763 COMMUNITY IMPROVEMENT DISTRICT AUTHORIZING THE PAYMENT OF COMMUNITY IMPROVEMENT PROJECT COSTS INCURRED BY THE DISTRICT TO DATE

The motion was seconded by Roger Moser. The question of the passage of said Resolution was put to a roll call vote, the vote thereon being as follows:

Aye: TABLED UNTIL NEXT MEETING OF THE BOARD OF DIRECTORS

Nay:

The Chairman declared that Resolution No. 2018-6 had been duly passed.

#### **Discussion of General Status of the District**

The Chairman then led a discussion of the general status of the District.

#### **Establish Next Board of Directors' Meeting**

The Chairman next requested that the Directors set the next meeting of the Board of Directors on April 12, 2018, at 2:00 p.m. After discussion by the Board of Directors, a motion was made by Robert Walters to approve Resolution No. 2018-7 entitled as follows:

## A RESOLUTION OF THE NORTH 763 COMMUNITY IMPROVEMENT DISTRICT ESTABLISHING THE NEXT BOARD OF DIRECTORS' MEETING

The motion was seconded by Megan Steen. The question of the passage of said Resolution was put to a roll call vote, the vote thereon being as follows:

Aye: Robert Walters, Kimberly Barnes, Roger Moser, and Megan Steen.

Nay: None.

The Chairman declared that Resolution No. 2018-7 had been duly passed.

There being no further business to come before the Board of Directors, Robert Walters moved and Megan Steen seconded a motion to adjourn and the Directors present unanimously approved said motion.

Megan Steen, Secretary of the Board of Directors of the North 763 Community

Improvement District

Approved:

A RESOLUTION ADOPTING AND RATIFYING A BUDGET FOR THE DISTRICT'S FISCAL YEAR BEGINNING ON OCTOBER 1, 2017, AND ENDING ON SEPTEMBER 30, 2018

WHEREAS, Section 67.1471.2 of the Revised Statutes of Missouri, as amended, requires the District to prepare an annual budget; and

WHEREAS, the Board of Directors desires to establish and ratify both an operating budget and a capital budget for said fiscal year; and

WHEREAS, pursuant to Section 67.1471.2 of the Revised Statues of Missouri the City Council of the City of Columbia was provided with and had the right to review said budget and to comment upon same no later than sixty (60) days prior to the first day of the relevant fiscal year.

### NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE NORTH 763 COMMUNITY IMPROVEMENT DISTRICT AS FOLLOWS:

- 1. The Board of Directors of the North 763 Community Improvement District (the "District") hereby adopts and ratifies the District's annual operating and capital budgets (the "Budget") for the fiscal year beginning on October 1, 2017, and ending on September 30, 2018, ("Fiscal Year 2018"). A copy of the budget is attached hereto as <a href="Exhibit A">Exhibit A</a> and incorporated fully herein.
- 2. The amounts set forth on the Budget are hereby and shall be hereby appropriated for the purposes described in the Budget for Fiscal Year 2018.
- 3. The Board of Directors hereby authorizes the creation of a bank account (checking, money market, and savings accounts) for depositing and withdrawing the District's funds at The Callaway Bank (the "Bank"), and authorizes and directs the officers, agents and attorneys of the District to execute all documents and take such necessary steps as they deem necessary and advisable in order to carry out and perform the purposes of this Resolution and to perform the obligations imposed upon the District as a result thereof and ratifies all such steps taken thus far and authorizes all Directors to be signers on any such accounts and authorizes Teresa Barnes and Robert Hollis of the Van Matre, Harrison, Hollis, Taylor, Elliott, and Hicks, P.C. law firm to be granted online access to any such accounts for the sole purposes of monitoring and reporting information related to such accounts.
- 4. This resolution shall be in full force and effect from and after its passage by the Board of Directors of the District.

Passed this 12<sup>th</sup> day of April, 2018.

Roger Moser, Chairman of the Board of Directors

Attest:

Megan Steen, Secretary of the Board of Directors

#### **EXHIBIT A**

#### BUDGET OF THE NORTH 763 COMMUNITY IMPROVEMENT DISTRICT FISCAL YEAR ENDING SEPTEMBER 30, 2018

North 763 CID

Schedule of Revenues, Expenditures, and Changes in Fund Balance
Operating Fund - Budget and Actual (Non-GAAP Budgetary Cash Basis)
For the Period October 1, 2017 to September 30, 2018

	Budgeted Amounts Original As of			As of Actual		Actual Over (under) Budget		
Revenue:								
Sales Tax Revenues	5	33,646	5		\$		5	
Miscellaneous						-		
Total Revenues		33,646						
Expenditures:								
Current:								
Direct administration expense	5	1,200	\$		5		5	-
Insurance		1,410						-
Professional fees		6,250		-		+		-
Debt Service		25,386		35				-
Property Maintenance								
Total Expenditures	\$	34,246	5	10	\$	-	5	•
Excess of Revenues over Expenditures	5	(600)	\$	10	\$		5	
Fund Balance - October 1, 2017		20,600		14		104		949
Fund Balance - September 30, 2018	5	20,000	5		5		5	920

A RESOLUTION OF THE NORTH 763 COMMUNITY IMPROVEMENT DISTRICT APPROVING A RESPONSE TO THE MISSOURI STATE AUDITOR REQUEST FOR INFORMATION

WHEREAS, the North 763 Community Improvement Development District (the "District"), which was formed on December 15, 2008, by Ordinance No. 020153 of the City Council of the City of Columbia, Missouri, is a political subdivision of the State of Missouri and is transacting business and exercising powers granted pursuant to the Community Improvement District Act, Sections 67.1401 through 67.1571, RSMo ("CID Act:"); and

WHEREAS, Section 67.1461 of the Act authorizes the District to perform all functions incident to the administration of the District; and

WHEREAS, the Board of Directors of the District hereby finds and determines that it is necessary and desirable that the District approve the response to the Missouri State Auditor request for information.

## NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE NORTH 763 COMMUNITY IMPROVEMENT DISTRICT, AS FOLLOWS:

- 1. The Board of Directors hereby approves the response to the Missouri State Auditor response for information and authorizes and directs the officers, agents and attorneys of the District to execute all documents and take such necessary steps as they deem necessary and advisable in order to carry out and perform the purposes of this Resolution and to perform the obligations imposed upon the District as a result thereof and ratifies all such steps taken thus far.
- 2. This Resolution shall take effect and be in full force immediately after its adoption by the Board of Directors of the District.

Passed this 12<sup>th</sup> day of April, 2018.

Roger Moser, Chairman of the Board of Directors

Atteşt:

Megan/Steen, Secretary of the Board of Directors

## A RESOLUTION OF THE NORTH 763 COMMUNITY IMPROVEMENT DISTRICT ESTABLISHING THE NEXT BOARD OF DIRECTORS' MEETING

## BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE NORTH 763 COMMUNITY IMPROVEMENT DISTRICT AS FOLLOWS:

The North 763 Community Improvement District (the "District") states that the next meeting of the Board of Directors shall be on June 28, 2018, at 3:00 p.m., or such other time as may be posted by the Chairman.

Passed this 12<sup>th</sup> day of April, 2018.

Roger Mose, Chairman of the Board of Directors

Attest:

Megan Steen, Secretary of the Board of Directors