

Minutes  
Columbia Community Land Trust Organization Board  
Housing Programs Office  
701 E. Broadway, Columbia MO

May 14, 2019

BOARD MEMBERS PRESENT

Susan Maze  
Alex LaBrunerie  
Shirley Rhoades  
Anthony Stanton  
Paul Prevo

BOARD MEMBERS ABSENT

Richard Mendenhall

COUNCIL LIAISON

Mike Trapp

CITY STAFF

Darcie Clark  
Randy Cole

I. CALL TO ORDER

The meeting was called to order by Stanton at 6:44 pm.

II. INTRODUCTIONS

Present at the start of the meeting were board members Maze, LaBrunerie Rhoades, Stanton, and Prevo, City Council Liaison Trapp, City staff Cole and Clark, CCLT attorney Caleb Colbert, CCLT homeowner Linda Head and member of the public Kay Wax.

III. APPROVAL OF THE AGENDA

**Motion to approve the Agenda: Prevo**

**Motion to 2<sup>nd</sup>: Maze**

**Not voting: Mendenhall**

**Motion passes: 5:0**

IV. APPROVAL OF THE MINUTES

Prevo asked to be sure that the document he provided at the previous meeting would be on the record. Clark shared that it would be included on the official posted minutes.

**Motion to approve the April 9, 2019 and May 1, 2019 Minutes: Maze**

**Motion to 2<sup>nd</sup>: LaBrunerie**

**Not voting: Mendenhall**

**Motion passes: 5:0**

V. NEW BUSINESS

Amendment to the CCLT Bylaws: The CCLT attorney, Caleb Colbert reviews the attached letter. Colbert shares that on the annual filing to the Secretary of State, the City Council Liaison was identified as part of the board as a director. The council position in the CCLT bylaws is identified as a director, however in the City Council Ordinance, the position is identified as a liaison. Colbert recommends amending the bylaws to reflect the ordinance.

**Motion to approve the bylaw change: Prevo**  
**Motion to 2<sup>nd</sup>: LaBrunerie**  
**Not voting: Mendenhall**  
**Motion passes: 5:0**

906 W. Ash Proposed Project for FY 2020 CDBG & HOME Funds: Kay Wax, shared her plans for her co housing project. She shared that she plans to apply for 2020 HOME funds to pay for a subsidy on two homes in her development. She shares some of the plans, discusses features and amenities. Prevo asks about lot lines, and how the Ground Lease required of all CCLT homeowners will factor into the homes. Wax calls the neighborhood a “pocket neighborhood” for those wanting a sense of community. The board has additional discussion about the proposed project and how the partnership would work.

CCLT Long Term Sustainability and CHDO Requirements: Cole shares that the CCLT is in its third year of its five year agreement with the city. Cole shares that in his opinion, to be on its own the CCLT should be its own CHDO and explains what is required of a CHDO. The CCLT would need to part from the city but staff would support until the CCLT is sustainable on its own. Cole discusses the positives of becoming a CHDO and shares that he will be meeting with Job Point and Habitat to discuss CHDO and potential partnering further with the CCLT. Cole invites the board to these meetings.

Appointment of Homeowner Directors: Cole shares that there are now seven CCLT homeowners and the applications will now be open to appoint three homeowners to the board. There will be staggered terms.

FY 2020-2022 Strategic Planning Process: The board has discussion about the upcoming planning process.

VI. OLD BUSINESS

Lawrence Visit Recap: The board has discussion about the success that Lawrence, KS has with their CLT. They discuss the federal funds, rental properties and several other ways that money is raised within their organization.

VII. REPORTS

April Treasurer's Report: LaBrunerie shares that with the sale of 103 Lynn will be good to have some income coming in.

Motion to approve the Treasurer's Report: Maze  
Motion to 2<sup>nd</sup>: Prevo  
Not voting: Mendenhall  
Motion passes: 5:0

VIII. GENERAL COMMENTS BY PUBLIC, MEMBERS AND STAFF

Head shares that she received her letter with her updated property tax information. Discussion is had about the cost being high and not reflective of a home with a restricted resale price. Head shared she would bring Cole a copy of the letter to review.

IX. NEXT MEETING DATE

June 11, 2019

X. ADJOURNMENT

**Motion to Adjourn: Prevo**  
**Motion to 2<sup>nd</sup>: Maze**

**Not voting: Mendenhall**  
**Motion Passes: 5:0**

The meeting adjourned at 8:11 pm.