

Minutes

Columbia Community Land Trust Organization Board

Joint Meeting with Housing and Community Development Commission

City Hall

701 E. Broadway, Columbia MO

July 9, 2019

BOARD MEMBERS PRESENT

Susan Maze
Paul Prevo
Shirley Rhoades
Anthony Stanton

BOARD MEMBERS ABSENT

Alex LaBrunerie
Richard Mendenhall

COUNCIL LIAISON

Mike Trapp

CITY STAFF

Darcie Clark
Randy Cole

I. CALL TO ORDER

The meeting was called to order at 6:40 pm by Anthony Stanton, President of the Columbia Community Land Trust and Michael Salanski Vice President of the Housing and Community Development Commission and 6:40 pm.

II. INTRODUCTIONS

Maze, Prevo, Rhoades, Stanton were present representing the CCLT, Mitch Ritter, Hannah Fisher, Michael Fletcher, Michael Salanski and Diane Suhler were present representing the CDC. Members of the public were also present.

III. APPROVAL OF THE AGENDA

Motion to approve the Agenda: Prevo

Motion to 2nd: Maze

Not Voting: LaBrunerie, Mendenhall

Motion Passes: 4:0

APPROVAL OF THE MINUTES

Motion to approve the Minutes: Prevo

Motion to 2nd: Rhoades

Not Voting: LaBrunerie, Mendenhall

Motion Passes: 4:0

IV. SPECIAL ITEMS

Overview of the HCDC and CCLT Roles: Cole reviews the roles that the HCDC and the CCLT have and how City staff supports each. City staff administers the grants and implements the programs. The HCDC sets goals and monitors the performance of internal programs and external

partners and set the five year plans. The CCLT oversees the development and stewardship of affordable housing. The development of affordable housing is an overlapping goal of both groups and with CHDO funding coming up in the fall and the development of N. 8th Street coming up, both organizations will be working together.

V. OLD BUSINESS

FY 2020-2024 CDBG and HOME Council Policy Resolution-HCDC: The HCDC shared that they had reviewed and agreed. Ritter shares grammatical changes. Fletcher shares his concerns about not wanting to prioritize one organization. The commission decides to leave the wording as is, as the Cities should support to the Housing Authority and the wording came out of a HUD training that Cole attended. Discussion is had about reviewing the document each year. The HCDC votes.

Columbia Gadget Works Robotics Event-HCDC: Cole shared that Columbia Gadget Works Robotic Event presented at the hearing for public projects at but was not included in the CDBG and HOME allocation meeting because their project was better suited for General Revenue funds. \$37,500 was returned from a CMCA and the funding for Columbia Gadget Works was to come out of that pot of funds. The group discusses it and express support. The HCDC votes in favor of the project with the preface that 51% of those funds go to low income participants.

VI. NEW BUSINESS

N 8th Street Cullimore Cottage CHDO and CCLT Project Overview: Cole shares that the Cullimore Cottages will be 10 owner occupied homes on N. 8th Street. The project is currently in the final plat and design process. 6 homes are planned to be built by CHDO's and 4 homes are planned to be built by the CCLT with a private developer. Cole shares the history of the name Cullimore because of former CCLT founding member Dan Cullimore. Cole discusses key design features that were requested by the neighborhood. The estimated costs of the project are also discussed showing increases due to the storm water needs and the cost of building materials on the rise. The HOA ND funds and set aside funds will be utilized to fund the project. Fletcher asks if the remaining funds that were recommended to Columbia Gadget Works go to the CCLT for the Cullimore Cottages project. Cole shares that the group may vote to recommend that to Council. Council will ultimately decide where those funds should go but HCDC support would help. HCDC votes to recommend that the remaining \$34,650 go to the Cullimore Cottages project.

VII. SPECIAL ITEMS

FY 2020-2022 Strategic Planning Date-CCLT: The CCLT has yet to pick a Saturday morning time that all members can attend for the Strategic Planning Date. The group decides to send out another Doodle Poll with times, likely August 24th.

Bylaw Amendment-Caleb Colbert: The board previously reviewed the attached amendment, Prevo shares that he read it and it is perfect.

Motion to Approve the Bylaw Amendment: Prevo

Motion to 2nd: Maze

Not Voting: LaBrunerie, Mendenhall

Motion Passes: 4:0

VIII. REPORTS

Monthly Financial Report-CCLT: Cole shares there have been few changes with the financials including the donation of the land at 700 Oak St following the sale.

Motion to Approve the Accept the Monthly Financial Report: Prevo

Motion to 2nd: Maze

Not Voting: LaBrunerie, Mendenhall

Motion Passes: 4:0

19 Third Avenue and 6 Fourth Avenue Update: Cole shares that there will be a report to Council

for two homes, one on 19 Third Avenue and one on 6 Fourth Avenue. Council will consider the subsidy of \$49,000, the gap that was necessary to fill to make the homes affordable.

IX. GENERAL COMMENTS BY PUBLIC, MEMBERS AND STAFF

Fletcher asks the progress at CMCA's Worley Head Start Parking lot. Cole says that there has been contact and CMCA has shared that they have a contract executed and will start work soon. Funds must be expended so that thresholds will not be exceeded. Discussions will continue to be had to make sure that the project is completed.

Trapp thanks the group for putting TBRA back in for those that are in need and homeless because there are not enough vouchers to serve that need.

X. NEXT MEETING DATE

August 13, 2019

XI. ADJOURNMENT

Motion to adjourn: Prevo

Motion to 2nd: Maze

Not voting: LaBrunerie, Mendenhall

Motion Passes: 4:0

Meeting adjourns 7:54pm.