



City of Columbia, Missouri

Meeting Minutes

Historic Preservation Commission

Tuesday, October 1, 2019

7:00 PM

Regular Meeting

Conference Room 1B

Columbia City Hall

701 E. Broadway

I. CALL TO ORDER

Pat Fowler - Chair, Amanda Staley-Harrison - Vice-Chair, Mark Wahrenbrock - Secretary

Present: 5 - Mark Wahrenbrock, Pat Fowler, Amanda Staley Harrison, Stephen Bybee and Michael Ohnersorgen

Absent: 1 - Melissa Hagen

II. INTRODUCTIONS

Julie Plax, owner of the historic Greenwood House; SHPO Office CLG representative Kelsey Matson; Two students from J 2100 MU journalism class

III. APPROVAL OF AGENDA

Pat Fowler moved to approve the August 6th meeting minutes as amended; Mark Warrenbrock second; Ayes 5-0

IV. APPROVAL OF MINUTES

Amanda Staley-Harrison moved to approved the amended September meeting minutes; Michael Ohnersorgen seconded; Ayes 5-0

August & September Meeting Minutes

Attachments: [HPC MINUTES 08062019](#)

[HPC MINUTES 09042019](#)

V. PUBLIC COMMENTS

VI. STAFF REPORT (15 min)

A. Demolition Permit Applications

Rusty Palmer presented the staff report

Liaison Palmer presented notices for pending demolition permits.

Discussion of College Avenue properties salvaged by Commissioners Fowler, Staley-Harrison, and Bybee

Commissioner Wahrenbrock made motion to close the review of three previously discussed pending demolition properties; Commissioner Staley-Harrison seconded the motion; Ayes 5-0

B. North-Central Survey Phase III - Application Updates

Liaison Palmer indicated that the application for Phase III of the North-Central Survey was submitted on 9/30. The SHPO is expected to reach a decision on grant awards and amounts within the next 90 days, although due to Federal funding issues, it can take much longer.

VII. OLD BUSINESS (45 min)**A. Review of Historic Surveys & Funder Expectations**

Liaison Palmer presented a review of the Phase II of the North-Central Survey, which is hosted on the City's Historic Properties Interactive Map found on CoMo.Gov.

Commission Recommendations for Use Of North-Central Survey Results:

Commissioner Bybee—Attempt outreach to each owner of a significant property

Commissioner Wahrenbrock—Host an outreach event to the neighborhood associations representing the North-Central neighborhood with resource personnel there to answer questions

Commissioner Staley-Harrison—Put the survey results on the website because providing a copy to each homeowner would not be economically or logistically feasible

VIII. NEW BUSINESS (10 min)**A. Review of HPC Materials on City Website**

Commissioners discussed the difficulties they have with navigating to the HPC webpage and that other issues exist, as the HPC webpage is not kept up to date, and the surveys are not easily found or complete. Commissioner Fowler indicated that she would meet with Bill Cantin, who administers the webpage, to update and repair the webpage.

B. Extending Invitation to CoMo200 Task Force History Working Group to December HPC Meeting

Commissioners discussed a need for further research and refinement of the existing walking tour materials, as well as creation of new walking tours that would be specifically applicable to the CoMo 200 Bicentennial Celebration. Commissioner Staley-Harrison indicated that the Bicentennial History Working Group was depending on the HPC to offer at least 3-4 walking tours during the celebration.

Commissioners agreed that an invitation should be extended to the History Working Group to attend the HPC's December meeting.

IX. COMMISSION UPDATES & INFORMATION SHARING (10 min)

A. Preservation Plan Community Meeting & Outreach Updates

Commissioner Fowler discussed the community planning outreach meetings, which requires more planning and discussion. Commissioner Fowler suggested inviting Randy Cole, Director of Housing Programs for the City of Columbia to advise the Commission on his successful outreach methods.

The Commission decided to hold a Community Outreach Work Session, at 6:00 PM on November 5, 2019. This meeting will be held before the next regular HPC meeting, and Commissioner Fowler indicated that she would reach out to invite Mr. Cole.

B. Transfer of Funds from FY18 & FY19 and Encumbering of Funds

Commissioner Fowler discussed the letter she presented to Council requesting funds from past salvage sales and workshops be transferred to the HPC's line item under the New Century Fund, and to encumber funds for the Smithton founding commemorative plaque and the public engagement meeting for the Preservation Plan, so they can be spent in FY 2020.

Liaison Palmer indicated that he has verification that Parks and Recreation Staff is transferring the workshop revenue, and the \$2,200 for the Smithton plaque has been encumbered.

X. PUBLIC COMMENTS (5 min)

Commissioner Staley-Harrison updated the Commission on the COMO 200 - Share Your Story Portal

Interest in discoveries made on Third Avenue by Stephen Bybee, during salvage visit to 200 Third Avenue and discussion with neighbor, David Owens, about Guitar family land, history, and artifacts

Commissioner Fowler proposed a joint venture with the Daniel Boone Regional Library website for hosting some of our HPC photos, documents, and property abstracts; contact person at DBRL is Seth Smith, webmaster.

XI. NEXT MEETING DATE - November 5, 2019**XII. ADJOURNMENT**

Commissioner Wahrenbrock moved to adjourn.

Commissioner Staley-Harrison seconded, and the meeting was adjourned.

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