



# City of Columbia, Missouri

## Meeting Minutes

### Commission on Cultural Affairs

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Monday, October 7, 2019

4:15 PM

Regular

Walton Building  
Community Room  
300 S. Providence

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#### I. CALL TO ORDER

Chair Vianello called the meeting to order at 4:16 p.m.  
Staff Present: Sarah Dresser, Elise Buchheit, and Kristina Wolf  
Guests Present: Julie Staveley-O'Carroll

#### II. INTRODUCTIONS

Commission Members, Staff and guest introduced themselves.

#### III. APPROVAL OF AGENDA

Motion to approve the agenda made by Nguyen, seconded by Toigo; motion carried.

#### IV. APPROVAL OF MINUTES

September 9, 2019 Minutes

Attachments: [9.9.19 Draft Minutes](#)

Motion to approve the September 9, 2019 minutes made by Rippetto, seconded by Brewer; motion carried.

#### V. PRESENTATION FROM INVITED ORGANIZATION

Julie Staveley-O'Carroll, Board President of Wontanara, Inc.

Staveley-O'Carroll presented information about Wontanara to the Commission. The mission of Wontanara is to celebrate diversity in the Columbia community by focusing on the performing arts of Africa. Goals include promoting awareness of and respect for diverse cultures, having easily accessible opportunities to learn about African music, dance, art, and culture as well as to foster individual and group creativity among people of all ages and backgrounds.

#### VI. OLD BUSINESS

Standing Committee on Public Art - Motions needed to accept additional representatives

At the last Commission Meeting, Commissioners took a roll call vote on the following representatives and the votes were as follows:

Neighborhood Representative Nominees - Sharon Jacob Adams, David Frech and Carrie Yonley

Brewer - Absent

Church - Carrie Yonley

Gadsden - David Frech

Kenny - David Frech

Melton - David Frech  
Nguyen - Carrie Yonley  
Rippeto - Carrie Yonley  
Schmitz - David Frech  
Thomas - Absent  
Toigo - Carrie Yonley  
Vianello - David Frech

Sharon Jacob Adams- 0 votes  
David Frech - 5 votes  
Carrie Yonley - 4 votes

**Motion to accept David Frech as the Neighborhood Representative made by Melton, seconded by Brewer; motion carried.**

At the last Commission Meeting, Commissioners took a roll call vote on the following representatives and the votes were as follows:

Artist/Expert Nominees - Mike Sleadd, Hannah Reeves, Kate Gray and Matthew Ballou  
Brewer - Absent  
Church - Matt Ballou  
Gadsden - Matt Ballou  
Kenny - Matt Ballou  
Melton - Matt Ballou  
Nguyen - Matt Ballou  
Rippeto - Matt Ballou  
Schmitz - Matt Ballou  
Thomas - Absent  
Toigo - Matt Ballou  
Vianello - Abstained

Mike Sleadd - 0 votes  
Hannah Reeves - 0 votes  
Kate Gray - 0 votes  
Matthew Ballou - 8 votes  
Abstaining - 1

**Motion to accept Matthew Ballou as the Neighborhood Representative made by Kenny, seconded by Rippeto; motion carried.**

## **VII. NEW BUSINESS**

### **Commission Openings**

Of the four vacancies on the Commission, one new applicant has applied. Rippeto has reapplied. Appointments will be made at the Oct. 21 City Council meeting. Remaining vacancies will be re-advertised until filled.

### **Voting for FY20 Officers**

Rippeto, Toigo and Church served on the nominating committee. The slate they propose are, Rippeto (Chair), Melton (Vice Chair), Thomas (Secretary), Nguyen (member-at-large), and Viannelo (past-chair)

**Motion to accept slate made by Kenny, seconded by Gadsden; motion carries.**

### **Commissioner Service Acknowledgement**

Dresser thanked Vianello for her 2 years as Chair and presented Brewer, Kenny and Toigo with farewell tiles in appreciation for their service on the Commission on Cultural Affairs.

## VIII. REPORTS

### COMMISSION

#### Secretary's Report

None.

#### Standing Committee on Public Art

Brewer gave an overview of the purpose of the Standing Committee on Public Art. The Standing Committee on Public Art works with the Commission by making recommendations on public art projects concerning the type of public art to be commissioned, the location of the art, and whether an artist's competition should be held and the extent of that competition.

For the Percent for Art projects, a RFQ process is undertaken (rather than RFP). And for traffic box art projects, RFPs are submitted for consideration.

Dresser reported the opening for the Columbia Sports Fieldhouse will be November 14. The first SCPA meeting for the new Percent for Art project at the Columbia Regional Airport is Monday October 28th.

Buchheit reported that artist Christine Doer is nearing completion on the traffic signal box at 5th and Broadway Streets and is on track to finish before her October 31 deadline. The special Sharp End project traffic signal box at 5th and Walnut Streets will be installed on October 14. The new school project will be at Garth and Broadway and the call went out to Elementary art teachers in Columbia Public Schools. Entries will be reviewed by the end of the year and the installation will occur in the spring.

### STAFF

#### Columbia Arts Fund Update

Dresser reported that the current balance is \$269,998.12

Committee is made up of chair and 3 commissioners, and since Toigo is leaving the Commission, a vote for the new members must be taken.

**Motion to accept Ripetto as chair and Thomas, Melton and Vianello as members of the CAF Committee made by Nguyen, seconded by Toigo; motion carried.**

#### Celebration of the Arts Update

Buchheit reported the 2019 Celebration of the Arts had a gross revenue of \$27,610 with a net of approximately \$19,420. The event saw over 300 guests with 278 paid attendees. Buchheit reviewed causes of the increase in revenue and suggestions received for future years. Staff will be asking more people to join the planning committee in the next planning cycle.

#### CoMoGives

Buchheit reported on plans for the 2019 CoMoGives campaign for the Columbia Arts Fund. She reviewed opportunities for Commissioners to support the campaign through peer-to-peer campaigns and social media.

### Diversity Celebration

Buchheit reported that planning for the event is continuing and program details will be finalized in October. The student writings program prompts have been sent to local teachers and sponsorships and award nominations will be solicited in the next few weeks. General public ticket sales will open in November for the event on January 16, 7-9am.

### Agency Assistance

The Accidental Arts Administrator workshop was held on Monday, Sept. 30 - very well attended at Stephens College. We heard from Michael Gaines from MACAA and Hannibal Arts Council, Diana Moxon - previously of CAL, and Sue Greenberg from VLAA. We had approximately 30 in attendance from local arts agencies, Stephens students, and representatives from local arts agencies around mid-Missouri. There is potential interest in another VLAA led session in 2020 on the topic of strategic planning.

### Status of FY19 Funding

Wolf reported Columbia Entertainment Company and Performing Arts in Children's Education have submitted their final reports. No final reports are due at this time.

Highlights from recently submitted Final Reports for FY19

Columbia Entertainment Company:

The project included two mainstage plays, two mainstage musicals, and three Stage II productions. Mainstage productions run for three weeks of four shows each and are generally larger and more complex productions. Stage II productions run for two weeks of four shows each, are staged with minimal set and production requirements, typically have smaller casts, and have a more niche appeal.

P.A.C.E.:

The City Arts funding allows PACE to be able to offer a professional experience for young actors. The funds received allowed them to have improved sets, costumes and props, therefore they can give a unique experience to not only cast members, but also audiences.

### FY20 Funding Contracts

Dresser reported the contracts are on the agenda for City Council this evening. After they have been approved, OCA will circulate to the arts agencies for signatures and also have the Revised Project Form available; due dates in mid-December. Once both the agreement and form have been submitted, 90% of the award can be distributed.

## IX. GENERAL COMMENTS BY PUBLIC, MEMBERS AND STAFF

### OCA Calendar

Commissioners and Staff discussed upcoming calendar events.

### Upcoming Events and What have you seen/experienced in Columbia?

Commissioners and Staff discussed arts events that Commissioners have experienced within the last month.

### Other

None.

## X. NEXT MEETING DATE

November 11, 2019, Walton Building Community Room, 300 S. Providence

**XI. ADJOURNMENT**

Motion to adjourn made by Toigo, seconded by Kenny; motion carried at 5:34 p.m.