

Planning and Zoning Commission Work Session Minutes
January 9, 2020
Conference Room 1-B - 1st Floor City Hall

ATTENDANCE:

Commission Members Present: Burns, Carroll, Loe, Rushing, Russell, Stanton, Toohey, Strodtman, MacMann
Commission Members Absent: MacMann
Staff: Bacon, Smith, Caldera, Teddy, Zenner

TOPICS DISCUSSED

New Business –

- Comprehensive Plan Update- Status Report and Upcoming Activities

Ms. Bacon presented an update on the Comprehensive Plan Status Report. She reported back on one measurement of Council and community priorities the Commission had asked be researched for use in the report. The Commission had asked for information on the new boards and commissions enacted by the Council since the late 2013 adoption of the Comprehensive Plan. There was general discussion on the boards and commissions most directly related to the implementation of the comprehensive plan, and direction on how to use this information in the Status Report. There was an opportunity to continue to work with the public to provide information on what the plan was, how it was used, and how it may be implemented by boards and commissions, the public and other stakeholders.

Ms. Bacon said they would be working next on information to gather feedback from the public on these topics and it was a time to help explain the plan to the broader public, reengage previous stakeholders whom participated in the process, and to engage new stakeholders. There was discussion of updating the stakeholder list—Commissioners were asked to review and add or update to make sure all stakeholders had the opportunity to reengage with the Comprehensive Plan and the Status Report. This would be helpful in framing and setting up for the full plan update in a few years. Commissioners discussed the opportunity to share the role of the Planning Commission as well.

There was general discussion on how to handle conflicts inherent to Smart Growth and other community goals within and amongst plans and boards and commissions. How to align efforts better was discussed in terms of communication and defining roles. Some boards and commissions have less defined roles and are working to establish their identity and be strategic rather than reactionary.

There was discussion of the issue of the “missing middle” in housing. Mr. Toohey would provide information about the February 27 talk on the missing middle.

Mr. Zenner said utilities staff, specifically Mr. Dave Sorrell, had been asked to attend the January 23 work session to further discuss the USA boundary update and the relationship between the Utility Master Plan, especially the provision of planned sewer extensions.

There was general discussion on how other plans may be reviewed for development cases. Generally, there was an opportunity to engage with the groups responsible for implementing those plans to provide input as needed. The Planning Commission was specifically responsible for implementing and using the Comprehensive Plan as a guiding policy document in their decision-making. There was opportunity as well to invite other City staff responsible for implementing other plans to concept reviews to help work together on areas where multiple

plan objectives may be introduced as options, such as encouraging or incentivizing desired sustainability objectives in new development.

The discussion on traffic studies was tabled to a future meeting due to a lack of time.

ACTION(S) TAKEN: Motion made by Commissioner Burns, seconded by Commissioner Russell to approve the agenda as submitted. Made motion by Commissioner Russell, seconded by Commissioner Toohey to approve the December 19 work session minutes as submitted. Meeting adjourned at approximately 6:55 p.m.