

Minutes

Columbia Community Land Trust Organization Board

City Hall

701 E. Broadway, Columbia MO

December 2, 2020

BOARD MEMBERS PRESENT

Susan Maze
Shirley Rhoades
Alex LaBrunerie
Chris Ross
Anthony Stanton
Richard Mendenhall
Linda Head
Scoot Cristal

BOARD MEMBERS EXCUSED

Pat Fowler, Council Liaison, Non-Voting

I. CALL TO ORDER

The meeting was called to order at 6:40 pm.

II. INTRODUCTIONS

Present at the start of the meeting were board members Maze, Rhoades, LaBrunerie, Ross, Stanton, Mendenhall, and Cristal.

III. APPROVAL OF THE AGENDA

Motion to approve the Agenda: Cristal

Motion to 2nd: LaBrunerie

Not voting: Head

Motion passes 7:0

IV. APPROVAL OF THE MINUTES

Motion to approve the draft November 4, 2020 Minutes: Mendenhall

Motion to 2nd: Cristal

Not voting: Head

Motion passes 7:0

V. SPECIAL ITEMS

CCLT Annual Meeting and Annual Report: Cole shares that this is the annual meeting of the CCLT where officer appointments are made.

Acceptance of Council Appointments: Cole shares that Council appointed Councilwoman Fowler as the CCLT Council Liaison, no applications were received for the homeowner occupant position.

Head arrives at 6:45 pm.

Election of Officers: The commission votes and approves the following officers.

Motion to approve Anthony Stanton as President: Mendenhall

Motion to 2nd: Cristal

Roll Call Vote:

Maze: Yes

Rhoades: Yes

Head: Yes

LaBrunerie: Yes

Mendenhall: Yes

Stanton: Abstain

Ross: Yes

Motion to approve Richard Mendenhall as Vice President: Rhoades

Motion to 2nd: Stanton

Roll Call Vote:

Maze: Yes

Rhoades: Yes

Head: Yes

LaBrunerie: Yes

Mendenhall: Abstain

Stanton: Yes

Ross: Yes

Motion to approve Alex LaBrunerie as Treasurer: Rhoades

Motion to 2nd: Head

Roll Call Vote:

Maze: Yes

Rhoades: Yes

Head: Yes

LaBrunerie: Abstain

Stanton: Yes

Mendenhall: Yes

Ross: Yes

Motion to approve Susan Maze as Secretary: Head

Motion to 2nd: Mendenhall

Roll Call Vote:

Maze: Yes

Rhoades: Yes

Head: Yes

LaBrunerie: Abstain

Stanton: Yes

Mendenhall: Yes

Ross: Yes

Review of Article II: Section 12: The board reviews Article II: Section 12.

Financial Summary of Activity: Cole shares that the CCLT received a good report from Hauk

Kruse and Associates. Cole shares this was the best year for financials and donation for the CCLT.

Real Estate Inventory: Cole reviews the properties in the CCLT inventory with the total land value of \$264,997.58.

FY 2020 Major Accomplishments: Cole shared that 19 Third Avenue was sold in March of 2020 and the CCLT had its first fundraising event in January. No accounts were past due and Quickbooks was set up to accept online payments.

FY 2021 Proposed Budget: Cole reviews the attached proposed budget and discusses the revenues following the Cullimore Cottages and the future donations from the anonymous donors. The CCLT also intends to designate \$15,000 to pay for 25% of staff's time.

Motion to approve the proposed FY 2021 Budget: Cristal

Motion to 2nd: Head

Motion passes: 8:0

FY 2020-2021 Strategic Plan: The board reviews the plan and Cole explains the color coating on the plan. Stanton recommends a board retreat to revisit the mission of the CCLT for "the next chapter".

Treasurer's Report: The board reviews the report. LaBrunerie comments on the positive review from the Financial Review with Hauk Kruse and Associates.

Motion to accept the Treasurers Report: Cristal

Motion to 2nd: Mendenhall

Motion passes: 8:0

VI. OLD BUSINESS

Gift Acceptance Policy: The board reviews the policy, Cole shares that the CCLT attorney also reviewed the policy. Discussion is had.

Motion to approve the Gift Acceptance Policy: Stanton

Motion to 2nd: LaBrunerie

Motion passes: 8:0

Recap of Council Work Session: Cole shared that the feedback from the work session was mostly positive and that the Council seemed interested in moving the CCLT out from under the City which is where the CCLT is ultimately moving towards.

Professional Services Procurement Update: Cole shares that it is recommended to get request for quotes for professional services to ensure that the CCLT is receiving the best service at the most competitive price.

VII. NEW BUSINESS

Grounded Solutions Membership:

Motion to approve renewing the Grounded Solutions Membership: Stanton

Motion to 2nd: Ross

Motion passes: 8:0

Blue Host Webhosting Invoice: The board is briefed on the cost of webhosting services.

VIII. MOTION TO GO INTO CLOSED SESSION

Motion to go into closed session pursuant to RSMO 610.021 (2) Leasing, purchase or sale of real estate: Cristal

Motion to 2nd: Mendenhall

Roll Call Vote:

Maze: Yes

Rhoades: Yes

Head: Yes

LaBrunerie: Yes

Mendenhall: Yes

Stanton: Yes

Cristal: Yes

Ross: Yes

The board enters closed session at 7:30 pm.

Motion to go out of closed session pursuant to RSMO 610.021 (2) Leasing, purchase or sale of real estate: Cristal

Motion to 2nd: Stanton

Roll Call Vote:

Maze: Yes

Rhoades: Yes

Head: Yes

LaBrunerie: Yes

Mendenhall: Yes

Stanton: Yes

Cristal: Yes

Ross: Yes

The board exits closed session at 8:18 pm.

IX. GENERAL COMMENTS BY PUBLIC, MEMBERS AND STAFF

Cole thanks the board for all that they do.

X. NEXT MEETING DATE

To be determined.

XI. ADJOURNMENT

Motion to Adjourn: Cristal

Motion to 2nd: Ross

Motion passes: 8:0

The meeting adjourns at 8:20 pm.

