

Darcie Clark <darcie.clark@como.gov>

## **Monthly Services**

3 messages

 Thu, Jan 14, 2021 at 4:38 PM

Hi Darcie,

Can you tell me about how many transactions CCLT has each month? Also, if you have a recent compiled financial statement that would give me a better idea of what type of statement package you are looking for. I'm assuming there are not any notes to the financial statements. Are you currently using the online or desktop version of QuickBooks?

Thanks,

## Brent G. Gibson, CPA

Gibson & Company PC

33 E. Broadway, Ste. 190

Columbia, MO 65203

Phone: 573-449-0018 Fax: 573-443-4297

www.bg.cpa

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**Darcie Clark** <darcie.clark@como.gov>
To: Brent Gibson <br/>bgibson@gibsonandcompanypc.com>

Thu, Jan 14, 2021 at 5:03 PM

Hi Brent,

The CCLT has two separate accounts.

The CCLT currently has 9 homeowners that we collect Ground Lease fees from each month. There will be 7-9 more properties added to that over the next year.

Regularly monthly expenses from the checking account range from 5-15 transactions monthly. We use Quickbooks online.

I have attached the most recent financial statement that the board has reviewed and accepted.

Please let me know if you have any questions.

Thank you,

Darcie

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## Darcie Clark

Administrative Technician 500 E. Walnut Suite 108/P.O. Box 6015 Columbia, MO 65205 573-874-7244





**Brent Gibson** <a href="mailto:spin-bases">bgibson@gibsonandcompanypc.com</a>
To: Darcie Clark <a href="mailto:dark@como.gov">darcie.clark@como.gov</a>

Cc: Jake Beasley <jbeasley@gibsonandcompanypc.com>

Darcie,

They look like a pretty vanilla presentation out of QuickBooks. Based on the low volume of transactions and utilizing QBO, you would be in our Small Business pricing plan which is \$275 per month. That would be monthly compiled financial statements and related data entry and bank reconciliations. If that is something CCLT is interested in, let me know and I'll prepare an engagement letter.

Appreciate you reach out to us.

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Thu, Jan 14, 2021 at 5:13 PM

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