

Minutes

Columbia Community Land Trust Organization Board

City Hall

701 E. Broadway, Columbia MO

April 28, 2021

BOARD MEMBERS PRESENT

Shirley Rhoades  
Alex LaBrunerie  
Richard Mendenhall  
Anthony Stanton  
Linda Head  
Scott Cristal  
Pat Fowler, Council Liaison, Non-Voting

BOARD MEMBERS ABSENT

Chris Ross

CITY STAFF

Darcie Clark  
Jacob Amelunke

I. CALL TO ORDER

The meeting was called to order by Stanton at 6:31 pm.

II. INTRODUCTIONS

Present at the start of the meeting were board members Rhoades, LaBrunerie, Mendenhall, Stanton, Head, Councilperson Fowler attended via Zoom. City staff Clark, Amelunke, and Teddy were also present.

III. APPROVAL OF THE AGENDA

Motion to approve the Agenda: Stanton  
Motion to 2<sup>nd</sup>: Mendenhall  
Not Voting: Cristal and Ross  
Motion passes: 5:0

IV. APPROVAL OF THE MINUTES

Motion to approve the Agenda: Mendenhall  
Motion to 2<sup>nd</sup>: Stanton  
Not Voting: Ross  
Motion passes: 6:0

V. NEW BUSINESS

Request to utilize City Procurement Process: Staff explains that the City goes through and extensive procurement process for City contracts every 5 years. Staff request utilizing the approved contractor list for CCLT services such as mowing, inspections and appraisals pending board authorization when required.

Motion to approve the use of the City Procurement Process: Mendenhall  
Motion to 2<sup>nd</sup>: Cristal  
Not Voting: Ross  
Motion passes: 6:0

Request to use CCLT Attorney to draft documents for future closings: Clark requests that the CCLT board utilize their attorney, Caleb Colbert to draft closing documents including the Ground Lease for future CCLT closings to ensure that during staff transitions closings continue to run smoothly and accurately. Clark recommended that this can be reevaluated when the Housing Programs Manager position has been filled.

Motion to approve the use of the CCLT attorney draft documents for future closings: Stanton

Motion to 2<sup>nd</sup>: Head

Not voting: Ross

Motion passes: 6:0

VI. OLD BUSINESS

107 Lynn Street Purchase Financing: The board review the three proposed bids and chooses to utilize Central Bank of Boone County for the purchase of 107 Lynn St.

Motion to utilize Central Bank of Boone County to finance the purchase of 107 Lynn Street:

Stanton

Motion to 2<sup>nd</sup>: Mendenhall

Not Voting: Ross

109 Lynn Street Shed: Staff shares that the proposed shed on 109 Lynn Street would not meet City Code and would not be feasible moving forward.

VII. MOTION TO GO INTO CLOSED SESSION

Motion to go into closed session pursuant to RSMO 610.021 (2) Leasing, purchase or sale of real estate: Cristal

Motion to 2<sup>nd</sup>: Stanton

Roll Call Vote:

Cristal: Yes

Rhoades: Yes

LaBrunerie: Yes

Mendenhall: Yes

Stanton: Yes

Head: Yes

Motion to go out of closed session pursuant to RSMO 610.021 (2) Leasing, purchase or sale of real estate: Cristal

Motion to 2<sup>nd</sup>: Stanton

Roll Call Vote:

Cristal: Yes

Rhoades: Yes

LaBrunerie: Yes

Mendenhall: Yes

Stanton: Yes

Head: Yes

VIII. GENERAL COMMENTS BY PUBLIC, MEMBERS AND STAFF

Councilwoman Fowler shared that she was impressed with staff's knowledge during following departure of the housing programs manager.

IX. NEXT MEETING DATE

May 26, 2021

X. ADJOURNMENT

Motion to adjourn: Stanton

Motion to 2<sup>nd</sup>: Mendenhall

Not voting: Ross

Motion passes 6:0

The meeting adjourned at 7:16 pm.