



Department Source: Community Development - Planning

To: City Council

From: City Manager & Staff

Council Meeting Date: July 19, 2021

Re: Revenue Appropriation

Executive Summary

Transfer \$5,000 from planning advertising revenue account 11004010-480102 to planning advertising expense account 11004010-504310 to cover incurred invoice expenditure in excess of what was originally contemplated when the fiscal year 2021 budget was approved.

Discussion

Advertising for planning related matters (i.e. re-zonings) is accounted for within two budget accounts. Revenue received for cases goes to 11004010-480102 and expenses for advertising are paid out of 11004010-504310. These accounts should be net zero at the end of the fiscal year. During budgeting, it is unknown how many cases or what types of cases will be submitted which determines our advertising revenue & expenses. At this time, we have had more advertising than what was budgeted. This appropriation is to simply move the revenue received for advertising to the expense account from which advertising invoices are paid.

Fiscal Impact

Short-Term Impact: NONE

Long-Term Impact: NONE

Strategic & Comprehensive Plan Impact

Strategic Plan Impacts:

Primary Impact: Not Applicable, Secondary Impact: Not Applicable, Tertiary Impact: Not Applicable

Comprehensive Plan Impacts:

Primary Impact: Not Applicable, Secondary Impact: Not applicable, Tertiary Impact: Not Applicable

Legislative History

Date	Action

Suggested Council Action

Approve the appropriation of \$5,000 from Planning Advertising revenue 11004010-480102 to Planning Advertising expense 11004010-504310