

City of Columbia Fiscal Year 2022 Budget

August 19, 2021

Total Budget for FY22

Total Revenues	\$443,800,723
Operational Expenditures	428,157,391
Capital Improvement Plan Expenditures	<u>46,617,807</u>
Total Expenditures	\$474,775,198

Available Resources and Revenue Projections

Available Resources

- FY22 Estimated General Fund beginning fund balance is \$61.6 million
 - Estimated Restricted Reserve \$22.1 million
 - ARPA Restricted Reserve \$12.6 million
 - Unrestricted Reserve \$26.9 million

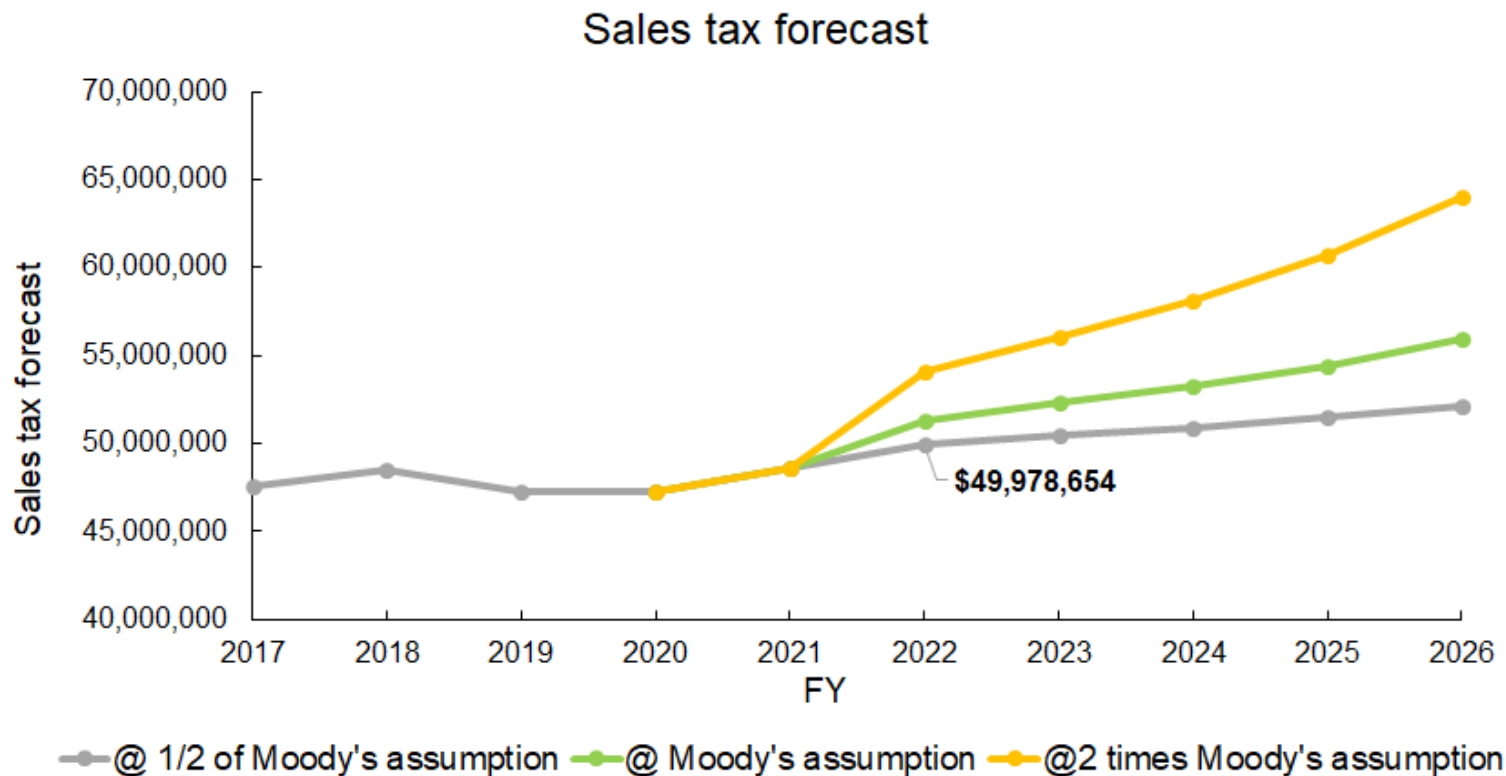
FY21 3rd Quarter Year to Date Revenue Comparison (GF)

Revenue	FY20 Actuals	FY21 Actuals
Property tax	9,163,848	9,228,737
Sales tax	15,897,501	17,316,201
Other local taxes	7,765,969	8,140,829
Payments in lieu of taxes	11,810,500	11,720,380
Licenses and permits	325,715	521,764
Fines	630,748	482,256
Fees and service charges	1,691,300	2,516,844
Revenue from Other governmental units	2,248,454	22,595,133
Investment revenue	824,497	(79,601)
Other revenue sources	11,781,349	18,880,815
Totals	62,139,881	91,323,358

Sales Tax Revenue

- Sales Tax
- Capital Improvement Sales Tax (Sunset December 2025)
 - for the purpose of funding capital improvements, including the operation and maintenance of capital improvements
- Parks Sales Tax (Sunset March 2022)
 - up for renewal in November of 2021
- Transportation Sales Tax
 - planning, development, acquisition, construction, maintenance and operation of public transit systems and facilities

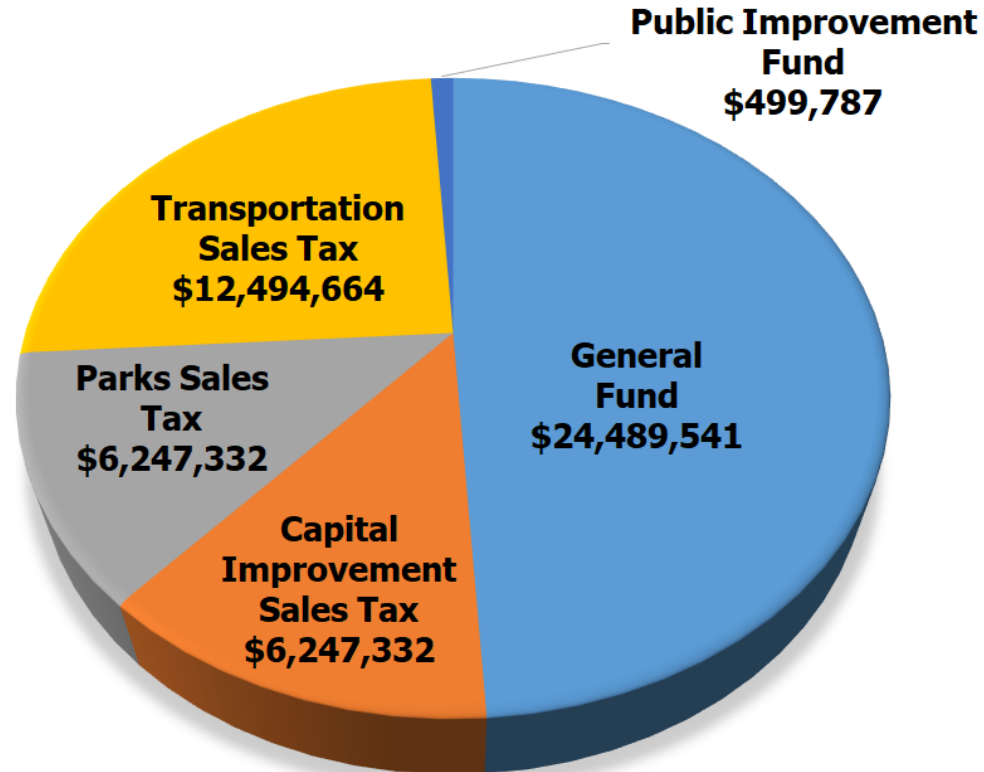
Sales Tax Revenue Forecast



Sales Tax Revenue Share by Fund

Fund	Sales Tax Rate	Fund Share per Dollar
General Fund (GF)	98% of 1%	49 cents
Public Improvement Fund (PIF)	2% of 1%	1 cent
Capital Improvement Sales Tax (CIST)	1/4%	12.5 cents
Park Sales Tax (PST)	1/4%	12.5 cents
Transportation Sales Tax (TST)	1/2%	25 cents

FY 22 Sales Tax Revenue by Fund



FY22 Other Tax Revenue Estimates

Categories	Actuals FY 20	Estimated FY 21	Proposed FY 22	
Real Estate Property Tax	7,616,724	7,687,985	8,218,262	↑
Telephone Tax	1,966,839	1,998,308	1,814,932	↓
Cable TV Tax	686,156	455,097	423,908	↓
Cigarette Tax	423,248	405,233	393,600	↓
Gasoline Tax	2,766,311	2,784,945	2,794,221	↑
Motor Vehicle Sales Tax	1,013,648	1,083,061	1,104,481	↑
Motor Vehicle License Fee	485,434	516,099	520,490	↑
Hotel Motel Tax	2,194,843	2,420,734	2,910,652	↑

Sources & Uses By Fund

FY22 SANITARY SEWER SUMMARY	
RESOURCES:	
FY22 Beginning Available Resources	\$18,559,354
FY22 Operating Revenue Collections	\$18,703,345
FY22 CIP Revenue Collections	\$6,925,000
Total Resources Available	\$44,187,699
USES:	
FY22 Core Operating Appropriations	\$13,524,523
FY22 Transfer Appropriations	\$66,863
FY22 Debt Service Obligations	\$7,883,238
FY22 Anticipated Lapse*	-\$466,027
FY22 New Decision Items	\$1,859,587
FY22 City Manager Decisions	\$394,845
FY22 Capital Improvements	\$6,925,000
Total Uses	\$30,188,029
FY22 Ending Available Resources	\$13,999,671
Reserve Target %	20.00%
Reserve Target **	\$4,652,606
Ending Available Resources Above Reserve Target	\$9,347,065
FY23 Anticipated Capital Improvements Funded with Enterprise Revenue	\$4,070,000

*Includes Personnel and Purchased Power
** Not all funds will have a Reserve Target

- We are providing a one page rack up to show financial sources and uses by fund.
- The Resources section includes a breakdown of Operating and Capital Improvement Projects (CIP) revenue collection.

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- The Core budget is prior year's original adopted budget, less one-time expenditures.
- Transfer Appropriations include any transfers out of the fund.
- If the fund has any debt obligations, it will appear under Debt Service Obligations.

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- Anticipated Lapse includes lapse estimated for Personnel and Purchased Power categories.
- New Decision Items include new programs, personnel, or equipment that were not included in the fund's Core budget.

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- CM Decisions include all changes made during the CM budget level.
- Capital Improvements reflect the amount budgeted for the fund's CIP, if applicable.

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** Not all funds will have a Reserve Target

- If the fund has a cash reserve target, the amount will be shown.
- This also shows the anticipated CIP funded with enterprise revenue. If enterprise revenue is approved as a funding source for a capital project, that amount would be appropriated at the beginning of the fiscal year.

Obligations and Budgeted Expenditures

City Manager Priorities

- Investment in Employees
- Public Safety
- Public Health
- Street Maintenance

Investment in Employees

- 3% Across the Board Increases
 - \$3.3 million total
 - \$1.75 million General Fund
- Move to Mid
 - \$604,000
 - \$362,000 General Fund
- Performance Pay - \$60,000
- Total increase of \$4 million

Performance Pay

- 0.5% for eligible permanent employees
 - 17.52% of eligible supervisors/directors
 - 34 of 194 eligible supervisors receiving
 - 17.45% of eligible non-supervisor employees
 - 125 of 716 eligible employees receiving

Insurance Premiums

- No increase to medical premiums
- 3% increase to dental premiums
 - *City covers the employee only cost for all permanent full-time employees. Employees are responsible for the difference if they cover dependents.*
- 5% increase to vision premiums
 - *Employee pays 100% of premium costs, no contribution from the City.*

Public Safety

- The Proposed FY22 Budget includes funding for those areas citizens repeatedly tell us are the most important to them.
- Along with additional personnel, police officers will begin working 12-hour shifts in September to create a safer work environment and reduce response time to calls.
- We are also working to build a fire station on the south side of town and will begin gathering feedback from residents soon. We have budgeted to expand on the east side of town as well, and are looking for land to be the home of a new station. Expanding the department will allow crews to respond more quickly in rapidly growing areas.

Public Health

- The Proposed FY22 Budget includes several items to support COVID-19 response and increase Public Health infrastructure.
 - 1 FTE Public Health Nurse
 - 1 FTE Health Educator
 - 1 FTE Communicable Disease Specialist
 - 12 staff members to support future contact tracing needs
 - Additional authority needed for overtime and other related costs
- Several of these items may be offset by grants, but not all are. The 3 FTE listed above are not grant funded.

Street Maintenance

- In FY 21, the City Manager proposed increasing the Transportation Sales Tax (TST) subsidy to Streets & Engineering by \$2 million for the next four years, through FY 24.
- The increased subsidy to Streets will continue in FY 22, making the total transfer \$7.8 million from TST.
- This was made possible due to the transfer to the Airport and Transit receiving federal CARES Act funding.

One Time Purchases

One Time Purchases

General Fund

- \$3,475,405
 - **Fleet:** \$1,949,467
 - **Other Major Items (\$15,000<)**
 - \$400,000 - FY21 Street maintenance and repairs that will be billed after September 30th (Public Works)
 - \$300,000 - Wage & Benefits Study (HR)
 - \$206,903 - Radio Replacement on Vehicles (Fire)
 - \$100,000 - Replace RMS Software (Fire)

One Time Purchases

General Fund

- \$3,475,405
 - \$75,000 - Finance Statement Builder - Implementation (Finance)
 - \$50,000 - City Hall Payment Kiosk (Finance)
 - \$50,000 - Recruitment Advertising (HR)
 - \$50,000 - Fire Station Sidewalk Maintenance (Fire)
 - \$43,968 - Additional Uniform/Bunker Gear (Fire)

One Time Purchases

General Fund

- \$3,475,405
 - \$42,600 - Equipment for New Officers (Police)
 - \$40,000 - Broadband Business Planning Task Force (Boards & Commissions)
 - \$26,400 - Overtime for Youth Alcohol Unit (Police)
 - \$25,000 - Gear for New Firefighters (Fire)
 - \$24,000 - Replacement Airpacks for Airport Officers (Police)

One Time Purchases

CDBG

- \$6,467

Convention & Visitors Bureau

- \$800

Recreation Services

- \$155,388
 - Fleet: \$134,000

One Time Purchases

Employee Benefit Fund

- \$150,900
 - \$150,000 - Open Enrollment Software

Finance: Self-Insurance

- \$12,620

Information Technology

- \$221,950
 - \$200,750 - Replacement of Operational Equipment

One Time Purchases

Public Works: Transit

- \$33,986
 - **Fleet:** \$33,986

Economic Development: Airport

- \$10,204
 - **Fleet:** \$5,571

One Time Purchases

Public Works: Parking

- \$35,300
 - **Fleet:** \$35,300

Utilities: Water

- \$970,500
 - **Fleet:** \$763,500
 - \$200,000 - Long Range Water Distribution Study

One Time Purchases

Utilities: Electric

- \$2,674,260
 - **Fleet:** \$1,082,500
 - \$22,460 - Computer Replacements
 - \$165,000 - System Maintenance
 - \$725,000 - Building and Parking lot Maintenance
 - \$673,000 - Equipment Replacements
 - \$11,760 - Customer Satisfaction Survey

One Time Purchases

Utilities: Sewer

- \$1,280,195
 - **Fleet:** \$731,000
 - \$283,425 - Equipment for Maintenance
 - \$50,000 - Replace Laboratory Fume Hood and Blowers
 - \$50,000 - Replace (4) Pumps at Deer Ridge & Haystack #1

Utilities: Solid Waste

- \$3,074,480
 - **Fleet:** \$2,615,000

One Time Purchases

Mid-Missouri Solid Waste Management District

- \$255

Utilities: Storm Water

- \$675,043
 - \$600,000 - Annual Condition Assessment & Rehabilitation
 - \$75,000 - Water Quality Monitoring Plan Development

New Positions

New Positions

1.00 Grant Administrator

1.00 Diversity, Equity, and Inclusion Officer

1.00 Digital Communications Coordinator

3.00 Total City Manager's Office

1.00 Sr. Administrative Support Assistant

1.00 Total City Clerk's Office

New Positions

1.00 Health Educator

1.00 Public Health Nurse

1.00 Communicable Disease Specialist

3.00 Total Public Health & Social Services Department

1.00 Assistant Purchasing Agent

1.00 Total Finance Department

New Positions

1.00 Volunteer Program Specialist

1.00 Project Compliance Inspector

1.00 Building Inspector

0.50 Sr. Administrative Support Assistant

3.50 Total Community Development Department

1.00 Business Development Specialist

1.00 Total Economic Development Department

New Positions

1.00 Parks Supervisor

1.00 Total Parks & Recreation Department

3.00 CDL Operator

3.00 Total Public Works: Streets Department

1.00 Equipment Technician

4.00 Firefighter I/II - 1055

5.00 Total Fire Department

New Positions

1.00	Records Custodian
1.00	Civilian Investigator
1.00	Community Service Aide - CPOA
1.00	Property & Evidence Technician
1.00	Crime Scene Investigator
1.00	Custodian
6.00	Total Police Department

New Positions

1.00 Maintenance Assistant - 955

1.00 Total Economic Development: Airport

2.00 Public Works Supervisor II

2.00 Total Public Works: Transit

1.00 Physical Security & Network Technician

1.00 Associate Systems Analyst

2.00 Total IT Department

New Positions

1.00 Consulting Utility Forester

1.00 Total Utilities: Electric

1.00 Engineering Supervisor

1.00 Total Utilities: Sewer

0.25 Cashier

0.25 Total Utilities: Solid Waste

New Positions

3.00	City Manager's Office	1.00	Airport Fund
1.00	City Clerk's Office	2.00	Transit Fund
3.00	Public Health & Social Services		
1.00	Finance	(1.00)	Transit Fund <i>(Transit Superintendent being eliminated for 2.00 Public Works Supervisor II)</i>
3.50	Community Development		
1.00	Economic Development	2.00	IT Fund
1.00	Parks & Recreation	1.00	Electric Fund
3.00	Public Works	1.00	Sewer Fund
5.00	Fire Department	0.25	Solid Waste Fund
6.00	Police		
27.50	Total General Fund	6.25	Total Other Funds

FY21 & FY22 Comparison

FY21 Budgeted (net) Savings for Deleted Positions: \$2,802,275

- 52.50 FTE (net)
- Budgeted Expense
- *Vacant positions were budgeted based on salary for last employee in position*

FY22 Budgeted Expense for New Positions: \$2,717,756

- 33.75 FTE
- Budgeted at midpoint

Unbudgeted New Positions

- These positions were approved by the City Manager during the New Decision Item (NDI) process, however they were not graded in time to be included in the FY22 Proposed Budget.
- These positions will come to Council for consideration after the FY22 Budget is adopted.

1.00	Leave Administrator (HR)
1.00	ERP Analyst (Finance)
1.00	Cashier Services Manager (Finance)
3.00	Total General Fund

Fleet Additions

Vehicle & Equipment Replacement Fund (VERF)

Purpose of the Vehicle & Equipment Replacement Fund (VERF):

- Ensure adequate funds are available to fund the replacement of vehicles and equipment
- Stabilize budgeting for major purchases
- Provide sufficient cash flows for annual purchases of equipment greater than or equal to \$5,000
- Promote the use of fuel-efficient equipment, and incorporate vehicles powered by alternative fuels into the fleet when feasible.

For FY22 there is no reserve in the VERF. \$400,000 has been transferred from the General Fund to initiate pooled vehicle purchases if any are identified.

Fleet Additions

Police	\$1,037,917	Utilities: Water	\$763,500
Parks & Recreation	\$412,000	Utilities: Electric	\$1,082,500
Public Works: Streets	\$233,550	Utilities: Sewer	\$731,000
Pooled Vehicle Funding	\$400,000	Utilities: Solid Waste	\$2,615,000
Total General Fund	\$2,083,467	Public Works: Parking	\$35,300
		Airport (ED)	\$5,571
		Public Works: Transit	\$33,986
		Total Other Funds	\$5,266,857

Capital Improvement Projects

Capital Projects

- FY22 CIP Report is now included as part of the FY22 Budget
- In the CIP section, information is available on life-to-date authority and expenditures by fund from FY19 through Proposed FY22
- Projects with funding planned between FY22 and FY27 each have their own project page with a description and funding information

Capital Projects

Fund/Department	Appropriation
Airport	2,551,036
General	2,383,000
Parking	535,000
Parks & Recreation	3,078,630
Public Safety	2,770,630
Public Works	5,899,136

Capital Projects

Fund/Department	Appropriation
Railroad	100,000
Sewer	6,925,000
Solid Waste	3,153,120
Storm Water	2,275,000
Transit	2,772,255
Water	5,725,000
Electric	8,450,000

American Rescue Plan Act

American Rescue Plan Act

The City of Columbia will receive \$25,284,624 under the American Rescue Plan Act. Proposed spending includes:

City Staff Recommended Eligible Expenses	Amount
Broadband	10,000,000
Mental Health Treatment Center	3,000,000
Shelter for the Homeless	3,000,000
Storm Water Projects	3,000,000
Mayor's Task Force on Community Violence Recommendations	2,000,000
Workforce Development Initiatives	1,450,000
Total	\$22,450,000

American Rescue Plan Act

- Broadband: \$10,000,000
 - The pandemic exposed inequalities in access to both healthcare as well as technology. Making high-speed internet affordable and accessible to our needy and underserved community will help students, families, and businesses that service qualified census tract areas.
- Mental Health Treatment Center: \$3,000,000
 - This would be a two-year pilot project to develop a 24-hour crisis stabilization center that will accept direct referrals from public health professionals, as well as walk in's and law enforcement referrals. The goal of this would be to provide immediate access and early intervention for behavioral health and substance abuse that would allow first responders to provide faster, more effective service to the community while reducing unnecessary incarcerations and hospitalizations.

American Rescue Plan Act

- Shelter for the Homeless: \$3,000,000
 - Columbia currently lacks a consistent venue to aid in the shelter of our homeless population. Setting funding aside for a multi-purpose space could be a community resource for many. This space could also aid in the response to weather-related events, quarantine space, Red Cross disaster space, and space for multiple human services.

American Rescue Plan Act

- Storm Water Projects: \$3,000,000
 - There are several identified Storm Water Capital Projects that aim to reduce pollutants in the Hinkson Creek as well as mitigate flooding on Quail Drive and Vandiver Drive roadways. These projects are in line with the City's Climate Action & Adaptation Plan and support the Collaborative Adaptive Management (CAM) agreement to improve water quality in the Hinkson Creek. The proposed projects include the creation of a detention basin that would help prevent flooding as well as improve water quality by holding storm water long enough to allow sediments and pollutants to drop out into the basin.

American Rescue Plan Act

- Mayor's Task Force on Community Violence Recommendations: \$2,000,000
 - Funding would be used for projects and programs recommended by the Task Force that aid in the reduction of violent actions within our community.
- Workforce Development Initiatives: \$1,450,000
 - These initiatives would support the training of individuals and dislocated workers for careers within Columbia's economy. In addition, this would also be used to help empower entrepreneurs who want to start their own businesses.

Alternative Funding Sources

- General Obligation Bond
- Special Obligation Bonds
- Revenue Bonds
- Enterprise Revenue
- Utility Rate Increases
- General Fund Reserves

Additional ARPA

- **Transit: \$2,783,337**
 - This will be used to cover FY22 operating expenses
- **CDBG: \$2,161,654**
 - These funds are eligible to be used in the following areas:
 - Production or Preservation of Affordable Housing
 - Tenant-Based Rental Assistance (TBRA)
 - Supportive Services, Homeless Prevention Services, and Housing Counseling
 - Purchase and Development of Non-Congregate Shelter

