



City of Columbia, Missouri

Meeting Minutes

City Council

Monday, June 20, 2016
5:00 PM

Work Session

Conference Room
1A/1B
Columbia City Hall
701 E. Broadway

I. CALL TO ORDER

Mayor Treece called the meeting to order at approximately 5:05 p.m.

Present: 5 - Ruffin, Trapp, Thomas, Treece, and Skala

Absent: 2 - Nauser, and Peters

FY2017 Downtown CID Budget and Planning

Attachments: [CID 2017 Budget with History- Approved](#)

[CID 2017 Budget - Approved for Council and State](#)

[CID Five-Year Strategic Plan](#)

[Report - Economic Development 2017 Priorities - Approved](#)

[Report - Marketing 2017 Priorities - Approved](#)

[Report - Operations 2017 Priorities - Approved](#)

[2017FY Budget Letter to City](#)

[City Council Presentation](#)

[2015 Downtown CID Annual Report](#)

[Hospitality Zone Assessment Report Cover Page](#)

[Hospitality Zone Assessment Report - Final](#)

[Gateways Brochure](#)

[Employee Panhandling Ordinance Poster](#)

[Panhandling Customer Cards](#)

[Panhandling Poster](#)

Deputy City Manager Tony St. Romaine stated that the Downtown CID submitted their proposed budget to the City Council for feedback and comment per Missouri State Statute. There is also a report for this item on the agenda at the regular meeting tonight. He introduced Katie Essing, Executive Director of the CID and Mike Wagner, Chair of the CID Board.

Mr. Wagner explained that the Downtown CID is a volunteer board tasked with identifying and funding projects that enhance the downtown experience for visitors "above and beyond" the essential infrastructure that is the responsibility of the City. Ms. Essing added that tonight she plans to present the FY17 budget and the direction downtown is headed and they are looking for Council feedback. The CID is following a 5 year plan that focuses on economics, beautification, marketing and branding, infrastructure and public

safety. She provided a high level overview for the CID budget which includes items such as: streetscape enhancement for holiday decor, landscaping and traffic box art; branding banners; enhancing cleaning and maintenance for contracted janitorial work; public safety such as increased lighting in alleys, CPD Gator, CPD Substation and a Phoenix partnership to address panhandling and homelessness issue downtown. She provided handouts on a panhandling campaign titled "It's Okay to Say No" and noted that they are also paying for 3 days of detox at Phoenix Programs for willing persons. The budget also includes infrastructure; downtown economic items; marketing and the Gateways Project. They have budgeted \$100,000 for this and also expect to receive grants and other assistance for a total project cost of \$4 Million.

Councilperson Skala asked if the Downtown CID might consider it within their purview to contribute financially to the downtown surveillance cameras as part of their Infrastructure or Public Safety allocations. Ms. Essing will explore that. She added that the last she heard was that the cameras were going away. Mr. St. Romaine noted that the cameras were decided by ballot and should also be removed by ballot.

Councilperson Ruffin asked what the benefits of the Gateway project are and Ms. Essing replied that they will add iconic landmarks to downtown which will help drive the economy; and will add enhanced pedestrian safety crosswalks. Ms. Essing added that they have launched a campaign for donations that will be matched by the CID and have learned that tax credits and CATSO funding are large ways to help pay for this and the City will help be part of that process. She confirmed that the CID is putting in \$500,000 and another \$500,000 in matching funds and the rest is expected to come from grants, etc.

Mayor Treece challenged the CID to make a more substantial influence on the Public Safety and Infrastructure areas. Mr. Skala supported that. Ms. Essing replied that they did work with CPD to design the new Phoenix outreach program and hope that will also assist the CPD in freeing up some time for them as they work downtown areas.

Ms. Essing also handed out the draft proposed zoning code analysis and testing document noting that it went very well. Mayor Treece would like the CID to report back on the top 3 suggestions for changes at some point. Ms. Essing stated that a top issue of concern was unintended consequences that small lots will be harmed unintentionally by proposed code changes. Most suggestions were just tweaks to the overall code.

Capital Improvement Program Plan

Attachments: [CIP Report for Council](#)

[FY 2017 Capital Projects Graphs](#)

[CIP Public Hearing - Projects funded for FY 2017](#)

Mr. St. Romaine explained that January through May, departments are asked to review projects. The Planning and Zoning Commission then reviews the list and can make additions. The CIP is a multi-year plan for improvements that starts as a planning document, but once passed with the budget; will be a financial document. The projects reflect community values and goals and is formed by many other existing plans including the Strategic Plan, among others.

Mr. St. Romaine reviewed the breakdown of Capital Projects showing that 38.82% goes toward Parks and Recreation; 28.62% goes toward Transportation; 19.46% to Public Safety and 13.10% to Administrative. The total Capital Project Fund for FY 2017 is \$9,505,676. Mayor Treece confirmed that these individual projects still come to Council. Mr. St. Romaine said that is correct; they still need to have IP Meetings and may

allocate funds, etc. When the CIP is approved, funds are allocated into the budget, but each project must be approved. Mayor Treece asked what happens to funds if a project comes in under budget. Ms. Peveler replied that the funds go back to the area they came from. Mayor Treece requested a report for all Capital Projects under budget and where the money is. Lynn Cannon will provide that report.

Mayor Treece would like to reprioritize bus shelters as there is an immediate need to have shelters up. Dave Nichols noted that in the past, staff has worked with property owners to get permission to place shelters, but recently we are placing shelters in areas where property owners are not agreeable. We are also waiting on the transit study results to see if routes will change. Mayor Treece felt that we know some routes that will not change, and we can start there. Mr. Nichols added that we are also waiting on a MoDOT Grant to help fund these. A Term & Supply contract supplier bid is currently being approved by the FTA and ADA requirements must also be met. He noted that we will need to buy prime right of way's in order to get shelters up in some areas. Mayor Treece suggested we look into adding a mechanism by which businesses might donate easements in exchange for advertising on shelters.

Mayor Treece inquired on the Moore's Lake Restoration. Mr. Johnsen stated that we are setting a Public Hearing on this item which will convert Moore's Lake back to a lake instead of a settling pond. It will be restored back to a natural lake.

Mayor Treece inquired on the CVB funding for the Sports Field House. Ms. Schneider explained that the sports house is designed to have 4 indoor courts which can be used for various indoor sports and tournaments. The Advisory Board felt this was money they could spend on helping with sports tourism.

Councilperson Thomas suggested we encourage neighborhoods to form a Neighborhood Improvement District, so limited sidewalk funds could go further as it is the responsibility of homeowners to make repairs. The group discussed the possibility of extending sidewalk warranty's from 2 year to 5 years and owners can pay an escrow until the warranty expires. Mr. Thomas likes the idea of an ordinance to establish a fee for sidewalk and street closures. Ms. Thompson added that we can do that and the money collected does not have to be spent on relevant items as it is money collected for the inconvenience and compensates for the closure. Staff will bring forth a report to show what other communities are doing on this.

Mr. Ruffin may want to include The Gateways Project as part of the CIP. Staff will explore the CATSO funding application process further to see what funds can be helpful.

Councilperson Trapp would like the Vandiver and Providence Crosswalks added to the complete intersections list.

Mr. Skala felt that we should consider crosswalk placement when considering the bus shelters for safer pedestrian crossing from the shelters. Mr. Thomas agreed and added that the Pedestrian Safety Task Force will present at the August 15th Work Session and will discuss that.

Mayor Treece inquired about the necessity of the cooling towers on Bowling Street and the Bus Loop. Mr. Johnsen stated they are necessary steam condensers and it would be an extraordinary cost to move them. Mayor Treece suggested staff and Council consider a new downtown exit off I-70 to align with Parker, Moore's Lake, the VFW, historic homes, etc. Bowling would become a corridor to follow MKT to north Columbia and the Boone County Fairgrounds. The Loop CID only goes to College and they want to

develop a corridor plan for the Bus Loop with City partnership. He suggested the City hire a consultant to develop College to I-70, to include some corridor planning that would include a downtown gateway. Mr. Nichols replied that MoDOT did do a study in that area to look at a full interchange. The study has expired, but might be a helpful review and staff will provide.

Mr. Sorrell noted on the sewer items that the Henderson Branch costs are outdated and can expect to be much higher. A new estimate will exceed what bids come in at.

Mr. St. Romaine noted that the Public Hearing for the CIP will be introduced tonight, so the public input process will begin at the July 5th City Council Meeting. The City Manager will incorporate this into his budget, which will go to Council in late July and be approved at the second City Council Meeting in September.

II. OTHER ITEMS THE COUNCIL MAY WISH TO DISCUSS

None

III. ADJOURNMENT

The meeting adjourned at approximately 6:38 p.m.

Members of the public may attend any open meeting. For requests for accommodations related to disability, please call 573-874-7214. In order to assist staff in making the appropriate arrangements for your accommodation, please make your request as far in advance of the posted meeting date as possible.