



City of Columbia, Missouri

Meeting Minutes

Planning and Zoning Commission

Thursday, October 6, 2016
5:30 PM

Work Session

Conference Room 1-B
Columbia City Hall
701 E. Broadway

I. CALL TO ORDER

Present: 7 - Tootie Burns, Dan Harder, Sara Loe, Joy Rushing, Lee Russell, Anthony Stanton and Michael MacMann

Absent: 2 - Rusty Strodtman and Brian Toohy

II. APPROVAL OF AGENDA

Agenda approved without modification

III. APPROVAL OF MINUTES

Approved September 14 minutes without modification

Approved September 22 minutes without modification

IV. NEW BUSINESS

A. UDC Public Hearing Meeting Strategy

Mr. Zenner provided a detailed overview of what he and Mr. Teddy had been considering for the upcoming public hearing process for the UDC. He noted that the meeting would be broken down into the roughly six segments that would include a staff presentation, public comments, and Commission discussion section. The staff presentation was intended to take roughly 15-20 minutes per segment. Mr. Zenner noted that the presentation for the M-DT would likely be slightly longer.

Mr. Zenner went on to explain how he believed it would be best to handle making recommendations on the overall UDC. He suggested that the Commission following public input and Commission discussion make a motion to approve each segment and then make amendments to each segment. Following the conclusion of making amendments he recommended that the Commission withhold making a final recommendation on the segment until all 6 segments of the presentation were completed. He noted that the purpose for the delayed recommendation was to ensure that if something were presented in a later segment the Commission could more easily recommend amendments to correct something that may have been overlooked. Mr. Zenner also indicated that it would potentially allow the Commission to have opportunity to prepare a comprehensive amendment sheet that would be read back prior to the final vote being taken on the entire UDC.

There was general Commission discussion regarding the proposed hearing outline. Commissioners questioned how the motion process would work and how amendments would be captured. Mr. Moehlman explained how the motion

process could work and noted that no motions in the negative should be initially proposed. Mr. Zenner explained that capturing the amendments should be a function of the Commission as staff would be occupied trying to manage the meeting content and responding to questions. It was suggested that potentially two secretaries should be employed to capture the amendments. It was also noted that because verbatim minutes are taken for the PZC meeting review of the minutes could occur to verify that the amendments were correctly captured.

Mr. Zenner further explained that given the likelihood of significant public comment and potential for several amendments the Commission may not be able to or be prepared to make a final recommendation on the UDC following the public hearing. He stated that it would likely be best to have an opportunity to have the motions and the amendments consolidated into a single "master" recommendation that could reference all the appropriate sections to which the amendments were tied and have that made available for the public's review. What this meant, Mr. Zenner explained, is that the Commission may have to continue the hearing to a future meeting. Commissioners acknowledged that was a possible scenario and agreed this may be an appropriate method of handling the complex hearing process.

Commissioners asked that Mr. Zenner create a summary of the meeting procedure and the outline for them and the public. Mr. Zenner indicated that it was his intent to include such a document with the staff report of the UDC. He noted that he saw the document as critical to assist the public in framing its comments as well as a means of providing a meeting outline for those in attendance.

Commissioners asked about potential changes that they felt may need to be addressed in the Code and when would be the most appropriate time for those to be introduced. Mr. Zenner indicated that it may be best to discuss those in work session prior to the public hearing; however, it is likely that such proposed changes would need to be made as part of the amendments process within each segment.

Mr. Zenner noted that the next work session, given the need for additional discussion on the meeting strategy, would start at 5 pm instead of its general starting time of 5:30.

V. NEXT MEETING DATE - October 20, 2016 @ 5:30 pm

VI. ADJOURNMENT

Meeting adjourned at 6:55

Members of the public may attend any open meeting. For requests for accommodations related to disability, please call 573-874-7214. In order to assist staff in making the appropriate arrangements for your accommodation, please make your request as far in advance of the posted meeting date as possible.