



City of Columbia, Missouri

Meeting Minutes

Planning and Zoning Commission

Thursday, October 20, 2016
5:00 PM

Work Session

Conference Room 1-B
Columbia City Hall
701 E. Broadway

I. CALL TO ORDER

Present: 9 - Tootie Burns, Dan Harder, Sara Loe, Joy Rushing, Lee Russell, Anthony Stanton, Rusty Strodtman, Brian Toohey and Michael MacMann

II. APPROVAL OF AGENDA

Agenda approved without modifications

III. OLD BUSINESS

A. UDC Public Hearing Procedures & Presentation Outline

Mr. Zenner distributed the meeting procedure and outline for the hearing on the UDC. He noted that this was also made available to the public. Several questions seeking clarification about the outline and procedure were asked by Commissioners as well as a discussion on the process for taking the motions according to Roberts Rules of Order. It was further discussed that Mrs. Burns and Ms. Loe would be acting as secretaries for the public hearing.

Ms. Christian and Mr. Smith provided an overview of the staff response to the Parking Task Force's recommendation on the downtown parking ratio that was included in the PZC packet. They noted that the impacts of the proposed additional recommendations had not yet been fully reviewed and recommended that action on what was being recommended in addition to maintaining the ¼ space per bedroom be further reviewed before incorporated into the UDC as a recommended action. Mr. Zenner noted that this could be accomplished by simply stating that additional recommended action should be considered by Council.

There was general conversation regarding the length of the meeting and if a particular strategy needed to be developed to determine when to call the meeting. Mr. Zenner noted the meeting would be lengthy and that there was a desire for the Commission to complete its work so the document could be provided to Council. He noted that the suspending the meeting was an option; however, not preferred. Commissioners agreed that stopping the public hearing would be determined based on the progress being made during one of the anticipated breaks.

There were also comments about the fairness of delaying auction on the other business items on the agenda. Mr. Zenner explained that the applicant's for those items were made fully aware of the public hearing and its potential effect on when those items would be heard. He noted that the applicants chose to stay on the agenda.

IV. NEW BUSINESS**A. September Building Permit Report**

Mr. Zenner provided the September 2016 building permit reports to the Commissioners for information purposes. He explained the calendar year to date (CYTD) spreadsheets. Mr. Zenner noted that the 2016 fiscal year has come to an end. The revenues were up as a result of the permitting of several student projects; however, it is anticipated that revenue will decline in the coming year as it is not certain if there will be additional multi-family projects. Mr. Zenner noted that he was currently unaware of any projects being proposed.

Mr. Zenner indicated that if the Commission desired more detailed information regarding the permit reports he would be happy to ask a representative from the BSD Division to join our next meeting.

V. NEXT MEETING DATE - November 10, 2016 @ 5:30 pm**VI. ADJOURNMENT**

Meeting adjourned at 5:55 pm

Members of the public may attend any open meeting. For requests for accommodations related to disability, please call 573-874-7214. In order to assist staff in making the appropriate arrangements for your accommodation, please make your request as far in advance of the posted meeting date as possible.