



City of Columbia, Missouri

Meeting Minutes

Community Land Trust Organization Board

Wednesday, October 18, 2017

6:30 PM

Regular Meeting

Room 1C, City Hall, 701

E. Broadway, Columbia

I. CALL TO ORDER

Board Treasurer Alexander LaBrunerie called the meeting to order at 6:35 pm.

Present: 6 - Shirley Rhoades, Jerry Dowell, Anthony Stanton, Alexander LaBrunerie, Paul Prevo and Susan Maze

Non-Voting: 1 - Michael Trapp

II. INTRODUCTIONS

Jacob Amulunke introduced himself to the board

III. APPROVAL OF AGENDA

Motion to approve the Agenda: Dowell

Motion 2nd by: Maze

IV. APPROVAL OF MINUTES

Approval of September 26, 2017 Meeting Minutes

Attachments: [9-26-17 Meeting Minutes](#)

Motion to approve the September 26, 2017 Meeting Minutes: Dowell

Motion 2nd by: Prevo

V. SPECIAL ITEMS

Staff Memo

Attachments: [CCLT Staff Memo 10-18-17](#)

Grounded Solutions National Conference

Randy Cole reviewed the takeaways from the Grounded Solutions National Conference.

Lynn Cottages Update

In the Lynn Cottages update there was a request from the builder to place a retaining wall on a portion of one of the properties. Discussion was held.

Motion to approve allowing the builder to place retaining wall on discussed location for no more than \$1,200.00.: Prevo

Motion 2nd by: Dowell

Motion Passed: 6-0

Board Member Application Process

Cole reviewed the Board Member application process

December Annual Meeting

Cole reviewed the process needed for our December Annual Meeting.

VI. OLD BUSINESS

Rehab Buy-Back Program Draft Guidelines

Attachments: [Rehab Loan Forgiveness-CCLT Program](#)

Randy Cole presented a memo that outlined draft guidelines for a Rehab Buy Back Program.

Discussion was had that we should wait and digest this proposal.

Motion to table the consideration of the draft proposal until the January 2018 board meeting: Stanton

Motion 2nd by: Dowell

Motion Passed: 6-0

Lynn Cottages Mowing and Snow Removal

Discussion and review of quotes on the cost for lawn care and snow removal presented by Cole and deemed to be too cost prohibitive for the Land Trust to expend or for the home owners to pay by assessment.

Motion to Modify land lease agreement to include snow removal and lawn care with boundaries to be determined at sale of each cottage: Stanton

Motion 2nd by: Dowell

Motion Approved: 6-0

VII. NEW BUSINESS

Treasurer's Report

Attachments: [September Financials](#)

Alex LaBrunerie reviewed the September financial statement and Cole gave a presentation of how Quick books was set up.

Motion to approve the Treasurer's Report: Dowell

Motion 2nd by: Stanton

Motion Passed: 6-0

Lynn Cottages Solar RFP

Attachments: [Lynn St Cottages Solar-CCLT](#)

Cole presented the draft RFP for the addition of solar panels for the Lynn Street Cottages. Dowell discussed the index and page numbering that needed to be matched to the rest of the document.

Motion to approve the Solar RFP as amended by: Dowell

Motion 2nd by: LaBrunerie

Motion Passed: 6-0

N. Eighth Street Project Timeline

Report from Cole and projected timeline

It was discussed and announced that the Neighborhood engagement process and first meeting would be held on Saturday, November 11, 2017, 10 am-3 pm. Interested parties

will meet at the property and then proceed to walk to the Lee Room on the Columbia College Campus.

3rd Street Project Timeline

Report from Cole presenting projected timeline

Neighborhood Engagement Overview

Cole reviewed the Neighborhood engagement process and discussed how the board should approach the discussions.

Fundraising Discussion-Susan Maze

Attachments: [CCLT Fundraising discussion-Susan Maze](#)

The board had a healthy discussion on the need to move forward with private sector and foundation fundraising. It was also recommended the board have this discussion as soon as possible and it was recommended and agreed upon, the board will meet on November 4, 2017 from 8 am-12 pm to start this fundraising plan process.

VIII. REPORTS

Update on Outreach and Presentations to Community

Randy Cole gave an update on outreach and presentations to the community.

IX. GENERAL COMMENTS BY PUBLIC, MEMBERS AND STAFF

None.

X. NEXT MEETING DATE

November 14, 2017, 6:30 pm

XI. ADJOURNMENT

Board President adjourned the meeting at 8:31 pm.