



# City of Columbia, Missouri

## Meeting Minutes - Final

### Airport Advisory Board

---

Wednesday, January 24, 2018

3:00 PM

Regular

Conference Room 1A

City Hall, First Floor

701 E. Broadway

Columbia, MO 65201

---

#### I. CALL TO ORDER

Brian Whorley called the meeting to order at 3:01 P.M.

**Present:** 9 - Gregory Cecil, B.J. Hunter, Brian Whorley, Mark Winter, Joe Henderson, Matthew Jenne, J. Rick Mihalevich, Renee Cosner and Todd Culley

**Excused:** 1 - David Nichols

**Non-Voting:** 2 - Mike Parks and Amy Schneider

#### II. INTRODUCTIONS

- City of Columbia Staff Liaisons
- Airport Advisory Board Members
- Other guests and attendees

#### III. APPROVAL OF AGENDA

An amendment was made to the agenda. Instead of the wording stating Elect Chair and Co-Chair, it should have stated, elect Chair and Chair appoints the Vice-Chair.

B.J. Hunter moved to approve the admended agenda. Joe Henderson seconded the motion. The admended agenda was approved unanimously.

#### IV. APPROVAL OF MINUTES

The minutes of the December 5, 2017 meeting were distributed in advance of the meeting. B.J. Hunter moved to approve the minutes and Matt Jenne seconded the motion. The minutes were approved unanimously.

Attachments: [Minutes 12-5-17](#)

#### V. NEW BUSINESS

Mike Parks presented a Powerpoint that showed different designs and cost for a covered walkway to the aircraft.

Attachments: [Terminal Sidewalk](#)

Todd Culley requested to abstain from voting for the new Chair since he is new to the Board. Brian Whorley motioned to allow Todd to abstain from voting. Mark Winter seconded the motion. The board was all in favor.

**Matt Jenne motioned to appoint B.J. Hunter for Chair. Joe Henderson seconded the motion. The majority of the Board voted in favor of the motion. At 3:22 P.M. B.J. Hunter was appointed Chair.**

**Yes:** 5 - Hunter, Whorley, Henderson, Jenne and Cosner

**No:** 2 - Cecil and Winter

**Absent:** 1 - Nichols

**Abstain:** 2 - Mihalevich and Culley

**Non-Voting:** 2 - Parks and Schneider

B.J. Hunter appoints Greg Cecil as Vice-Chair.

## VI. REPORTS

### Airport Manager, Mike Parks

- Working on an easement for Consolidated Water for two different relocation projects.
- A Memorandum of Understanding has been sent to Council to allow the Missouri State Highway Patrol to relocate aircraft in the event of a natural disaster.
- Working on an Air Traffic Control Tower contract that was recently sent by the FAA.
- City staff is working with Emery Sapp to amend the Runway 2-20 contract to grind the concrete to create gravel for a new parking lot.
- Conference call occurred on January 3rd with the airlines regarding the beginning of the Runway 2-20 repairs project.
- A meeting is planned with an ATM company to possibly install a machine in the terminal.
- Staff is currently reviewing vending contracts to consider adding credit card readers on machines.
- Just completed the 10 year trend narrative review for the upcoming budget year.
- The January "All Things Airport" was cancelled due to the Diversity Breakfast.

### Convention & Visitors Bureau Report, Amy Schneider

There was no Convention & Visitors Bureau Report given at the meeting.

### Economic Development Report, Stacey Button

There was no Economic Development Report given at the meeting.

### General Aviation Report, Randy Clark or Steve Allen

There was no General Aviation Report given at the meeting.

**VII. GENERAL COMMENTS BY PUBLIC, MEMBERS AND STAFF**

There was no public comment.

**VIII. NEXT MEETING DATE**

February 21, 2018 at 3:00 P.M.

**IX. ADJOURNMENT**

At 4:18 P.M., Todd Culley motioned to adjourn the meeting. Matt Jenne seconded the motion. The meeting adjourned at 4:19 P.M.

Members of the public may attend any open meeting. For requests for accommodations related to disability, please call 573-874-7214. In order to assist staff in making the appropriate arrangements for your accommodation, please make your request as far in advance of the posted meeting date as possible.