



City of Columbia, Missouri

Meeting Minutes - Final

Airport Advisory Board

Wednesday, February 21, 2018

3:00 PM

Regular

City Hall
Conference Room 1A
701 E. Broadway

I. CALL TO ORDER

B.J. Hunter called the meeting to order at 3:00 P.M.

Present: 8 - Gregory Cecil, B.J. Hunter, Brian Whorley, Mark Winter, Joe Henderson, Matthew Jenne, J. Rick Mihalevich and Todd Culley

Excused: 1 - Renee Cosner

Non-Voting: 1 - Mike Parks

II. INTRODUCTIONS

- City of Columbia Staff Liaisons
- Airport Advisory Board Members
- Other guests and attendees

III. APPROVAL OF AGENDA

Matt Jenne moved to approve the agenda. Joe Henderson seconded the motion.
The agenda was approved unanimously.

IV. APPROVAL OF MINUTES

The minutes from the January 24, 2018 meeting were distributed in advance of the meeting. Todd Culley moved to approve the minutes and Brian Whorley seconded the motion. The minutes were approved unanimously.

Attachments: [1-24-18 Minutes](#)

VII. OLD BUSINESS

Mike Parks talked about the savings difference using fabric versus construction materials on the covered walkway. The Board discussed approaching City Council with revenue ideas to possibly fund the walkway.

Mark Winter motioned to write a letter to City Council to get approval to add a \$2.00 fee to rental cars rented at the airport. Greg Cecil seconded the motion.

Mark Winter motioned to amend his motion regarding the rental car fees. Greg Cecil seconded the motion. The new motion would state other ideas of revenue streams such as a fee to be added to rental cars, all commercial transportation or that the airport start charging for parking. Mark Winter and B.J. Hunter will draft the letter together and present to the Board at the next meeting for approval. The Board approved unanimously.

VI. NEW BUSINESS

Mike Parks gave a presentation and provided a handout on runway condition codes and what they mean. During the presentation he demonstrated the system that the airport uses to report conditions.

Attachments: [Runway Condition Handout](#)

VII. REPORTSAirport Manager Report, Mike Parks

- FY19 Capital Improvement Projects have been approved.
- Uber & Lyft drivers will have to park across the street from the terminal to be accessible on the app.
- The vending machines by the baggage claim area have been moved closer to the main entrance of the terminal.

Convention & Visitors Bureau Report, Amy Schneider

There was no Convention & Visitors Bureau Report given at the meeting.

General Aviation Report, Randy Clark or Steve Allen

There was no General Aviation Report given at the meeting.

Economic Development Report, Stacey Button

- There are two new projects that REDI is currently working on.
- Attended Jefferson City Council to propose the new terminal location.
- Recently met with the FAA regarding the new terminal location.
- Starting FY19 budget process.

Public Works Report, Stacey Button

Dave Nichols provided Stacey with his information to present to the Board in his absence.

- Runway 13-31 is now open and operational.
- The area around 13-31 still needs to be seeded and mulched.
- Runway 2-20 extension is in the design phase.
- Scope of work has been done on the CATEX for the proposed terminal location.
- Relocation of Hangar 350 Scope of Services is complete and awaiting approval from MoDot.

VIII. GENERAL COMMENTS BY PUBLIC, MEMBERS AND STAFF

There was no public comment.

IX. NEXT MEETING DATE

March 22, 2018 at 3:00 P.M.

X. ADJOURNMENT

At 4:09 P.M. Todd Culley motioned to adjourn the meeting. Rick Mihalevich seconded the motion and the meeting adjourned at 4:10 P.M.