



# City of Columbia, Missouri

## Meeting Minutes - Final

### Airport Advisory Board

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Wednesday, August 22, 2018

3:00 PM

Regular

City Hall  
Conference Room 1A  
701 E. Broadway

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#### I. CALL TO ORDER

B.J. Hunter called the meeting to order at 3:00 P.M.

**Present:** 7 - Gregory Cecil, B.J. Hunter, Brian Whorley, Mark Winter, Matthew Jenne, Todd Culley and Gary Thompson

**Absent:** 1 - David Nichols

**Unexcused:** 1 - J. Rick Mihalevich

**Non-Voting:** 2 - Mike Parks and Amy Schneider

#### II. INTRODUCTIONS

- City of Columbia Staff Liaisons
- Airport Advisory Board Members
- Other guests and attendees

#### III. APPROVAL OF AGENDA

Brian Whorley moved to approve the agenda and Todd Culley seconded the motion. The agenda was approved unanimously.

#### IV. APPROVAL OF MINUTES

The minutes from the July 25th meeting were distributed in advance of the meeting. Brian Whorley moved to approve the minutes and Matthew Jenne seconded the motion. The minutes were approved unanimously.

**Attachments:** [Minutes 07-25-17](#)

#### V. NEW BUSINESS

Ron McNeil with Mead and Hunt presented the Board with the Passenger Demand Analysis.

**Attachments:** [Mead & Hunt Presentation](#)

## VI. REPORTS

### Airport Manager Report, Mike Parks

- COU has been receiving positive feedback on the second TSA screening line.
- TSA is recruiting new staff members.
- The RFQ (Request for Qualifications) has been submitted to Procurement for the Supplemental Terminal Area Master Plan.
- ADA ramp is currently being repaired after the water main break.
- Currently working with Allstate Consultants about the Public Safety office and Apparatus Bay that are settling.
- An additional parking lot will be built that will provide an estimated 200 parking spaces.
- First "All Things Airport" meeting was a success. There were about 30 guests in attendance.

### Public Works Report, Dave Nichols

Dave was unable to attend the meeting, therefore, Ryan Lorton with Burns & McDonnell, Inc. gave the Capital Improvements Report.

- Runway 2-20 Isolated Repairs Grant was received from the FAA. That project is planned to start in mid-April of 2019.
- The design phase is almost complete on the Route H relocation.
- Runway 2-20 Extension is in the development stage for design.

### Convention & Visitors Bureau Report, Amy Schneider

- It's projected that the 2018 Lodging Tax will be lower than the 2017 Lodging Tax due to events and the eclipse last year.
- MSHAA Football Tournament will be held two weekends in November.
- MSHAA Cross Country Championship will be held in Columbia for the next five years, starting in 2019.
- YTD the 1% Lodging Tax collected for the new terminal is over \$288,000.00.

Economic Development Report, Stacey Button

- After four years the Northwest Medical Isotopes project is advancing. The potential location is Discovery Ridge Research Park. It is currently going through the Chapter 100 Policy. The project is expected to bring 104 jobs. The project has been taken to each of the taxing districts to be determined if it will be forwarded to the Boone County Commissioners for consideration.

General Aviation Report, Columbia Jet Center

There was no General Aviation Report given at the meeting.

**VII. GENERAL COMMENTS BY PUBLIC, MEMBERS AND STAFF**

There was comment made by staff and members.

**VIII. NEXT MEETING DATE**

September 26, 2018

**IX. ADJOURNMENT**

At 4:06 P.M. Brian Whorley motion to adjourn the meeting. Gary Thompson seconded the motion. The Board unanimously passed the motion to adjourn. The meeting adjourned at 4:07 P.M.