



# City of Columbia, Missouri

## Meeting Minutes

### Integrated Electric Resource and Master Plan Task Force

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Thursday, September 27, 2018

6:00 PM

Regular

701 E Broadway

Mezzanine

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#### I. CALL TO ORDER

Ms. Rachel Hassani called the meeting to order at 6:00 p.m.

Staff: Tad Johnsen, City Utilities Director; Ryan Williams, Assistant City Utilities Director of Water & Light; Sarah Talbert, Utility Financial Manager; Eric Worts, Engineering Supervisor; David Storvick, Engineering Manager; Christian Johanningmeier, Power Production Superintendent; Terry Freeman, Acting Utility Services Manager; Frank Cunningham, Utility Services Supervisor; Lucia Bourgeois, Water & Light Community Relations Specialist; Barb Buffaloe, Sustainability Manager; Lissie Wade, Water & Light Community Relations Specialist; Chris Kisch, Sr. Administrative Support Assistant

**Present:** 12 - Philip Fracica, Rachel Hassani, Thomas Hurley, Thomas Jensen, Detelina Marinova, Kim Fallis, Scott Fines, Robert Hasheider, Dick Parker, Lincoln Brown, Carly Dibben and Gregg Coffin

**Absent:** 2 - Scott Bell and Robin Wenneker

#### II. INTRODUCTIONS

Ms. Hassani did a round robin for introductions as it was a large group.

#### III. APPROVAL OF AGENDA

Agenda was approved as submitted with a motion by Mr. Dick Parker and a second by Mr. Scott Fines. Motion passed unanimously.

#### IV. APPROVAL OF MINUTES

##### a) Approval of the July 11, 2018 Minutes

The July 11, 2018 meeting minutes were approved as submitted with a motion by Mr. Scott Fines and a second by Mr. Dick Parker. Ms. Kim Fallis abstained. Motion passed.

Attachments: [Meeting Minutes Draft 07 11 18](#)

#### V. NEW BUSINESS

##### a) Review Scope of Services for request for proposal/qualifications

Mr. Williams explained staff had met with the volunteer's from the group and there were three areas of the plan for review:

- 1) Integrated Resource Plan
- 2) Electric Master Plan
- 3) Facilitate Cost of Service (COS) study

Mr. Williams stated suggestions were taken while meeting with the volunteers. He explained the plan would go to Council after the group's approval, then it would come back to staff for advertising. Mr. Williams noted he hoped this would coincide with the group's timeline, adding the group would be ahead if it was possible to agree on a COS study now. Mr. Williams moved to part one of the scope of services; the Integrated Resource Plan. Mr. Coffin asked about an addendum process. Mr. Williams advised that would be discussed, recommending having a pre-bid meeting to help clarify questions. He added if the group wanted to develop an addendum process that would be the time to do that. The group reviewed and discussed number one of the Integrated Resource Plan. The group felt it was important to disclose all assumptions utilized in the creation of the model. The group examined number two and felt "all" generation contracts and to indicate "when" the contracts need to be renewed should be included. After reviewing number three, the group felt the last sentence belonged with number seven of the plan. They discussed number three further and made other changes to include predicting the useful life remaining of current local assets using existing condition assessments or product industry standards. The group reviewed and discussed number four of the plan and decided greenhouse emission requirements should be included in the plan to meet or exceed the minimum renewable energy requirements. Ms. Buffaloe explained Council had adopted an emission control step scale to reduce emission by 35 percent by 2035, 80 percent by 2050, and 100 percent by 2060. The group felt it was important to include this. After a short discussion on number five, the group felt "climate regulations" should be included with the sensitivities. Mr. Fines felt Federal Efficiency Standards should be included along with having Government programs. After reviewing and discussing number seven, Mr. Parker stated he would like to see other programs to reduce energy added. Mr. Hasheider stated he would like to see rooftop solar included. Ms. Hassani noted a lot of time was spent on this topic and needed to move forward. She suggested the group submit their questions and concerns to staff to save time at the next meeting. Mr. Williams noted a poll with dates would be sent to the group for a possible meeting in two weeks. Ms. Hassani requested the group come prepared to complete the review at the next meeting.

**Mr. Jay Hasheider made a motion to table the remaining scope of work and submitting questions and concerns to staff for the next meeting with a second by Mr. Tom Jensen. Aye by all excluding Mr. Tom Hurley.**

**Mr. Parker amended the motion for the group to meet in approximately two weeks with a second by Mr. Lincoln Brown. Aye by all excluding Mr. Tom**

Hurley, Ms. Detalina Marinova, and Mr. Lincoln Brown. Motion passed.

Attachments: [Integrated Resource Plan RFP 2018 rev1](#)

## VI. OLD BUSINESS

### a) Review of Google Site

Mr. Williams provided step by step instructions on how to access the group's google site. He advised the materials from this meeting would be added.

### b) Review calendar and timeline

Ms. Hassani suggested changes may need to be made due to the holidays. It was noted the November, 2018 meeting was scheduled to be on Thanksgiving and the following week there were no rooms available. Mr. Parker asked about the week prior, November 15, 2018. Ms. Hassani suggested a poll with dates and rooms available. She also proposed cancelling the December meeting. Mr. Williams advised if the group were to complete the review on October 25, 2018 it could be presented to Council the next day. He added it could be included for the November 6, 2018 Council meeting for consideration. Mr. Williams explained in January the group would need to review all responses, form a sub-committee, and review older documents. Ms. Hassani requested the group think about if they would want to be part of the sub-committee. Mr. Williams noted he was optimistic about having responses back from any bidders. Mr. Coffin advised consulting companies normally slow down for the holidays. Mr. Williams noted the target would be February, 2018 to work with the sub-committee and interview a short list of consultants. The group made the decision to hold off on cancelling the November or December meetings.

Attachments: [RFP Timeline](#)

## VII. CHAIRMAN'S REPORT

None

## VIII. GENERAL COMMENTS BY PUBLIC, MEMBERS AND STAFF

Mr. Parker announced the sub-committee of the Mayor's Task Force for Energy passed a recommendation for City Utilities to be 100 percent renewable by the year 2035.

## IX. NEXT MEETING DATE

October 25, 2018

## X. ADJOURNMENT

The meeting adjourned at 7:57 p.m.

Members of the public may attend any open meeting. For requests for accommodations related to disability, please call 573-874-CITY (573-874-2489) or email CITY@CoMo.gov. In order to assist staff in making the appropriate arrangements for your accommodation, please make your request as far in advance of the posted meeting date as possible.

