



City of Columbia, Missouri

Meeting Minutes

Planning and Zoning Commission

Thursday, September 19, 2019

5:30 PM

Work Session

Conference Room 1-B

Columbia City Hall

701 E. Broadway

I. CALL TO ORDER

Present: 8 - Tootie Burns, Sara Loe, Joy Rushing, Lee Russell, Rusty Strodman, Brian Toohey, Michael MacMann and Valerie Carroll

Excused: 1 - Anthony Stanton

II. INTRODUCTIONS

III. APPROVAL OF AGENDA

Agenda approved without modifications

Approve agenda as presented

IV. APPROVAL OF MINUTES

September 5, 2019 Work Session

Attachments: [Work Session Minutes](#)

Approved September 5 work session minutes without modifications

Accept minutes as presented

V. NEW BUSINESS

A. August 2019 Building Permit Report

Attachments: [Staff Report to Planning and Zoning Commission](#)

[August 2019 Permit Summary](#)

[2019 CYTD Permit Summary](#)

[3 year \(2018-2016\) CYTD Permit Summary](#)

Mr. Zenner provided a summary of the August 2019 Building Permit report. There was general discussion.

B. Election of Commission Officers

Mr. Zenner thanked the present officers for their service. He passed out voting sheets, noting that due to Sunshine requirements, voting needed to be conducted and recorded in an open manner. After brief discussion, Ms. Russell motioned for Ms. Loe to be the Chair, Mr. Toohey to be the Vice-Chair, and Ms. Burns to be the Secretary. Ms. Rushing seconded the motion. Following the collection of the voting sheets, the Officers were elected per Ms. Russell's motion.

C. Member Training - Sunshine Law & Commissioner Responsibilities

Attachments: [New Member Training Powerpoint](#)

Ms. Volkert of the City's Law Department presented on the Sunshine Law and the responsibilities of Commissioners and answered questions. She told the Commission that the Law Department was available to provide assistance or advise the Commission as questions may arise. *The PowerPoint presentation slides utilized in the presentation are attached to these minutes.*

VI. NEXT MEETING DATE - October 10, 2019 @ 5:30 pm (tentative)**VII. ADJOURNMENT**

Meeting adjourned at approximately 6:50 p.m.