



# City of Columbia, Missouri

## Meeting Minutes

### Columbia Interim Police Chief's Vehicle Stop Committee

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Tuesday, April 23, 2019  
5:30 PM

Friends Room,  
Columbia Public  
Library, 100 West  
Broadway

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#### I. CALL TO ORDER

**Present:** 10 - Robert Aulgur, Andre Cook, Toni Dukes, Pamela Hardin, Don Love, Matthew Nichols, Eric Parsons, Dale Roberts, Jerome Sally and Tara Warne-Griggs

#### II. APPROVAL OF AGENDA

Motion passed unanimously.

**Approve the agenda as submitted.**

**Yes:** 10 - Aulgur, Cook, Dukes, Hardin, Love, Nichols, Parsons, Roberts, Sally and Warne-Griggs

### III. COMMITTEE CHARGE

Chief Geoff Jones named ten members to the Committee: Bob Aulgur, Andre Cook, Toni Dukes, Pamela Hardin, Don Love, Matthew Nichols, Eric Parsons, Dale Roberts, Jerome Sally and Tara Warne-Griggs. Three seats remain open if the Committee decides additional community representatives are needed.

Chief Jones described his charge to the Committee. He said that Toni Messina will serve as staff liaison to support the Committee's processes

Vehicle Stops Working Group - Agenda: 04-23-2019 [document presented at meeting]  
Bob Aulgur, Andre Cook, Toni Dukes, Pamela Hardin, Don Love, Eric Parsons, Dale Roberts, Jerome Sally, Tara Warne-Griggs, Matt Nichols, three open slots to be suggested by the Committee

What I request of the Committee

By a vote if the majority, choose a chairperson and a co-chair

Examine existing data as a group

Work as a group to identify variables that affect an officer's decision to stop a vehicle

Examine gaps in the current data

Find solutions/methods/processes that should be examined for changes

Identify policing training/best practices that should be examined for changes

Schedule meetings, post meetings, prepare agendas and notes

Make a recommendation to me as the Committee comes to consensus

Through this process, understand that the safety of our officers and the public is paramount. When I consider recommendations, I will always weigh safety against whatever is proposed. I encourage you to request presentations, have genuine and open communication, and work through these tough conversations and issues together. Few communities have given this authentic effort to solve community issues, and I am so thankful for each of you to take on this responsibility. I look forward to talking with you soon.

#### IV. ELECTION OF COMMITTEE CHAIR

Dale Roberts nominated Jerome Sally as Committee Chair and Eric Parsons as Co-Chair. Jerome declined the Chair nomination.

Pamela nominated Don Love as Chair and Toni Dukes as Co-Chair.

Tara Warne-Griggs nominated Pamela as Chair and Don as Co-Chair.

Andre motion and Tara second to accept all nominations and proceed to a vote; motion passed unanimously.

Don said he would serve if elected but preferred to have a person of color as Chair. Pamela withdrew from the Chair nomination and said she would prefer to serve as Co-Chair.

Members elected a Committee Chair by the following vote:

- Toni Dukes - 8
- Don Love - 2

Members elected a Committee Co-Chair by the following vote:

- Eric Parsons - 3
- Don Love - 2
- Pamela Hardin - 5

Toni Dukes assumed the Committee Chairmanship and Pamela Hardin assumed the Co-Chairmanship.

#### **Accept all nominations and proceed to a vote.**

**Yes:** 10 - Aulgur, Cook, Dukes, Hardin, Love, Nichols, Parsons, Roberts, Sally and Warne-Griggs

#### V. COMMITTEE ORGANIZATION

Motion passed, with comment that Committee also should have the flexibility to meet elsewhere, when needed.

#### **Select City Hall as Committee's regular meeting place.**

**Yes:** 9 - Aulgur, Cook, Dukes, Hardin, Love, Nichols, Parsons, Roberts and Sally

**No:** 1 - Warne-Griggs

## V. COMMITTEE ORGANIZATION

Staff Liaison Toni Messina distributed and discussed a procedure checklist, noting that the Committee could review the document and make decisions at the next meeting. Members had several comments.

- Should also decide on the duration of Committee meetings
- Provide a limited time for public input at the end of each meeting
- Make Chief Jones' Committee charge part of the public record
- Meeting room configuration should allow members to see and easily communicate with each other

Pamela motion and Dale second to select City Hall as the Committee's regular meeting place; motion passed 9 - 1 with comment that Committee also should have the flexibility to meet elsewhere, when needed. Toni Messina will schedule the next meeting at City Hall.

Andre motion and Pamela second to meet on Tuesdays. Matthew Nichols amendment to meet on the second Tuesday of each month; amendment accepted. Motion passed unanimously.

Dale motion and Pamela second to meet from 5:30 - 7 p.m. Motion passed unanimously.

[document distributed at meeting]

### **Interim Police Chief's Vehicle Stop Committee: Procedure Checklist**

#### **Meetings**

Schedule: Setting a regular day, time and location helps create more certainty for members, staff and the public. Can meet at the interval of your choice: monthly, every other week, some other interval.

Location: City Hall has many features that make it easy to work with: accessible; can schedule through City staff; has restrooms and versatile meeting space; no fees. Can also look at other meeting sites, either City-owned or not.

**Much will depend on room availability!**

#### **Transparency**

Granicus: The online database that posts meeting notices on website; publishes agendas; records member attendance and actions; publishes minutes; and archives meeting materials. City staff manages this information on the committee's behalf. These are permanent, public records.

Agendas: There are some standard items on all agendas, plus other items at committee's discretion. Agendas are posted at least 24 hours (excluding weekends) before the meeting is scheduled.

Minutes: Minutes reflect each item on the meeting agenda, including member attendance; motions; discussions and other notes. Minutes prepared for one meeting are submitted for member approval at the next meeting.

Meeting Materials: Accessible as links within agendas and minutes that are posted online. May be made available in other formats. These, too, are public records.

**Conducting Business**

Chair: Normally convenes the meeting, calls the roll and determines if a quorum is present - a quorum is a majority of the membership (for example, 6 of 10 members are a quorum) - business cannot be conducted without a quorum - Chair also guides discussion according to the agenda.

Motions: A motion, second and vote are needed to approve the agenda; approve the minutes; take necessary actions; and adjourn a meeting. The names of those who "move" and "second" are recorded in the Granicus database.

Attendance: To encourage continued attendance, the committee may want to consider limiting the number of absences during a calendar year. In the Granicus database, attendance is noted as "present;" "excused" absence; and "unexcused" absence. An excused absence normally requires notifying the Chair or the staff liaison before the meeting.

Subcommittees: Subcommittees also require quorums to conduct business. They are subject to meeting notice, agendas and minutes requirements.

Communication: Members typically communicate with each other through a staff liaison to avoid the appearance of conducting business out of the public eye.

**Meet on second Tuesday of each month**

**Yes:** 10 - Aulgur, Cook, Dukes, Hardin, Love, Nichols, Parsons, Roberts, Sally and Warne-Griggs

**V. COMMITTEE ORGANIZATION**

Motion passed unanimously.

**Committee meeting time should be 5:30 - 7 p.m.**

**Yes:** 10 - Aulgur, Cook, Dukes, Hardin, Love, Nichols, Parsons, Roberts, Sally and Warne-Griggs

## VI. GENERAL COMMENTS BY PUBLIC, MEMBERS AND STAFF

- Mary Ratliff - happy to see this group has convened
- Martin Hardin - will Chief attend these meetings? (Chief Jones: will attend if needed)
- Brittany Hughes - is it possible to have immigrant representation on the Committee (Chief Jones: Committee has a lot of discretion to fill membership gaps)
- Barbara Jefferson - keep diversity in mind - public should have at least 20 minutes for comments
- Ashley Jones - what kind of data is Don looking at (Don: will be looking at all sorts of factors)
- Chief Jones - expect hard conversations - encourages all to be honest, open, respectful, courageous -the essence of community policing is transparency and community

## VII. NEXT MEETING DATE

Next meeting will be May 14, 2019

## VIII. ADJOURNMENT

Motion passed unanimously

**Moved to adjourn**

**Yes:** 10 - Aulgur, Cook, Dukes, Hardin, Love, Nichols, Parsons, Roberts, Sally and Warne-Griggs

Members of the public may attend any open meeting. For requests for accommodations related to disability, please call 573-874-CITY (573-874-2489) or email CITY@CoMo.gov. In order to assist staff in making the appropriate arrangements for your accommodation, please make your request as far in advance of the posted meeting date as possible.