



City of Columbia, Missouri

Meeting Minutes

City Council

Monday, August 16, 2021
5:30 PM

Pre-Council

Council Chamber
Columbia City Hall
701 E. Broadway

I. CALL TO ORDER

The meeting was called to order at approximately 5:33 p.m. Council Member Peters arrived at 5:38 p.m.

Present: 7 - Thomas, Peters, Treece, Skala, Pitzer, Fowler, and Waner

This item is open to the public: Capital Improvement Project (CIP) Plan Process Overview.

Mayor Treece suggested doing the CIP discussion first since Betsey Peters was running late.

John Glascock began the discussion about how projects are identified. He gave examples from Parks and Recreation projects and how projects were selected and the process followed to get projects to Council to be approved. Glascock explained that a lot of projects come from the master plan. He explained how Parks and Recreation projects are ranked. He explained the Parks and Recreation Needs Assessment Citizen Survey and other input. He explained different groups that give input.

How Projects and Identified - Public Works

Glascock discussed the sidewalk master plan - needed for connectivity in the City and discussed major maintenance - areas that need rehabilitation. Glascock said these projects often need improvements as they age and sometimes require a lot of money. Glascock explained various funding sources utilized to complete the transportation improvement projects: Quarter cent CIP sales tax, etc., projects identified and presented to voters on the ballot, list developed by staff/council recommendations. Annual funds for projects are identified throughout the 10-year ballot period. Ballot project list approved by Council and City's public improvement process followed for each project. Glascock explained each project will come back after it is discussed by Council for things like Interested Party meetings.

How Projects are Identified - Utilities

Projects are identified from various sources. Glascock explained master plans are presented to Council. He used the example of the last airport master plan presented to Council many years ago. Projects identified: Council requests, citizen requests, required to meet regulation, development driven, coordination with projects by others. Glascock gave the example of the sewer plant as a project that was required to follow regulation. Glascock explained the City and the county sometimes work together on projects - ex. Take over roads from each other. Glascock gave the example of Swift Foods as a development.

Council Member Fowler asked Glascock if projects have to take longer than one year to be included as a CIP. She asked what makes a project worthy of being a CIP. Glascock explained the steps needed to build Swift Foods and how that needed to happen quickly.

Glascok explained 'wants' don't move fast but 'needs' do. He said projects that need public improvement should apply to CIP.

Council Member Fowler asked if improvement projects vs. needed fixes would be a CIP.

Glascok explained some projects are maintenance issues but still follow the public improvement process.

Council Member Fowler asked if CIP's follow the capital improvement process and that makes it worthy of being a CIP.

Glascok said emergencies typically do not make it onto the CIP because they need to be dealt with quickly.

Ian Thomas gave the example of the bump on the runway as an emergency.

Glascok indicated CIP projects depend on what it is.

Council Member Fowler said she would like to be able to easily explain what is a CIP project to citizens.

Mayor Treece explained projects are both on the CIP and follow the public improvement process.

Council Member Thomas said the CIP list is a way of organizing projects and identifying which are most important .

Mayor Treece said the capital improvement project is important because it shows multiple departments who is doing what in different areas
Example: so crews can do underground work before a road is redone

How Projects are Ranked

Glascok: 1. Regulatory, 2. Operation and maintenance, 3. Coordination with others, 4. Funding availability, 5. Storm water utilizes a scoring system. Glascok explained the timeline for the CIP process throughout the year

Final project requests are shared with City Management and reviewed during the department's budget process

CIP Funding Sources

Glascok explained where funding comes from including the Parks Sales Tax and CIP Sales Tax and more.

Council Member Pitzer asked about funds that can only be used on specific projects and the development fee.

Matthew Lue explained those go into the general fund

CIP Report Changes

Matthew Lue explained there were a few changes this year.

Council Member Fowler asked how to understand "life to date".

Matthew Lue explained most things are funded year to year but CIP projects are given a budget that lasts through the life of the project.

Matthew Lue explained the new report looks five years into the future. Lue explained there will be page to track changes moving forward

Mayor Treece asked how a council member or citizen could influence what is on the CIP list

Matthew Lue said to be capitalized a project needs to be \$5,000 and above and take more than a year.

Council Member Fowler asked about "future funding and funding" on the page and said the two should equal the amount of the project. Matthew Lue said that was correct.

Council Member Thomas asked if the plan distinguishes between rehab, maintenance, etc from expansion projects.

Matthew Lue said staff is trying to mix that into the new CIP report and put most of the maintenance type projects into the budget and leave the CIP mostly for expansion projects.

Council Member Thomas said he thought that would be helpful to separate them.

Glascok said 'annual projects' is also included in the document for projects that come up throughout the year.

Council Member Fowler asked how to determine how much is put each year for annual projects.

Glascok said he would put money in for projects on the horizon but would leave money for projects that he didn't see on the horizon in to be available for annual stuff to use for joint projects.

Council Member Fowler commented that slides and the video from the meeting will be really helpful to residents and she will give a copy of the slides to neighborhood associations.

Glascok explained there is no easy explanation but it works 99% of the time.

This item is open to the public: Motion for the City Council to go into a Closed Meeting in Conference Room 1A/1B to discuss:

- Preparation, including any discussions or work product, on behalf of a public governmental body or its representatives for negotiations with employee groups pursuant to Section 610.021(9) RSMo.

At approximately 6:08 p.m., Treece made a motion for the City Council of the City of Columbia, Missouri, to immediately go into a closed meeting in Conference Room 1A/1B of City Hall, 701 E. Broadway, Columbia, Missouri, to discuss the preparation, including any discussions or work product, on behalf of a public governmental body or its representatives for negotiations with employee groups pursuant to Section 610.021(9) of the Revised Statutes of Missouri. The motion was seconded by Skala.

At approximately 6:14 p.m., The City Council went into closed session in Conference Room 1A/1B pursuant to RSMo Section 610.021(9).

Yes: 7 - Thomas, Peters, Treece, Skala, Pitzer, Fowler, and Waner

This item is closed to the public: Closed Meeting in Conference Room 1A/1B.

The closed meeting adjourned at approximately 7:01 p.m.

II. ADJOURNMENT

Members of the public may attend any open meeting. For requests for accommodations related to disability, please call 573-874-CITY (573-874-2489) or email CITY@CoMo.gov. In order to assist staff in making the appropriate arrangements for your accommodation, please make your request as far in advance of the posted meeting date as possible.