

Minutes

Columbia Community Land Trust Organization Board

Conference Room 1C, City Hall, 701 E. Broadway, Columbia MO

January 8, 2025

BOARD MEMBERS PRESENT

Tracey Bush-Cook
Anthony Stanton
Rikki Ascani
Alex LaBrunerie
Jeremy Trotter

BOARD MEMBERS ABSENT

Shirley Rhoades
Linda Head
Douglas Hunt
Valerie Carroll, Council Liaison, Non-Voting

CITY STAFF

Jennifer Deaver
Tiffani Wiesehan
Jacob Amelunke

I. CALL TO ORDER

The meeting was called to order at 7:00pm by Stanton.

II. INTRODUCTIONS

Present at the start of the meeting were board members Bush- Cook, Stanton, Ascani, LaBrunerie, and Trotter. City staff Jennifer Deaver, Tiffani Wiesehan, Jacob Amelunke, were also in attendance.

III. APPROVAL OF THE AGENDA

Motion to approve the agenda: Stanton
Motion to 2nd: LaBrunerie
Not Voting: Rhoades, Head, Hunt
Motion passed: 5:0

IV. APPROVAL OF THE MINUTES

Motion to approve the December 4, 2024 Meeting Minutes: Stanton
Motion to 2nd: Ascani
Not Voting: Rhoades, Head, Hunt
Motion passed: 5:0

V. OLD BUSINESS

CCLT Banking Services: LaBrunerie shared that they are done looking around for a better interest rate. Going to stay where we are at. Can get loans through Central Bank.

External Marketing Materials: Ascani looked over brand guide (font, color, logo), website and promotional materials. Discussed advantages of hiring a marketing company to help revamp the CCLT brand guide, website and promotional items/social media posts. Discussed looking at local companies around town or MU intern to do a bare bone revamp. Would need to check with the City to see if we can make changes to the website. In lieu of a revamp, we do need to update our information. CCLT has a Facebook page but need to check with communication on who can manage the page and the legality of it.

CCLT Expenditures of ARPA Funds: No new information. Working on breaking grounds for Cullimore. Discussed energy turn in for home permits. Amelunke have given them the notice to proceed on December 18th 2024.

Fundraising Operations: A tentative date is Thursday May 1st 2025 but has not been confirmed yet. Have not signed/received agreement from Ragtag yet. Will bring to meeting once it is received.

Bylaw Attendance Policy Review: Reviewed changes made to Bylaw Attendance Policy Revision by staff.

Motion to accept the new attendance policy revision as prepared by staff: Stanton

Motion to 2nd: LaBrunerie

Not Voting: Rhoades, Head, Hunt

Motion passed: 5:0

Development of 6 Fourth Ave: Amelunke wrote up a contract for A Civil Group and CCLT's attorney just reviewed it. Need to fix exhibit blurb and add it in. Stanton talked with Monarch Architecture and the limit before RFP is \$999.99. They are willing to work with us and give us two edits. A change order has already been sent to Amelunke for a pile of dirt that is needing to be moved. Discussed the amount of time and spending limit on change orders in order to sign off on them.

Motion to grant Amelunke the authority to approve change order up to \$3,000 without any board approval: LaBrunerie

Motion to 2nd: Stanton

Not voting: Rhoades, Head, Hunt

Motion passed: 5:0

VI. NEW BUSINESS

Review of Realtor Submissions: Had four realtors send in their proposal by the deadline. Board reviewed those proposal. Mariah Carmichael was in attendance and the board discussed her responses with her. Will invite the other three realtors to join the next meeting to discussed their responses. Discussed the parameters for using the word "work force" in our language going forward.

VII. GENERAL COMMENTS BY PUBLIC, MEMBERS AND STAFF

Mariah Carmichael thanked us for having her tonight

Deaver stated that unless you hear directly from staff, meetings are not cancelled. Once a meeting is noticed, we are unable to change anything within 24 hours of the meeting.

Stanton going to update and review CCLT strategic plan. Wanting to discuss during the next meeting.

VIII. NEXT MEETING DATE

February 5, 2025

IX. ADJOURNMENT

Motion to adjourn: Stanton

Motion to 2nd: LaBrunerie

Not Voting: Rhoades, Head and Hunt

Motion passed: 5:0

The meeting was adjourned at 8:29pm.