



City of Columbia, Missouri

Meeting Minutes

Commission on Cultural Affairs

Thursday, February 1, 2024
3:00 PM

Funding Process Subcommittee

City Hall
Room 1C
701 E Broadway

I. CALL TO ORDER

Chair Spear called the meeting to order at 3:00 p.m.

Staff present: Sarah Dresser and Andrea Jira.

Present: 4 - David Spear, Molly Froidl, Linda Helmick and Stacey Thompson

II. INTRODUCTIONS

III. APPROVAL OF AGENDA

Motion to approve the agenda made by Thompson, seconded by Froidl; motion carried.

IV. APPROVAL OF MINUTES

Motion to approve the minutes from Jan. 30, 2023 made by Spear, seconded by Thompson; motion carried.

Minutes from January 30, 2023

Attachments: [1.30.23 Draft Minutes](#)

V. OLD BUSINESS

None

VI. NEW BUSINESS

Funding Process Discussion

Dresser stated that the office is considering a change from contract services to grant agreement, which wouldn't alter much of the application and review process; rather it would be a structural change on the administrative end when the agreements are issued to the organizations. She also recommends shifting the project funding period to Nov. 1 - Oct. 31, which would shorten the funding period to a 12-month time frame and clean up any possible overlap of project periods.

Dresser presented recommendations to updating the application format to be more streamlined and more in line with how Missouri Arts Council structures its grants.

The subcommittee reviewed the areas including application questions, evaluation criteria, and the review process.

Updates to a grant process

Application Questions

Evaluation Criteria
Review Process
Other

VII. REPORTS

None.

VIII. GENERAL COMMENTS BY PUBLIC, MEMBERS AND STAFF

None.

IX. NEXT MEETING DATE

No future meetings are needed regarding the FY25 grant applications.

X. ADJOURNMENT

Motion to adjourn at 4:00 p.m. made by Thompson, seconded by Spear; motion carried.