



City of Columbia, Missouri

Meeting Minutes - Draft

Community Land Trust Organization Board

Wednesday, December 3, 2025
6:30 PM

Regular Meeting

City Hall
Conference Room
1A/1B
701 E. Broadway
Columbia, MO.

I. CALL TO ORDER

The meeting was called to order at 6:31pm by Stanton.

II. INTRODUCTIONS

Present at the start of the meeting were board members Sabra Mitchell, Rikki Ascani, Diamond Tabron, Jaye Trotter, Linda Head, Alex LaBrunerie, Anthony Stanton, and Douglas Hunt. City staff Kevin Gorsage, Molly Fair, Jacob Amelunke, Cari Schlottach and Tiffani Wiesehan were also in attendance.

Present: 9 - Anthony Stanton, Alexander LaBrunerie, Linda Head, Jeremy Trotter, Tracey Bush-Cook, Douglas Hunt, Rikki Ascani, Sabra Mitchell and Diamond Tabron

Excused: 1 - Valerie Carroll

III. APPROVAL OF AGENDA

Motion to accept city staff recommendation to move closed session to after the approval of the agenda: Trotter

Motion to 2nd: Stanton

Not Voting: Bush-Cook

Motion passed: 8:0

VII. MOTION TO GO INTO CLOSED SESSION

Motion to go into closed session pursuant to RSMo 610.021 (2) Leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefor.

Attachments: [CCLT Closed Meeting Notice 12.3.25](#)

The meeting went into closed session at 6:32pm.

Tracey Bush-Cook arrived at 6:38pm.

Motion to go into closed session pursuant to RSMO 610.021 (2) Leasing purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefor:

LaBrunerie

Motion to 2nd: Stanton

Roll Call Vote:

Sabra Mitchell: Yes

Rikki Ascani: Yes

Diamond Tabron: Yes
Linda Head: Yes
Alex LaBrunerie: Yes
Anthony Stanton: Yes
Jaye Trotter: Yes
Doug Hunt: Yes
Not Voting: Bush-Cook
Motion passed: 8:0

Yes: 8 - Stanton, LaBrunerie, Head, Trotter, Hunt, Ascani, Mitchell and Tabron

Excused: 2 - Bush-Cook and Carroll

The meeting came out of closed session at 7:08pm.

Motion to come out of closed session pursuant to RSMO 610.021 (2) Leasing purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefor: LaBrunerie

Motion to 2nd: Stanton

Roll Call Vote:

Sabra Mitchell: Yes

Tracey Bush-Cook: Yes

Rikki Ascani: Yes

Diamond Tabron: Yes

Linda Head: Yes

Alex LaBrunerie: Yes

Anthony Stanton: Yes

Jaye Trotter: Yes

Doug Hunt: Yes

Motion passed: 8:0

Yes: 9 - Stanton, LaBrunerie, Head, Trotter, Bush-Cook, Hunt, Ascani, Mitchell and Tabron

Excused: 1 - Carroll

IV. APPROVAL OF MINUTES

Approval of November 5, 2025 Meeting Minutes

Attachments: [CCLT 11.5.25 Meeting Minutes - Draft](#)

[CCLT Meeting audio 11.5.25](#)

Motion to approve November 5, 2025 meeting minutes: Trotter

Motion to 2nd: Stanton

Abstain: Tabron

Motion passed: 8:0

V. OLD BUSINESS

Administrative Services

Attachments: [Land Trust Time 2024](#)

[Land Trust Time 2025](#)

Stanton asked if the administrative service agreement has been taken care of and staff let him know that Head signed it. Trotter reviewed the attachments and noticed a clear

increase from last year to this year. In 2024 there were 506 hours that was logged while staff is currently at 873 hours so far. This is due to the Cullimore Cottages and the Lynn St home. Board wants to make sure staff is documenting our time accurately by breaking down each activity separately going forward instead of one lump sum.

VI. NEW BUSINESS

New Member On Boarding

Attachments: [CCLT Bylaws-1.8.25](#)
[Stewardship-Procedures-CCLT-2-8-18](#)

The CCLT new board member is Diamond Tabron. He is from Kansas City but currently works at the University as a Business Coordinator along with being a mobile notary and entrepreneur. He been through the City's Civic Academy twice. His goal is to assist the community and give better opportunity to people in need. The bylaws and stewardship procedures documents that were attached where there for informational purposes.

Election of Officers

Head nominates Anthony Stanton for President.

Motion to nominate Stanton for President: Head
Motion to 2nd: Trotter
Motion passed: 9:0

LaBrunerie nominates Jaye Trotter for Treasurer.

Motion to nominate Trotter for Treasurer: LaBrunerie
Motion to 2nd: Stanton
Abstain: Trotter
Motion passed: 8:0

Stanton nominates Doug Hunt and Linda Head for Vice President. Hunt withdrew his nomination.

Motion to nominate Head as Vice President: Stanton
Motion to 2nd: LaBrunerie
Abstain: Head
Motion passed: 8:0

Bush-Cook nominates Linda Head for secretary. Head declined the nomination since she was elected as Vice President. Head nominates Tracey Bush-Cook for secretary but she declined the nomination. Bush-Cook nominate Doug Hunt for secretary and he accepted the nomination.

Motion to nominate Hunt as Secretary: Bush-Cook
Motion to 2nd: Trotter
Abstain: Hunt
Motion passed: 8:0

The new 2026 executive board includes Anthony Stanton as President, Linda Head as Vice President, Jaye Trotter as Treasurer, and Doug Hunt as Secretary.

Approval of 2026 Budget

Attachments: [FY 2026 CCLT Budget - Draft](#)
[Dispersed At 12.3.25 Meeting - FY 2026 CCLT Budget - Draft - Amended](#)

The document attached is the budget for next year without ARPA money. There was an oversight on the amount of the cost of goods sold line as ARPA money was included when it should not have been. Staff provided an amended budget. The total expenditures for next year come out to \$48,130.00.

Motion to accept 2026 Budget: LaBrunerie

Motion to 2nd: Trotter

Motion passed: 9:0

Approval of 2026 Calendar

Attachments: [CCLT 2026 Calendar - Draft](#)

The calendar includes the meeting dates for next year. A mass invite will be sent out once the dates get approved.

Motion to accept 2026 calendar: LaBrunerie

Motion to 2nd: Trotter

Motion passed: 9:0

GoDaddy Renewal

Attachments: [Cart - GoDaddy](#)

Renewal is for 2 year is about \$270. CCLT has purchased the domain names, COMO Land Trust and Columbia Land Trust, so other won't be able to use them.

Motion to accept the renewal of domain names: Stanton

Motion to 2nd: LaBrunerie

Motion passed: 9:0

Grounded Solutions Network Membership Renewal

Attachments: [Grounded Solutions Network 2026 Membership Renewal Email](#)

[Grounded Solutions Network 2026 Membership Renewal Pricing](#)

Renewal is for 1 year at \$440.

Motion to accept the renewal of the Grounded Solutions Network membership:

Stanton

Motion to 2nd: LaBrunerie

Motion passed: 9:0

Mailboxes at Cullimore Cottages

Attachments: [Mailbox Cluster at 8th St](#)

Mitchell has been talking with the post master at Tiger Station about her concern on the location of the cluster mailboxes. Her concern is that with the two new houses, the homeowners will have to go all the way around the block or cut through her driveway in order for them to get their mail. She is still having issues with one of her neighbors pulling all the way up in her driveway to get their mail, in the area her child plays. When Mitchell talked with the post master, they said they are unable to do individual mailboxes on the homes due to an ordinance. Mitchell and Trotter walked the neighborhood and found two locations noted two locations they believe would be good spots for the mailboxes. The two locations are both under street lights and one of the x's is on a property line. Post master suggested the location on Rear Coats as that is the location they park their vehicles to deliver the mail to the cluster box. The cost to move the box would be for the concrete as the box is just bolted in. Amelunke let the board know that they may have to

put out an RFP but could possibly be open market if its under \$1,000. The location on Rear Coats would be on the thin strip of grass that is located between 1102 & 1104 Rear Coats. The board discussed what the next steps it would be in order to get the mailbox moved. Those steps include the board being on the same page about the mailboxes being moved and receiving input from the other homeowners that are not on the board. It was suggested to send out an email and invite them to January meeting. Since there are mailboxes already located on the homes and the CCLT owns the cluster box, it was mention to possibly just remove the cluster mailboxes as a whole.

Motion that city staff email the residences of Cullimore to gage their understanding of what the preference for mail deliver would be between at home delivery or the cluster mailbox delivery: Trotter

Motion to 2nd: LaBrunerie

Motion passed: 9:0

Presentation about the CCLT

Hunt has been asked by three civic groups to do a presentation on the history of community land trusts and how the Columbia Community Land Trust operate. Hunt created a PowerPoint presentation to present but brought it to the board to review before he meets with those groups. Due to the time, Hunt asked the board to see if they want to review the slides tonight or the next meeting. Board discussed reviewing the PowerPoint presentation at January's meeting but asked if the slides could be sent out beforehand so they can prepare questions. Wiesehan let the board know she can send out those slides.

No Parking Signs on Rear Coats

On Thursday evenings, there has been issues with parents for The Center Project parking at the end of Rear Coats completely blocking the homeowners in. Trotter is on currently on the board with The Center Project and has tried to handle the issue through them but has not had any luck so far. Trotter wanted to see if the CCLT could ask the city engineer to put no parking/fire lane signs up. Fair found on the city manager page where you can request no parking signs to be placed and will send the link to Trotter.

VIII. GENERAL COMMENTS BY PUBLIC, MEMBERS AND STAFF

No comment from public or board.

Amelunke went by 115 Lynn and found a leak to a pipe. He was able to fix the leak but, in the process, found a second leak to the furnace exhaust. The leak is small and Geoff suggest going ahead and fixing it. Amelunke thinks it may cost around \$1,000 to fix it but depends on what they find when they go in the attic.

Sabra Mitchell left at 8:07pm.

Motion to have a budget of \$1,000 for any home minor repairs that has to happen for 115 Lynn

Motion to 2nd: Head

Non-Voting: Mitchell

Motion passed: 8:0

IX. NEXT MEETING DATE

January 7, 2026

X. ADJOURNMENT

The meeting was adjourned at 8:12 pm.

Motion to adjourn: Stanton

Motion to 2nd: Trotter
Not Voting: Mitchell
Motion passed: 8: