



# City of Columbia, Missouri

## Meeting Minutes

### Historic Preservation Commission

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Tuesday, September 10, 2024  
5:30 PM

Regular Meeting & Preservation Plan PIM

Friends Room  
Daniel Boone Regional  
Library  
100 W. Broadway

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#### I. CALL TO ORDER

Chair - Stephen Bybee, Vice-Chair - Melissa Hagen, Secretary - Meg Ross

**Present:** 4 - Melissa Hagen, Stephen Bybee, Meg Ross and Tyler Travers

**Absent:** 2 - Tanner Ott and Veronica Lemme

#### II. INTRODUCTIONS

Mr. Palmer introduced Shawna Johnson, City Manager's Office Engagement Coordinator, then himself to those in attendance.

Members of the Commission and Preservation Consultant, David Taylor, each provided introductions as well.

Roughly 18 guests were present.

Commissioners, Staff, and Preservation Consultant David Taylor

#### III. APPROVAL OF AGENDA

Commissioner Hagen moved to approve the agenda as distributed.

Commissioner Travers seconded, and the motion passed unanimously by voice vote.

#### IV. APPROVAL OF MINUTES

Commissioner Hagen moved to approve the August meeting minutes as distributed.

Commissioner Ross seconded, and the motion passed unanimously by voice vote.

August 6, 2024 Regular Meeting Minutes

**Attachments:** [HPC MINUTES 08062024](#)

#### V. STAFF REPORTS

### General Grant Project Updates

Mr. Palmer reported that the Preservation Plan grant was now officially underway with the first public information session scheduled later in the agenda.

The Benton-Stephens Historic Survey Phase I grant application was selected by the State Historic Preservation Office for funding once the Federal funding for the SHPO is determined late in the year, or early next year.

The Benton-Stephens Historic Survey Phase II grant -preapplication was submitted to the SHPO. Response is anticipated later this fall.

## VI. DEMOLITION PERMIT APPLICATIONS

There were no demolition permit applications submitted since the August meeting.

## VII. NEW BUSINESS

CLG Grant Project Public Information Session - Historic Preservation Plan

**Attachments:** [Pres Plan Grant Agmt \[Executed\]](#)  
[Columbia CLG Pre-App \[FINAL\]](#)  
[Attachments](#)

Mr. Taylor discussed his experience and previous preservation projects. He shared some basic information he called Historic Preservation 101 for the public. He then explained the preservation plan and grant timeline and his goals and objectives for the project.

Commissioners, Mr. Taylor, and Mr. Palmer then fielded questions and comments from the guests in attendance.

Notes from the meeting will be reviewed at the September meeting.

## VIII. OLD BUSINESS

Central Area Zoning & Design Guidelines - HPC Input

**Attachments:** [HPC Overlay Letter 8.30.2024](#)

Mr. Palmer reported that the comment letter from the HPC was provided to the Director of Community Development and the consultant.

## IX. GENERAL COMMENTS BY PUBLIC, MEMBERS AND STAFF

There were no additional comments at this time.

## X. NEXT MEETING DATE - October 1, 2024

## XI. ADJOURNMENT - 7:45 PM

Commissioner Hagen moved to adjourn the meeting at 7:05 PM.

Commissioner Ross seconded, and the meeting adjourned.

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