



Tiffani Wiesehan <tiffani.wiesehan@como.gov>

FW: [EXTERNAL] cluster at 8th st
2 messages

Mitchell, Sabra <sabra.mitchell@missouri.edu>
To: Tiffani Wiesehan <tiffani.wiesehan@como.gov>, Jacob Amelunke <jacob.amelunke@como.gov>

Mon, Nov 24, 2025 at 12:25

Tiffany,

I think we should present this information at the December board meeting. Can you add me to the agenda?

Thank You,
Sabra

Sabra Mitchell (she/her)
Access Advisor

Disability Center
S5 Memorial Union | Columbia MO 65211
O: 573-882-4696
W: DisabilityCenter.Missouri.edu



From: Atkins, James B - Columbia, MO <James.B.Atkins@usps.gov>
Sent: Monday, November 24, 2025 12:04 PM
To: Mitchell, Sabra <sabra.mitchell@missouri.edu>
Subject: RE: [EXTERNAL] cluster at 8th st

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This is what is posted on USPS.com, hope this helps. As 2 the spots, Rear Coats alley would be preferred.

About

Handbook PO-632, National Delivery Planning Standards - A Guide for Builders and Developers, Contents

1 Introduction

2 Finding Your Growth Manager and USPS Online Resources

3 General Planning Guidelines for Mailboxes in New Developments

4 Single-point Residential Deliveries

5 Multi-point Residential Deliveries

6 Delivery to Business and Industrial Parks

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3 General Planning Guidelines for Mailboxes in New Developments

3-1 Letter Carrier Access to Deliver U.S. Mail

Centralized delivery is the Postal Service's preference for new addresses, whether residential or commercial. The customer is responsible for keeping the approach to his or her mailbox and adjacent area clear to facilitate delivery. You may provide curbside delivery only with prior approval from the Postal Service. Place curbside mail receptacles approved by the Postal Service where they protect the mail, can be safely and conveniently serviced by carriers without leaving their vehicles, and can be reasonably and safely accessed by customers. These receptacles must be on the right-hand side of the road in the direction of travel when required by traffic conditions, or when driving on the left-hand side of the road to reach the mail receptacle would violate traffic laws.

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<https://mail.google.com/mail/u/0/?ik=8b7cdc5c2d&view=pt&search=all&permthid=thread-f:1849697235504732097&simpl=msg-f:18496972355047320...> 1/3



Thanks!

Brad Atkins

Tiger Station

Supervisor

573-514-6292 Office

573-881-2767 Mobile

From: Mitchell, Sabra <sabra.mitchell@missouri.edu>
Sent: Monday, November 24, 2025 11:50 AM
To: Atkins, James B - Columbia, MO <James.B.Atkins@usps.gov>
Subject: [EXTERNAL] cluster at 8th st

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Hi Brad,

I heard from the Columbia Community Land Trust board, and their request was why can't there be individual house delivery. I told them that there was a new requirement for a cluster mailbox. Any insight would be appreciated.

I have 2 prospective locations that I think would be good, as they are under a street light at night. Please see my examples in purple below.

Thank you for all your guidance!

Sabra

Sabra Mitchell (she/her)

Access Advisor

Disability Center

S5 Memorial Union | Columbia MO 65211

O: 573-882-4696

W: DisabilityCenter.Missouri.edu





Tiffani Wiesehan <Tiffani.Wiesehan@como.gov>
To: "Mitchell, Sabra" <sabra.mitchell@missouri.edu>
Cc: Jacob Amelunke <jacob.amelunke@como.gov>

Mon, Nov 24, 2025 at 1:51 PM

I have you added to the agenda. I will add this email chain as an attachment.

Thanks,
Tiffani Wiesehan
Administrative Technician II
Housing Programs Division
11 N. 7th St
Phone: 573-874-7244

[Quoted text hidden]