



Department Source: Public Works

To: City Council

From: City Manager & Staff

Council Meeting Date: February 17, 2025

Re: Authorize a sidewalk renovation cost share agreement with the Forest Ridge Homeowners Association for repair of existing sidewalk, Administrative Public Improvement process.

## Executive Summary

Authorize the City Manager to execute a sidewalk renovation cost share agreement with the Forest Ridge Homeowners Association for repair of existing sidewalk. The construction cost estimate for this project is \$2,200. The project will follow the administrative public improvement process, unless Council prefers to follow the standard public improvement process.

## Discussion

The Forest Ridge Homeowners Association (HOA) approached the City requesting to do a cost share to repair existing sidewalk. There are two sidewalk repair locations. Both locations include concrete sidewalk that has heaved and is out of Americans with Disabilities Act (ADA) compliance. These locations are along Providence Rd adjacent to the Forest Ridge HOA common area (behind 4904 and 5200 Aspen Ridge Dr). The Forest Ridge HOA has obtained three bids to complete the work and the low bid was \$2,200.

The City would like to enter into a cost share agreement with the Forest Ridge HOA to pay for 50% of the cost of the repair with a not to exceed cost of \$1,100 utilizing the sidewalk renovation cost share program agreement (Ordinance 019747). The City will fund its portion of the cost share from the ¼-cent Capital Improvement Program (CIP) sales tax. The project will follow the administrative public improvement process, unless Council prefers to follow the standard public improvement process.

Ordinance 025490 currently authorizes the City Manager to only execute sidewalk renovation cost share agreements with one-family and two-family dwelling property owners. Public Works has been approached by a few homeowner associations about the sidewalk renovation cost share program and is considering revising the ordinance to allow the City Manager to execute agreements with homeowner associations, as well.

## Fiscal Impact

Short-Term Impact: The City's estimated contribution for the project cost share is \$1,100 and will be funded from the ¼-cent Capital Improvement Program (CIP) sales tax.

Long-Term Impact: Per ordinance, sidewalk is to be maintained by the adjacent property owner.



## Strategic & Comprehensive Plan Impact

### Strategic Plan Impacts:

Primary Impact: Reliable and Sustainable Infrastructure, Secondary Impact: Secondary,  
Tertiary Impact: Tertiary

### Comprehensive Plan Impacts:

Primary Impact: Infrastructure, Secondary Impact: Mobility, Connectivity, and Accessibility,  
Tertiary Impact: Tertiary

## Legislative History

Date	Action
11/06/2023	B251-23 Repealing Ordinance No. 019747 which established a sidewalk maintenance and construction policy and enacting new provisions related thereto; establishing a sidewalk renovation cost share program.

## Suggested Council Action

Authorize the City Manager to execute a sidewalk renovation cost share agreement with the Forest Ridge Homeowners Association for repair of existing sidewalk.