



701 East Broadway, Columbia, Missouri 65201

Department Source: Police

To: City Council

From: City Manager & Staff

Council Meeting Date: February 2, 2026

Re: Memorandum of Understanding (MOU) with the Missouri State Highway Patrol (MSHP) governing the transmission, storage, and use of criminal justice data.

Impacted Ward: Citywide

### Executive Summary

Staff has prepared for council consideration an ordinance authorizing the City Manager and the Chief of Police to sign and enter into a Memorandum of Understanding (MOU) between the City of Columbia and the Missouri State Highway Patrol (MSHP) governing the transmission, storage, and use of criminal justice data.

The proposed MOU establishes the terms and conditions under which the Columbia Police Department (CPD) may receive and use data provided by the Missouri State Highway Patrol through systems such as MULES and NCIC. This agreement ensures continued access to critical law enforcement data while requiring compliance with all applicable state and federal data security, privacy, and criminal justice information standards.

### Discussion

The Missouri State Highway Patrol manages and disseminates criminal justice information pursuant to state and federal requirements, including the FBI Criminal Justice Information Services (CJIS) Security Policy, NCIC policy, and MULES Policies and Standards. Access to this information requires a formal written agreement outlining responsibilities, authorized uses, and security requirements.

Under this MOU, MSHP will provide data files to the City on a schedule determined by MSHP through a standardized interface. The data may include, but is not limited to, stolen vehicle and stolen license plate information. The data is provided on a best-effort basis and is considered "lead information only," requiring verification through live MULES/NCIC queries and confirmation with the originating agency prior to enforcement action.

The City agrees to use the data solely for law enforcement and criminal justice purposes and not to share the data with non-criminal justice entities. Any sharing with other law enforcement agencies must be supported by appropriate agreements. The City must also ensure compliance with all applicable Missouri statutes, FBI CJIS requirements, NCIC policy, and MULES standards, including timely updates and deletions of records when required.

The MOU requires the City to report any actual or suspected security incident involving the data within four (4) hours of discovery. MSHP may suspend or terminate data access in the event of a security breach, misuse, or violation of the agreement and may audit the City for compliance. Either party may terminate the MOU with thirty (30) days' written notice.



Execution of this agreement allows CPD to effectively utilize modern law enforcement technologies while maintaining required safeguards for sensitive criminal justice information.

Fiscal Impact

Short-Term Impact: No direct fiscal impact as the agreement governs data access, security, and compliance requirements only.

Long-Term Impact: No direct fiscal impact as the agreement governs data access, security, and compliance requirements only.

Strategic & Comprehensive Plan Impact

Strategic Plan Impacts:

Primary Impact: Safe Community, Secondary Impact: Not Applicable, Tertiary Impact: Not Applicable

Comprehensive Plan Impacts:

Primary Impact: Inter-Governmental Cooperation, Secondary Impact: Not applicable, Tertiary Impact: Not Applicable

Legislative History

Date	Action
N/A	N/A

Suggested Council Action

Shall council agree, staff recommends authorizing the City Manager and the Chief of Police to sign the MOU between the City of Columbia and the Missouri State Highway Patrol (MSHP) governing the transmission, storage, and use of criminal justice data.