



City of Columbia

701 East Broadway, Columbia, Missouri 65201

Department Source: City Utilities - Water and Light

To: City Council

From: City Manager & Staff

Council Meeting Date: April 7, 2025

Re: Authorizing a software license agreement with HSI Workplace Compliance Solutions, Inc for web-based NERC Certified System Operator Continuing Education training modules.

Executive Summary

Staff has prepared for Council consideration a resolution authorizing the City Manager to execute a software license agreement with HSI Workplace Compliance Solutions, Inc for web-based North American Electric Reliability Corporation (NERC) Certified System Operator (NSCO) Continuing Education training modules.

Discussion

The City of Columbia Water and Light Department (CWLD) is required to provide continuing education to its NCSOs to maintain compliance with the NERC Standards to ensure they are able to reliably operate the Bulk Electric System. One of the ways CWLD provides continuing education opportunities to its operators is via web-based training modules that the operators can complete as they have time. CWLD has worked with HSI Workplace Compliance Solutions, Inc for more than 20 years. During those years HSI has provided general knowledge and specific simulation training modules for the CWLD system. This license agreement maintains access to HSI Workplace Compliance Solutions' specialized and specific training for benefit of the NCSOs.

These training modules are used to ensure that NCSO personnel can obtain the required Continuing Education Hours (CEHs) to maintain the certification status required by NERC. Staff recommends executing this 3-year agreement with the vendor to ensure appropriate and continuous access to the web-based training. The contract includes a total cost for three years of \$138,000. The cost for FY2025 is \$46,000. This resolution authorizes this yearly purchase for the next three years.

Fiscal Impact

Short-Term Impact: \$92,000 total for FY 25 and FY 26

Long-Term Impact: \$46,000 for FY 27

Strategic & Comprehensive Plan Impact

Strategic Plan Impacts:

Primary Impact: Reliable and Sustainable Infrastructure, Secondary Impact: Organizational Excellence, Tertiary Impact: Not Applicable

Comprehensive Plan Impacts:

Primary Impact: Infrastructure, Secondary Impact: Not applicable, Tertiary Impact: Not Applicable



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Legislative History

Date	Action
None	None

Suggested Council Action

Approval of the resolution.