



# City of Columbia, Missouri

## Meeting Minutes - Draft

### Community Land Trust Organization Board

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Wednesday, May 1, 2024  
6:30 PM

Regular Meeting

Council Chambers, City  
Hall 701 E Broadway

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#### I. CALL TO ORDER

The meeting was called to order at 6:30 p.m. by Stanton.

#### II. INTRODUCTIONS

Present at the start of the meeting were Board members Hunt, Stanton, LaBrunerie, Trotter, and Head. City Council liaison, Betsy Peters was present. City staff, Rebecca Thompson and Tracy Graham were also in attendance.

**Present:** 5 - Anthony Stanton, Alexander LaBrunerie, Linda Head, Jeremy Trotter and Douglas Hunt

**Excused:** 2 - Shirley Rhoades and Tracey Bush-Cook

**Non-Voting:** 1 - Betsy Peters

#### III. APPROVAL OF AGENDA

**Motion to approve the agenda:** Stanton

**Motion to 2nd:** Trotter

**Not voting:** Rhoades and Bush-Cook

**Motion passes:** 5:0

#### IV. APPROVAL OF MINUTES

Approval of April 16, 2024 Meeting Minutes

**Attachments:** [DRAFT 04.16.24 CCLT Minutes](#)

[CCLT Meeting Recording 04.16.2024](#)

**Motion to approve the April 16, 2024 Meeting Minutes:** Stanton

**Motion to 2nd:** Hunt

**Not voting:** Rhoades and Bush-Cook

**Motion passes:** 5:0

#### V. REPORTS

Sunshine Law Review - Earl Kraus, City Attorney

**Attachments:** [Sunshine Law presentation - CCLT](#)

Assistant City Counselor, Earl Kraus, gave a presentation on the Sunshine Law and answered related questions.

## VI. OLD BUSINESS

### CCLT Banking Services RFP

LaBrunerie previously provided a rough draft to Jennifer Deaver to review.

**Motion made to table the "CCLT Banking Services RFP" agenda item to the June 5, 2024 meeting: Stanton**

**Motion to 2nd: Head**

**Not voting: Rhoades and Bush-Cook**

**Motion passes: 5:0**

### External Marketing Materials

Discussion included the need to start creating and updating marketing materials. They would like to get the word out in the community about who they are and projects they have completed.

**Motion made to table the "External Marketing Materials" agenda item to the June 5, 2024 meeting: Stanton**

**Motion to 2nd: LaBrunerie**

**Not voting: Rhoades and Bush-Cook**

**Motion passes: 5:0**

### General Considerations for CCLT Expenditures of ARPA Funds

Discussion included deadlines to identify properties and funding. The Board identified the need to have a meeting with Matthew Lue, City Finance Director, to discuss the particulars of the funding process.

**Motion made to allow Rebecca Thompson to coordinate a meeting between now and the June 5, 2024 meeting to include City staff, Finance staff, and members of the CCLT: Stanton**

**Motion to 2nd: LaBrunerie**

**Not voting: Rhoades and Bush-Cook**

**Motion passes: 5:0**

### RFP for Two Lots at Cullimore Cottages

Discussion included allocating funds by the end of the year and timeline to spend funds.

**Motion made to table the "RFP for Two Lots at Cullimore Cottages" agenda item to the June 5, 2024 meeting for Jacob Amelunke's report: Stanton**

**Motion to 2nd: LaBrunerie**

**Not voting: Rhoades and Bush-Cook**

**Motion passes: 5:0**

## VII. NEW BUSINESS

### RFP for Bio-Retention at Cullimore Cottages

Hunt asked if the Board should wait and discuss this item further at the June 5th meeting before voting. Stanton felt that it was cleaner to do the bio-retention RFP separate. The Board discussed that it would be helpful to get bids on this item to have an idea of cost.

**Motion made to create an RFP for bio-retention at Cullimore Cottages: Stanton**

**Motion to 2nd: Trotter**

**Not voting: Rhoades and Bush-Cook**

**Motion passes: 5:0**

## Review of Bylaws

**Attachments:** [CCLT Bylaws](#)

The Board reviewed their bylaws.

Thompson and Stanton encouraged all members to review and reassess their bylaws and to bring back any recommendations for discussion with the group to the June 5th CCLT meeting.

### Amendments to Bylaws: City Council Appointment & Outgoing Board Members

Discussion included the need to overlap expiring member terms and the start of new ones and adjusting the appointment of Council liaison to align with the Council's timetable of making appointments to boards and commissions.

**Motion made to allow City legal department to come up with amendment language related to the City Council's appointments and when they are appointed and bring back that amendment language to the CCLT to vote on:**

**Stanton**

**Motion to 2nd: LaBrunerie**

**Not voting: Rhoades and Bush-Cook**

**Motion passes: 5:0**

Discussion included bringing the amendment back to the group to be voted on as an amendment to the CCLT bylaws.

**Motion made to request CCLT legal council craft an amendment to create an overlap with outgoing board members and newly appointed board members:**

**Stanton**

**Motion to 2nd: Trotter**

**Not voting: Rhoades and Bush-Cook**

**Motion passes: 5:0**

### Resignation of Barbie Banks

Stanton announced that Barbie Banks resigned from the CCLT.

Stanton requested that Graham follow up with the City Clerk to see when they will advertise the opening and share that information with the group.

### Fundraising Operations

Discussion included the importance of fundraising and that a subcommittee might be needed to create a plan. Currently there are two vacancies (1 homeowner and 1 neighborhood). Stanton suggested that they need people on CCLT who are neighborhood leaders and have a skill set for raising funds.

### Community Land Trust Homeowners Concerns: Linda and Jeremy

Trotter stated that it has been quiet in his neighborhood, but is seeing an increase in homeless individuals. He added this was typical of this time of year. Trotter added that there is flooding from CHA property to his property on the northwest part. There is one neighbor who has not mowed yet; however, it has been very wet lately.

**Motion made to table mowing action at Cullimore Cottages concern to the June 5, 2024 meeting: Trotter**

**Motion to 2nd: LaBrunerie**

**Not voting: Rhoades and Bush-Cook**

**Motion passes: 5:0**

Head brought forward an issue with a property that has had mattresses and old furniture outside the home for weeks. Head stated that she has already spoken with Amelunke who told her that he would forward the information to Neighborhood Services for action. Head will forward photo(s) and the property address to City staff for further investigation. Head added that there are also issues with a small child that walks into homes in that area.

**Motion made to table the nuisance furniture issue brought forth to the June 5, 2024 meeting to allow Head time to forward all information to Office of Neighborhood services and staff: Stanton**

**Motion rescinded by Stanton after discussion.**

## **IX. MOTION TO GO INTO CLOSED SESSION**

Motion to go into closed session pursuant to RSMo 610.021 (2) Leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefor.

**Attachments:** [CCLT Closed Meeting Notice 05.01.24](#)

**Motion to go into closed session pursuant to RSMo 610.021 (2) Leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefor.**

**Yes:** 5 - Stanton, LaBrunerie, Head, Trotter and Hunt

**Excused:** 2 - Rhoades and Bush-Cook

**Non-Voting:** 1 - Peters

The meeting returned to open session at 8:20 p.m.

## **VIII. GENERAL COMMENTS BY PUBLIC, MEMBERS AND STAFF**

LaBrunerie suggested a few properties for staff to look into that could be potential future Community Land Trust properties.

## **X. NEXT MEETING DATE: JUNE 5, 2024**

## **XI. ADJOURNMENT**

The meeting was adjourned at 8:23 p.m.

**Motion to adjourn: Stanton**

**Motion to 2nd: Trotter**

**Not voting: Rhoades and Bush-Cook**

**Motion passes: 5:0**