Department Source: Finance
To: City Council
From: City Manager & Staff
Council Meeting Date: September 16, 2024
Re: Authorizing an agreement for professional auditing services with RubinBrown LLP for performance (integrated) audit services.

Executive Summary

A resolution authorizing the City Manager to sign a contract with RubinBrown LLC for audit services.

Discussion

RubinBrown has performed five performance/integrated audits for the City, resulting in fundamental changes in processes and procedures. It is the Staff's wish to continue to utilize RubinBrown in the internal auditor capacity for the next 3 years.

Within this contract, the City Manager or City Council will approve each integrated audit project prior to the start of any work performed by RubinBrown. RubinBrown will prepare a planning memo prior to beginning each project that will include the scope of each project, tasks to be performed, timing of work and budgeted hours. City Management will approve the planning memo prior to the start of each project.

This engagement will begin with a look back at the previous 5 audits and an update on the outstanding issues that were identified.

Fiscal Impact

Short-Term Impact: Cost will depend on audits requested
Long-Term Impact: Cost will depend on audits requested

Strategic & Comprehensive Plan Impact

Strategic Plan Impacts:
Organizational Excellence, Resilient Economy, Not Applicable
Comprehensive Plan Impacts:
Not Applicable, Secondary, Tertiary

Legislative History

Date	Action
06/01/2020	R72-20 Authorizing an agreement for professional services with RubinBrown LLP for performance (integrated) audit services.
12/19/2022	R201-22 Authorizing a term and supply agreement for professional auditing services with RubinBrown LLP.

Suggested Council Action

Approval of the resolution is suggested