



City of Columbia, Missouri

Meeting Minutes - Draft

Human Services Commission

Tuesday, January 14, 2025

6:00 PM

Regular

Training Room 1
Columbia/Boone
County Department of
Public Health and
Human Services
1005 W. Worley St.

I. CALL TO ORDER

I. Call to Order at 6:03 p.m. by Ford

II. APPROVAL OF AGENDA

Motion to approve agenda by Teagarden-Monk and seconded by Spear.
The motion was unanimously approved.

III. APPROVAL OF MINUTES

Attachments: [Draft meeting minutes 11.12.24](#)

Cooper-Finch moved to approve these minutes and Rivera seconded.
The Commissioners unanimously voted to approve.
Commissioners introduced themselves and their backgrounds, as this
was Rivera's first meeting.

IV. SPECIAL ITEMS

Ford addressed the election of officers. Utterback read the criteria for
officers needed, and named the positions.

Spear made a motion to nominate Ford as Chair, Teagarden-Monk as
Vice-Chair and Getzoff as Secretary. Thorn Seconded the motion, and
the commissioners voted to unanimously approve the motion.

Commissioners discussed a election of the Housing and Community
Development Representative. Utterback suggested tabling until next
month as the position is filled by Nguyen currently, who was unable to
attend this meeting.

V. OLD BUSINESS

None

VI. NEW BUSINESS**A. FY2025 RFP Social Services**

The Commission discussed the Social Services Funding Process

B. City of Columbia Social Services Funding Allocation Process

The 2025 Social Services contracts begin in January. Invoicing will begin in February. Renewals went through successfully. In FY2025, the RFP we will focus on basic needs.

There was discussion as to whether the RFP should include common outcomes and/or services from the taxonomy.

There was some discussion around the question regarding equity in the RFP. Utterback relayed that the County's RFP went to a three-year cycle. The Commissioners discussed and decided to invite the Boone Impact Group partners to the February meeting. Getzoff said they would like for a representative of the Opportunity Campus to present to the Commission soon, too.

Utterback told the commissioners that a new social services funding application system will be available, called Foundant. Training will be provided for all users. Mid-year reports for current contracts and the Basic Needs RFP will be in the new system. It should make all processes and reporting more efficient.

VII. REPORTS**A. Housing and Community Development Commission Representative Report**

None

B. Staff Report

Utterback reported on the current status of the human services division programs and projects.

Staff working on homelessness is collaborating with Planning/Epi team on a new report on homelessness. Project Homeless Connect will take place January 23, at MUMC. Overnight Warming Center contract amendments meeting is next week.

Grants: Emergency Food and Shelter Program process began today. Notice of funding will be in the paper. Focus will be on shelter. Applications are due February 14, 2025 and will reconvene group February 24, 2025 for final decisions.

Brighter Beginnings is seeing more individual referrals, as opposed to provider referrals. Two events are coming up in May. The second annual home visitors' summit will focus on serving immigrant and refugee populations. There will be a Home Visiting Collective Impact Breakfast with subject matter expert Dr. Anderts and funding partner CTF at Boone hospital.

DIVERT - is seeing an increase in individuals on the community support docket. Jay Dee Bush accepted the new position as the Public Safety and Justice Coordinator. Janie is working on the annual report. We have worked on a FY26 budget amendment for a New Decision Item, to continue to grow that team

Social Services - is going to request more medical supply funding in the new fiscal year.

SS Funding - we will be requesting an increase for social services funding equivalent to the consumer price index for the previous 12 months, probably around 3%.

Ford suggested that it would be helpful to get a profile and description of the respective services offered by the Social Services unit. Utterback said that would be included in a Staff Report.

VIII. GENERAL COMMENTS BY PUBLIC, MEMBERS AND STAFF

Ford asked if there were any questions. Thorn asked if there was information about a Juneteenth grant. Utterback said she would research this, but that other City operations were supporting it.

IX NEXT MEETING DATE

February 11, 2025 at 6 p.m.

X. ADJOURNMENT

Rivera made a motion to adjourn and Getzoff seconded the motion. The commission voted unanimously to adjourn. Meeting adjourned at 7:15 p.m.

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