

**AMENDMENT TO THE AGREEMENT
BETWEEN
THE CITY OF COLUMBIA, MISSOURI,
AND
IMAGENET CONSULTING LLC**

This First Amendment to the 2022 Agreement between the **CITY OF COLUMBIA** (“CITY”), and **IMAGENET CONSULTING, LLC**, (“CONSULTANT”) is made as of the date of the last signatory noted below.

RECITALS

- A. WHEREAS, on December 6, 2022, CITY and CONSULTANT entered into an Agreement (“2022 Agreement”) for Laserfiche subscription based licenses and implementation services; and
- B. WHEREAS, the Parties hereto desire to formally amend the 2022 Agreement with this First Amendment (hereinafter “First Amendment”) and desire to be bound by the terms contained in the 2022 Agreement as amended or supplemented by those terms contained in this First Amendment.

AMENDMENT

NOW, THEREFORE, in consideration of the mutual benefit to be derived by the parties, it is agreed to amend the 2022 Agreement, as follows:

- 1. The last sentence of Section 1(a) of the 2022 Agreement shall be removed and replaced with the following: “The Project is more fully described in Scope of Services, which is attached as Exhibit A, and in the Project Change Request, which is attached to the First Amendment as Exhibit A-1.”
- 2. Section 6(a) of the 2022 Agreement shall be removed and replaced with the following:
 - “a. Implementation and Integration Services.
 - 1. CITY agrees to pay CONSULTANT at the rates set forth in the Pricing Sheet contained in Exhibit C attached hereto in a total amount not to exceed the sum of one hundred eighty-six thousand six hundred and forty dollars (\$186,640.00).
 - 2. For additional Integrated Resource engagement for up to six months as set forth in Exhibit A-1, CITY agrees to pay CONSULTANT fifteen thousand nine hundred and forty dollars (\$15,940.00) per month.”

3. Section 51 of the 2022 Agreement shall be removed and replaced with the following:

“51. Contract Documents. The Contract Documents include this Agreement and the following attachments and exhibits which are incorporated herein by reference.

Exhibit	Description
A	Scope of Services
A-1	Project Change Request
B	Schedule of Work
C	Pricing Sheet
D	City’s Red Flag Policy
E	Service Level Agreement

In the event of a conflict between the terms of any of the Contract Documents and the terms of this Agreement, the terms of this Agreement control. In the event of a conflict between the terms of any Contract Documents, the terms of the documents control in the order listed above.”

4. All other terms of the 2022 Agreement shall remain unchanged and in full force and effect.

[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the parties hereto have duly executed this First Amendment to the 2022 Agreement, on the day and year last written below.

CITY OF COLUMBIA, MISSOURI

By: _____
De'Carlon Seewood, City Manager
Date: _____

ATTEST:

By: _____
Sheela Amin, City Clerk

APPROVED AS TO FORM:

By: _____
Nancy Thompson, City Counselor/rw

CERTIFICATION: I, hereby certify that this contract is within the purpose of the appropriation to which it is to be charged, Account Number 44008810-604990-00850 and that there is an unencumbered balance to the credit of such appropriation sufficient to pay therefor.

By: _____
Matthew Lue, Finance Director

IMAGENET CONSULTING LLC

By: _____
Name: _____
Title: _____
Date: _____

ATTEST:

By: _____

Name and Title

Project Change Request

Date: 06/25/2024

Reason for the proposed change:

City of Columbia has requested an extension to the Integrated Resource (IR) engagement to assist with completing prioritized tasks.

Nature of the proposed change:

The current Integrated Resource engagement is a six-month half IR, which is currently paused for the TCM migration project. Based on consultations with City of Columbia, ImageNet is recommending extending the engagement by another six months through a half IR resource to provide additional time to assist with performing prioritized tasks.

Details of change:

Extend the Integrated Resource engagement by **another six months from when the current six-month IR ends**. This will provide additional project time to assist in performing the prioritized tasks below. ImageNet cannot guarantee all the tasks will be completed with the limited time allotted. It is recommended City of Columbia prioritizes the tasks they would like to have addressed during the extension timeframe.

- EnerGov migration to Laserfiche
 - Migration analysis and migration of documents from TCM Content Management System to the Laserfiche repository
- EnerGov Laserfiche integration
 - Integration to allow EnerGov open documents from Laserfiche in the Laserfiche Web Client
- Munis migration to Laserfiche and Laserfiche Connector implementation
 - Migration analysis and migration of documents from TCM Content Management System to the Laserfiche repository
 - Implement Laserfiche Connector to read information from Munis. Captured information to be sent to Laserfiche for be acted upon
- Complete Filebound migration
 - Migration analysis and migration of documents from the Filebound Content Management System to the Laserfiche server
- Project documentation and Training

Impact of the proposed change on project:

Increase project duration by six months.

If the project deliverables are all met before the six-month extension date, then the engagement can be terminated.

Pricing: Six-month extension – Billed monthly, \$15,940.00 per month for 6 months.

Schedule Changes: Six-month extension to start at the end of the current six-month half IR.

This Project Change Request is (circle):

Approved

Rejected

Signatures:

Customer Representative Signature:

Customer Representative Printed:
