



Department Source: Finance

To: City Council

From: City Manager & Staff

Council Meeting Date: July 17, 2023

Re: Amendment to the FY23 Annual Budget - Intra-Departmental Transfer of Funds

Executive Summary

Attached is a report of the intra-departmental Transfer of Funds request for the period ending July 6, 2023. These intra-departmental transfers are made only within departments and do not include inter-departmental transfers between departments.

Discussion

According to Section 44 of the City Charter, intra-departmental transfers are made by the City Manager upon recommendation of a department head, and such transfers shall be reported to the City Council at the next meeting.

Public Health & Human Services (PHHS) is requesting a transfer of funds for a car allowance for FY23 reclassified position (Prevention and Investigation Manager). PHHS is also requesting a transfer of funds for grantor expenses, up to 10% of the original budget to be adjusted without a contract amendment in the amount of \$53,468.58 (fully covered by the grant).

Finance is requesting a transfer of funds as travel training was slightly underbudgeted due to additional travel expenses and two unplanned training courses in FY23.

Office of Cultural Affairs is requesting a transfer of funds due to Ameren bills being higher than budgeted for Maplewood and Blind Boone Homes. Additional funds need to be transferred to pay bills for the current fiscal year.

The Police Department is requesting a transfer of funds for the executive search firm for the Police Chief Position.

The City Manager's Office is requesting a transfer of funds to cover food cost for meetings through the end of the current fiscal year.

Fiscal Impact

Short-Term Impact: None.

Long-Term Impact: None.



Strategic & Comprehensive Plan Impact

[Strategic Plan Impacts:](#)

Primary Impact: Not Applicable, Secondary Impact: Not Applicable, Tertiary Impact: Not Applicable

[Comprehensive Plan Impacts:](#)

Primary Impact: Not Applicable, Secondary Impact: Not applicable, Tertiary Impact: Not Applicable

Legislative History

Date	Action
N/A	N/A

Suggested Council Action

Acceptance of the report.