

12/16/2024

Jennifer Deaver
Community Development Block Grant

Dear Jennifer,

I am writing to formally request an extension for the use of our allocated Community Development Block Grant (CDBG) funds for Woodhaven's current project serving individuals with intellectual and developmental disabilities (IDD).

We have recently completed most of the work for the project, and I am pleased to report that the final invoices we received came in under budget. This is largely due to the generosity of several contractors who offered us significant non-profit discounts, recognizing the importance of the services we provide to the IDD community. As a result, we are in the fortunate position of having additional funds available.

However, with this positive development, we seek an extension of time to utilize the remaining CDBG funds. Our plan is to use these funds to further enhance our project, ensuring that we can maximize the impact on the individuals we serve. By extending the grant timeline until 1/31/2025, we will be able to pursue an additional project. Due to the initial estimates received, we omitted the Topanga basement project as we thought it would put us over budget. The Topanga property is already an approved location. Therefore, the proposal for the expenditure of the remaining funds is as follows:

3605 Topanga basement est. \$25K-

There was major water damage years ago from a busted pipe and one of the bathrooms upstairs was leaking when staff were showering the individuals that went unnoticed. Both these issues have been resolved. However, after the water damage, they took out all the flooring, baseboards, and some of the drywall and didn't replace them.

Repairs needed:

- The basement needs new flooring, drywall, painting, replacement of baseboards, and some parts of the ceiling repaired all due to water damage.
- The basement bathroom vanity replaced has some water damage and rust spots.
- New toilet has rusted and leaks.
- New exhaust fans in the bathrooms. The current ones do not work effectively. This can cause Potential for mold issues.

Albany Apartments est. \$15K-

Repairs needed:

- Bathtubs have started to rust and potentially start leaking. They are needing them replaced with new inserts.

- Replace vanities that have sustained water damage over the years and are starting to fall apart.

These improvements will better meet the needs of our community members with IDD, increasing accessibility and enhancing the quality of care and services we provide.

At Woodhaven, we are deeply committed to advocating for individuals with disabilities and neurodiversities by enhancing their lives, promoting independence, and fostering inclusion in the community. Your support in granting this extension will help us to achieve these goals while ensuring that public funds are used effectively and efficiently.

Thank you for considering our request. We remain dedicated to the successful completion of this project and look forward to the opportunity to continue working together to serve the IDD community. Please do not hesitate to contact me at 573-876-7313 or jsweeney@woodhaventeam.org if you have any questions or require further information.

Sincerely,

A handwritten signature in black ink, appearing to read "Joy Sweeney". The signature is fluid and cursive, with the first name "Joy" being more prominent than the last name "Sweeney".

Dr. Joy Sweeney,
Chief Executive Officer
Woodhaven Learning Center
jsweeney@woodhaventeam.org