



Department Source: Public Health and Human Services

To: City Council

From: City Manager and Staff

Council Meeting Date: November 21, 2022

Re: Comprehensive Homeless Services Center Planning Report

## Executive Summary

The purpose of this report is to provide the comprehensive homeless services center plan to the City Council, as prepared by the contracted consultant.

## Discussion

At its March 15, 2021 meeting, Council requested staff formulate a plan for distributing \$1.3 million in excess reserve funding for meeting public assistance needs. Staff presented report REP28-21 Potential Uses of Reserve Funds at the April 19, 2021 Council meeting. At its May 3, 2021 meeting, Council approved B 164-21 amending the FY 2021 annual budget by appropriating funds for public assistance programs. The approved appropriation included \$75,000 for comprehensive homeless services center planning services, in support of the City's Consolidated Plan goal to establish a 24-hour homeless resource center.

In November, 2021, staff issued a Request for Proposals (RFP 57/2022) for comprehensive homeless services center planning services. In response, one proposal was submitted by the Columbia Community Housing Trust, on behalf of a collaboration of local housing and human services providers. Based on the proposal received, the City entered a professional services agreement with the Columbia Community Housing Trust for comprehensive homeless services center planning services in the amount of \$75,000.00. The purchasing process and resulting professional services agreement were presented to Council in REP18-22 at the February 21, 2022 meeting.

As required in the scope of services, the consultant collaborative conducted extensive community engagement with wide variety of community stakeholders in developing the plan. Per the schedule of work, a draft plan was submitted for staff review. Incorporating feedback from staff, a final plan was submitted by the deadline of September 30, 2022.

Staff now presents the final comprehensive homeless services center plan, as prepared by the consultant, for the Council's information. There will be a work session December 19, 2022 for Council discussion.

## Fiscal Impact

Short-Term Impact: None.

Long-Term Impact: None.



## Strategic & Comprehensive Plan Impacts

### Strategic Plan Impacts:

Primary Impact: Social Equity, Secondary Impact: Economy

### Comprehensive Plan Impacts:

Primary Impact: Economic Development, Secondary Impact: Livable & Sustainable Communities

## Legislative History

Date	Action
March 15, 2021	Council requested staff formulate a plan for distributing \$1.3 million in excess reserve funding for meeting public assistance needs.
April 19, 2021	REP28-21 Potential Uses of Reserve Funds
May 3, 2021	B 164-21 Amending the FY 2021 Annual Budget by appropriating funds for) public assistance programs
February 21, 2022	REP18-22 Report to Council regarding the agreement for comprehensive homeless service center planning services.

## Suggested Council Action

For information only. A work session is scheduled for December 19, 2022 for Council discussion.