



Department Source: City Manager

To: City Council

From: City Manager & Staff

Council Meeting Date: April 20, 2026

Re: Authorizing Aviation Project Consultant Supplemental Agreement No. 1 with Burns & McDonnell Engineering Company, Inc. related to the Design of the Terminal Building Passenger Boarding Bridge project at Columbia Regional Airport.

Impacted Ward: Airport

Executive Summary

Staff is requesting Council authorize the City Manager to execute Aviation Project Consultant Supplemental Agreement No. 1 with Burns & McDonnell Engineering Company, Inc. related to the design of the Terminal Building Passenger Boarding Bridge project at Columbia Regional Airport.

Discussion

Resolution 37-26 was adopted on March 2, 2026 authorizing the City Manager to execute an Aviation Project Consultant agreement with Burns & McDonnell Engineering Company to provide design services for the Terminal Building Passenger Boarding Bridge project. It was brought to staff's attention that the account number identified in the original agreement would need to be corrected. This supplemental agreement corrects the account number.

In addition, the Federal Aviation Administration (FAA) requested that the original agreement be amended to allow for the following additional tasks to be performed by the consultant:

- Prepare a preliminary cost estimate for budgeting purposes.
- Prepare Construction Safety and Phasing Plan (CSPP) per AC 150/5370-2Gm.
- Prepare Engineer's estimate of probable cost.
- Prepare and submit FAA forms 7460-1.
- Submit for 100% design review.
- Prepare and submit bidding and construction phase services.

The cost for these additional services is \$39,400, which brings the total estimated cost for design of the Terminal Building Passenger Boarding Bridge project to \$99,400.

Fiscal Impact

Short-Term Impact: Additional tasks outlined in Supplemental Agreement No. 1 brings the total cost for design phase services to \$99,400.

Long-Term Impact: NA

Strategic & Comprehensive Plan Impact

Strategic Plan Impacts:

Primary Impact: Not Applicable, Secondary Impact: Not Applicable, Tertiary Impact: Not Applicable



Comprehensive Plan Impacts:

Primary Impact: Not Applicable, Secondary Impact: Not applicable, Tertiary Impact: Not Applicable

Legislative History

Date	Action
03/16/2026	R40-26 - setting a public hearing; declaring the necessity for the proposed construction of a Terminal Building passenger boarding bridge project at the Columbia Regional Airport.
3/16/2026	B67-26 - determining it is in the public interest to construct a Terminal Building passenger boarding bridge project at the Columbia Regional Airport; approving and adopting plans and specifications; determining that the work shall be done by contract; calling for bids through the Purchasing Division
3/02/2026	R37-26 - authorizing an aviation project consultant agreement with Burns and McDonnell Engineering Co., Inc. for design services associated with the Terminal Building passenger boarding bridge project at the Columbia Regional Airport.
02/16/2026	B46-26 Amending the FY 2026 Annual Budget by appropriating funds in the amount of \$1,297,758.00 associated with the design and construction of a passenger boarding bridge at the Columbia Regional Airport.

Suggested Council Action

Authorize Aviation Project Consultant Supplemental Agreement No. 1 with Burns & McDonnell Engineering Company, Inc. related to the design of the Terminal Building Passenger Boarding Bridge project at Columbia Regional Airport.