

City of Columbia  
Public Works Department  
701 E Broadway  
Columbia, MO 65201

Re: Request for Traffic and Parking Modifications for Dismissal Procedures

Jake O'Bryan; Traffic Engineering Specialist,

On behalf of Locust Street Expressive Arts Elementary, I am writing to request consideration and approval for several traffic and parking adjustments around our campus that would significantly improve student safety and efficiency during arrival and dismissal.

To enhance traffic flow and ensure clearer pathways for parent pick-up vehicles and walking families, we are proposing the following changes:

1. Shift Staff Street Parking to the North Side of the Building  
Current parking designated for Locust Street Expressive Arts Elementary staff on the west side of the building (south side of Waugh Street) would be relocated to the north side of the building along Locust Street, between Waugh Street and College Avenue.
2. Convert West-Side Parking on Waugh Street to a Yellow-Line Zone  
The parking spaces on the west side of the building (specifically along the south side of Waugh Street) would be changed to a yellow-line no-parking zone. This would provide a consistent, unobstructed path for parent pick-up traffic.
3. Reassign and Modify Parking on Locust Street  
The parking spots on Locust Street between Waugh Street and College Avenue would be reassigned as Locust Street Expressive Arts Elementary staff parking, and existing parking meters in this zone would be removed to accommodate the change.

These modifications would create a dedicated, streamlined parent pick-up line that flows exclusively along the south side of Waugh Street. Importantly, this would eliminate pick-up traffic from the west side of Locust Street and the north side of Waugh Street, reducing congestion and improving visibility and safety for students, families, and staff.

Additionally, the reconfiguration would help maintain clear through access for emergency vehicles, an essential consideration for the safety of our school and community. This need became especially apparent recently when fire trucks were unable to reach a car on fire efficiently due to the traffic congestion obstructing their path.

We sincerely appreciate the City of Columbia's partnership in supporting safe and efficient school operations. We believe these adjustments will substantially improve traffic flow during dismissal while enhancing overall safety for our students.

Thank you for your attention to this request. We welcome the opportunity to meet, discuss details, or provide any further information needed.

Respectfully,

Samantha Adams  
Principal  
Locust Street Expressive Arts Elementary

Jon Logan  
Safety and Security  
Columbia Public Schools

Helen Porter  
Chief Schools Officer  
Columbia Public Schools