



Department Source: Sustainability

To: City Council

From: City Manager & Staff

Council Meeting Date: January 17, 2023

Re: Amending Chapter 2 as it relates to the Climate and Environment Commission's reporting schedule.

## Executive Summary

Staff has prepared for council consideration an ordinance amending Chapter 2, Article V, Division 8, Section 2-294, 2 of the City Code to change the reporting schedule identified in the Climate and Environment Commission's (CEC) duties and responsibilities.

## Discussion

Section 2-294 Duties and responsibilities states:

The commission shall have the following duties and responsibilities:

1. To advise city staff in the preparation of an annual Climate Adaptation and Action Plan (CAAP) progress report and recommendations for city council.
2. To present the annual CAAP report, with policy and budget priorities, to city council for acceptance in January.
3. To identify opportunities for and barriers to equitable implementations of CAAP strategies.
4. To review annual greenhouse gas emissions inventory for progress on meeting greenhouse gas emission reduction goals.
5. To evaluate additional opportunities for mitigation and resilience actions not included in the original CAAP.
6. To educate and engage the public on commission priorities.
7. To coordinate and communicate with other boards and commissions on commission priorities.
8. To advise city council and the Boone County Commission on environmental issues, from time to time.

The annual CAAP report referenced in item 2 above is supported by information not typically available until the end of the first quarter or beginning of the second quarter of the new calendar year. In order to include this information and analysis in the report and meet the reporting date, the language in item 2 should read:

2. To present the annual CAAP report, with policy and budget priorities, to city council for acceptance no later than June 30th.



## Fiscal Impact

Short-Term Impact: None

Long-Term Impact: None

## Strategic & Comprehensive Plan Impact

### [Strategic Plan Impacts:](#)

Primary Impact: Primary, Secondary Impact: Secondary, Tertiary Impact: Tertiary

### [Comprehensive Plan Impacts:](#)

Primary Impact: Primary, Secondary Impact: Secondary, Tertiary Impact: Tertiary

## Legislative History

Date	Action
10/07/2019	Ordinance no. 024044 Establishing the Climate and Environment Commission

## Suggested Council Action

Approve the ordinance amending Chapter 2, Article V, Division 8, Section 2-294, 2 of the City Code to change the reporting schedule identified in the Climate and Environment Commission's (CEC) duties and responsibilities.