



City of Columbia

701 East Broadway, Columbia, Missouri 65201

Department Source: Public Health and Human Services

To: City Council

From: City Manager & Staff

Council Meeting Date: November 17, 2025

Re: Missouri Department of Health and Senior Services State Data Center Memorandum of Understanding

Executive Summary

An ordinance authorizing the City Manager to sign a Memorandum of Understanding (MOU) between the City of Columbia and the Missouri Department of Health and Senior Services to facilitate access to the Missouri state data center for the issuance of birth and death certificates and the associated information technology activities. This MOU will be effective for the period of September 1, 2025 through August 31, 2026.

Discussion

This authorizes the City Manager to sign a Memorandum of Understanding (MOU) with the Missouri Department of Health and Senior Services for issuance of computerized birth and death certificates by the Columbia/Boone County Department of Public Health and Human Services. This program allows local health departments to issue on-the-spot birth and death certificates.

Currently there is a \$15.00 fee for each certified birth certificate and a \$14.00 fee for the first certified death certificate (\$11.00 for each additional death certificate requested at the same time). The estimated revenue for FY26 is \$231,998.

Fiscal Impact

Short-Term Impact: None. Revenues and expenditures were anticipated as part of the FY26 budget. No appropriation is necessary.

Long-Term Impact: None

Strategic & Comprehensive Plan Impact

[Strategic Plan Impacts:](#)

Primary Impact: Not Applicable, Secondary Impact: Not Applicable, Tertiary Impact: Not Applicable

[Comprehensive Plan Impacts:](#)

Primary Impact: Not Applicable, Secondary Impact: Not applicable, Tertiary Impact: Not Applicable



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Legislative History

Date	Action
	This program has been in place since 1996.
10/7/2024	B233-24: Authorizing a memorandum of understanding with the Missouri Department of Health and Senior Services for the issuance of birth and death certificates and associated information technology activities. B233-24
11/06/2023	B258-23: Authorizing a memorandum of understanding with the Missouri Department of Health and Senior Services for the issuance of birth and death certificates and associated information technology activities. B258-23
10/03/2022	B276-22 Authorizing a memorandum of understanding with the Missouri Department of Health and Senior Services for the issuance of birth and death certificates and associated information technology activities. This program has been in place since 1996. B276-22

Suggested Council Action

Should Council agree with staff recommendations, an affirmative vote is in order.