

HONORARY STREET NAMING

Type of Request	City Code	Eligible Applicants	Persons notified	Eligible names	Staff review/technical criteria	Additional review	Council determinations
Naming of unnamed street or alley	General code for preparation of ordinances; Ch. 24, Sec. 24-15	Any person or group with a personal, organizational interest in the street	Adjacent property owners	Legible names that do not duplicate or nearly duplicate existing names (i.e., no public and emergency response way-finding issues)	Staff reviews proposed name to make sure it is eligible; determines sign materials needed; address assignments	Planning & Zoning Commission Unless unanimous consent of adjacent property owners	Need for a name Appropriateness of name; Appropriateness of setting for name; assignment of costs*
Change of name, existing public street or alley	Ch. 24, Sec. 24-15	Any person or group with a personal, organizational interest in the street	Adjacent property owners	Legible names that do not duplicate or nearly duplicate existing names	Reviews proposed name for eligibility; reviews address changes	Planning & Zoning Commission unless unanimous consent of adjacent property owners	Need for change; Appropriateness of new name, if honorary; setting; assignment of costs*
Addition of secondary (honorary or memorial) street or alley name	N/A, discretion or policy of the City Council	Any person or business with Council sponsorship or civic organization	Adjacent property owners; recognized neighborhood association, or community improvement district (if applicable)	Notable persons, events, historical street names, or places**	Reviews name for possible duplication with existing street names	As assigned by Council at its discretion	Appropriateness of name & setting; type of signs; ***assignment of costs

*Subject to availability of funds, City may pay sign costs for individuals and non-profits requesting names; for-profit corporations/organizations required to pay costs for names deemed to be for their benefit

** Notable persons criteria as established by the City Council. Proposed: Names of notable persons who have been deceased for two years or more; association with outstanding service to the community, distinguished leadership, acts of heroism, tragic events, or historical figures.

*** Standard secondary street sign is a brown or blue sign below the street name sign. Non-standard, ground-mounted signs may be used in some situations.