

MEMORANDUM OF UNDERSTANDING
BETWEEN
THE MISSOURI STATE HIGHWAY PATROL
AND
CITY OF COLUMBIA

1. PURPOSE: The purpose of this Memorandum of Understanding (MOU) between the Missouri State Highway Patrol (MSHP) and the City of Columbia, a municipal corporation of the State of Missouri, on behalf of the Columbia Police Department (hereinafter “City”), is to foster an understanding regarding the transmission, storage, and dissemination of the information received from or derived from systems managed and operated by MSHP. This includes systems that are not directly controlled by MSHP but where MSHP is part of the sharing or dissemination of the information.
2. The data provided will include, but may not be limited to, the MULES/NCIC Stolen Vehicle File and the MULES/NCIC Stolen License Plate file. Utilizing data recognition technology, City will receive current data in order to analyze the data collected through license plate or other video surveillance system for law enforcement purposes only.
3. MSHP Responsibilities:
 - a. The MSHP will provide data files to City on a schedule set by the MSHP. The data will be provided through a standardized interface defined by the MSHP. MSHP will ensure the data is available on a best effort basis. MSHP will not guarantee availability of the data. The MSHP reserves the right to change the schedule of data availability with a 30-day notice. MSHP reserves the right to change the data and interface based upon changes in federal or state adopted standards for this type of data.
 - b. The MSHP provides the data as is to City. The MSHP is not responsible for corruptions, modifications, deletions, or confirmations of any information being provided. The MSHP is not responsible for any actions taken by consumers of the data provided. The information provided is lead information only and should be verified through checks of live MULES/NCIC data and confirmed with the entering agency in accordance with state and federal law.

4. City Responsibilities:

a. City will utilize the data provided for law enforcement purposes only and will not share the data with any non-criminal justice entity. City will not share the data with other law enforcement or criminal justice entities unless the required agreements are in place.

b. City is aware of and will adhere to MSHP/MULES/FBI/NCIC requirements including the need to update their local databases as FBI updates become available, ensuring that those numbers deleted from the originating system(s) are also deleted from all local databases.

c. City will adhere to all state and federal statutes and regulations, FBI CJIS Security Policy, NCIC Policy and MULES Policies & Standards with respect to criminal justice data which includes personally identifiable data.

5. Either party may terminate this MOU upon 30 days written notification to the other party.

6. City must report, in writing, any security incident or breach that could involve the release of data received or derived from data received from the MSHP within 4 hours of the discovery of the incident.

7. The MSHP may suspend the release of data to City in the event there is a reported or perceived security breach or misuse of the data. MSHP reserves the right to audit the City to ensure compliance. If there is documented misuse or loss of data through a security incident, or any other violation of any term of this MOU, the MSHP may immediately terminate the MOU and stop the release of data to City.

8. The City agrees that all criminal justice information obtained as a result of this agreement is to be used only for the administration of criminal justice by the Columbia Police Department, in accordance with applicable Missouri law.

IN WITNESS WHEREOF, the parties hereto have executed this MOU by their duly authorized representatives as of the date of the last signatory to this MOU.

CITY OF COLUMBIA, MISSOURI

BY: _____
De'Carlon Seewood, City Manager

DATE: _____



ATTEST:

By:

Sheela Amin, City Clerk

APPROVED AS TO FORM:

By:

Nancy Thompson, City Counselor/mc

CJIS Systems Officer, Missouri
State Highway Patrol

Chief, Columbia Police Department

Date

Date