



Department Source: Economic Development

To: City Council

From: City Manager & Staff

Council Meeting Date: September 18, 2023

Re: Authorize an Airport Master Plan Study Agreement with Burns and McDonnell Engineering Company, Inc. for Columbia Regional Airport.

## Executive Summary

Authorizing an Airport Master Plan Study Agreement with Burns and McDonnell Engineering Company, Inc. related to the update of the Airport Master Plan for Columbia Regional Airport. Funding of approximately \$1.8 million for the plan was appropriated by Council at their July 17, 2023 meeting. This is a requirement of the Federal Aviation Administration (FAA) and they will reimburse the City 90% of this amount.

## Discussion

The Airport Master Plan update is a requirement of the Federal Aviation Administration (FAA), and Columbia Regional Airport has received a grant offer from the FAA to prepare an update to the current 2009 Airport Master Plan. Funding for the plan was appropriated on 7/17/23 per Council Bill 155-23.

Staff is requesting Council authorize the City Manager to execute the Airport Master Plan Study agreement with Burns & McDonnell Engineering Company, Inc. for the preparation of the Airport Master Plan update. The detailed scope of services provides 13 elements of study which include:

1. Pre-Planning and Project Coordination
2. Stakeholder Involvement
3. Airport Inventory
4. Aviation Forecasts
5. Facility Requirements
6. Alternatives Development and Evaluation
7. Glycol Considerations
8. Environmental Documentation
9. Airport Layout Plans
10. Facilities Implementation Plan
11. Sustainability Initiatives
12. Financial Feasibility Analysis
13. Final Report and Project Closeout

The agreement with Burns & McDonnell Engineering Company, Inc. is for a total of \$1,803,270. The FAA will reimburse the City 90% of this amount.



## Fiscal Impact

Short-Term Impact: The consultant agreement of \$1,803,270 has been appropriated with 90% from federal revenue and 10% local match from Transportation Sales Tax.

Long-Term Impact: N/A

## Strategic & Comprehensive Plan Impact

### Strategic Plan Impacts:

Primary Impact: Reliable Infrastructure, Secondary Impact: Organizational Excellence, Tertiary Impact: Inclusive Community

### Comprehensive Plan Impacts:

Primary Impact: Infrastructure, Secondary Impact: Inter-Governmental Cooperation, Tertiary Impact: Mobility, Connectivity, and Accessibility

## Legislative History

07/17/2023	B155-23 - Amending the FY 2023 Annual Budget by appropriating the sum of \$1,638,000.00 from Account No. 5540-461000 and the sum of \$182,000.00 from Account No. 2210-411000 to the Airport Account No. 55406210-504023 for the Airport Master Plan update.

## Suggested Council Action

Authorize the City Manager to execute the Airport Master Plan Study agreement with Burns & McDonnell Engineering Company, Inc. for the preparation of the Airport Master Plan update.