AMENDMENT TO THE FY2022 ANNUAL BUDGET - INTRADEPARTMENTAL TRANSFER OF FUNDS REQUESTS FOR FY22 - PERIOD ENDING 09/09/22

NON-CAPITAL

DEPARTMENT, ITEM #	TRANSFER FROM ACCOUNT	TRANSFER TO ACCOUNT	AMOUNT	DESCRIPTION
City Manager's Office/Administration				
1	11000510 - 504990	11004540 - 504990	$25,000.00	
	Contractual Services	Contractual Services		A transfer of funds is requested to cover AAAA Change contract. Contract is paid out of CMO, but is administered through PHHS Human Services. Personnel costs are from the DEI Coordinator position, which was funded in FY22, but will not be filled until FY23
2	11000510 - 500101	11000510 - 500184	$5,000.00	
	Permanent Positions	Non-Accountable Auto Allowance		A transfer of funds is requested as the Public Information Officer has not been paid auto allowance since date of hire. This is to retro-pay her for the car allowance.
Economic Development/Airport				
1	55406230 - 501330	55406230 - 506641	$3,764.00	
	Terminal Janitorial Supplies	Terminal Other Equipment		A transfer of funds is requested as the airport was approved for the purchase of a floor scrubber to be used in the new terminal as part of the FY22 budget. Previous staff obtained quotes for scrubbers with a 20" cleaning path; however, it has been determined that a scrubber with a larger cleaning path would be more effective and efficient for the new 52,000 sq ft terminal. Staff is requesting to transfer available funds in the janitorial supplies budget to purchase a floor scrubber with a 26" cleaning path and which will also hold more cleaning solution and water.
Fire/Administration/EMS				
1	11002320 - 506653	11002320 - 501340	$50,000.00	
	Software	Fuel, Oil & Lubricants		A transfer of funds is requested to cover the cost of gasoline for the fire trucks and other department fleet vehicles.
2	11002320 - 506653	11002320 - 501410	$50,000.00	
	Software	Parts - Fleet Maintenance		A transfer of funds is requested to cover the cost of fleet parts for the fire trucks and other department fleet vehicles.

3	11002320 - 506653	11002310 - 501701	$8,000.00	
	Software	Clothing & Uniforms		A transfer of funds request to cover the cost of new employee uniforms. August recruit class was over hired from the FY23 budget. Funds for the uniforms needed now will not be available until after October 1.
4	11002320 - 506653	11002310 - 505990	$10,000.00	
	Software	Contractual Services		A transfer of funds is requested to cover the cost of instruments and appliances for fire stations.
Public Works/Streets				
1	11006022 - 504990	11006022 - 501100	$100,000.00	
	Miscellaneous Contractual	Construction Materials		A transfer of funds is requested from Street Maintenance Miscellaneous Contractual to Street Maintenance Construction Materials. The funds will be used to cover overages in the FY22 budget.
Public Works/Streets				
2	11006025 - 504990	11006024 - 501612	$13,000.00	
	Miscellaneous Contractual	Outside Work		A transfer of funds is requested from Street Snow Miscellaneous Contractual to Street Traffic Control Outside Work. The funds will be used to cover overages in the FY22 budget.
Public Works/Fleet				
1	67206810 - 504990	67206810 - 506641	$4,000.00	
	Contractual Services	Other Equipment		A transfer of funds is requested from Fleet Contractual Services to Fleet Other Equipment. Fleet received a quote for the repair and upgrade last year, however once Mid State Petroleum started the upgrade, they discovered that one more chip key reader was needed to complete the upgrade. The funds will be used to complete the fuel vending system upgrade.
Parks & Recreation/Park Services				
1	11005410 - 500101	11005440 - 501420	$10,000.00	
	Park Management Permanent Positions	Park Maintenance Equipment Parks		A transfer of funds is requested for FY22 to cover increased expenses of equipment parts for maintenance repairs. The account is currently over budget and the additional funds are needed for the remainder of FY22.

2	11005010 - 500101 Park Admin Permanent Positions	1005420 - 501100 Park Management Construction Materials	$20,000.00	A transfer of funds is requested for FY22 to purchase replacement carpet for the Parks Management Center. The front west wing is scheduled to have the carpets replaced due to a sewage backup. These funds are to purchase additional materials for the rest of the building so the carpet tiles will match. Existing carpet is approximately 20 years old.
3	11005440 - 500101 Park Maintenance Permanent Positions	11005440 - 503530 Park Maintenance Water	$12,000.00	A transfer of funds is requested for FY22 to cover increased water expenses due to a recent water leak at Flat Branch spraygrounds. The water leak was repaired and staff are working on additional improvements to prevent future issues. The account is currently out of funds and the additional funds are needed for the remainder of FY22.

Parks & Recreation/Park Services

1	07220675 - 504993 Water Distribution - Nonrecurring Contracts	07220665 - 503531 Water Distribution - Natural Gas	$3,500.00	A transfer of funds is requested for unanticipated increase in natural gas utility expenses throughout the fiscal year.
2	07120643 - 504993 Water Production - Nonrecurring Contracts	07120626 - 503532 Water Productions - Electric	$100,000.00	A transfer of funds is requested for higher electric utility expenses due to the Water Treatment Plant running more than normal this summer due to water production being higher than in previous years.
3	07120643 - 504993 Water Production - Nonrecurring Contracts	07120626 - 503532 Water Productions - Electric	$75,000.00	A transfer of funds is requested for higher electric utility expenses due to the Water Treatment Plant running more than normal this summer due to water production being higher than in previous years.
4	07120652 - 504992 Water Production - Large Annual Contracts	07120642 - 501110 Water Production - Treatment Chemicals	$160,000.00	A transfer of funds is requested for unanticipated contract increases for water treatment chemicals.
5	07120643 - 504993	07120642 - 501110	$34,000.00	

Water Production - Nonrecurring Contracts	**Water Production - Treatment Chemicals**	**A transfer of funds is requested for unanticipated contract increases for water treatment chemicals.**