



# City of Columbia, Missouri

## Meeting Minutes

### Airport Advisory Board

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Monday, September 25, 2023  
3:00 PM

Regular

Columbia Regional  
Airport Conference  
Room  
11350 S Airport Dr  
Columbia, MO 65201

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#### I. CALL TO ORDER

The meeting was called to order at 3:01 PM.

**Present:** 6 - B.J. Hunter, Matthew Jenne, Todd Culley, Gary Thompson, Thomas Richards and Randa Rawlins

**Excused:** 3 - Britt Smith, Jon Poses and Raman Puri

**Non-Voting:** 1 - Mike Parks

#### II. INTRODUCTIONS

Board members, staff (Lauren Weber), and guest (Miranda Diaz, ABC 17) introductions.

#### III. APPROVAL OF AGENDA

Todd Culley made a motion to approve the agenda as submitted with a second by Randa Rawlins. Motion passed unanimously.

#### IV. APPROVAL OF MINUTES

##### AAB Meeting Minutes August 2023

Attachments: [AAB Meeting Minutes August 2023](#)

The open session portion of the August 23, 2023 meeting minutes were approved as submitted with a motion by Randa Rawlins and a second by Matt Jenne. The minutes were approved unanimously.

#### V. OLD BUSINESS

None.

#### VI. NEW BUSINESS

##### AFSS Facility Tour

Mike stated that they will conduct a tour of the AFSS Building after the meeting, and that construction for the updates will go out to bid in December 2023. He plans on construction beginning in spring 2024 and being completed by the end of 2024.

#### VII. REPORTS

### **Report from Mike Parks**

Mike Parks presented his report to the Board:

-Mike provided the Board with the language of the ordinance from the changes made in August 2022, as he and Tom attended the City Council meeting held last week. Mike stated that he provided these draft changes to Council, who was very supportive. He said that the only change proposed was that Mayor Buffaloe requested that the Board not report directly to the City Manager, to which the Board agreed. Mike explained that the first read will be on October 16, and will go into effect after receiving Council approval in November.

-Mike stated that last week the Missouri Chamber of Commerce held a transportation conference at in Columbia, where he spoke about COU. He said he received a lot of good feedback and learned that Kansas City's challenges are similar to Columbia's, although they experience them at a larger scale.

-Mike anticipates the agreement on concessions at the Airport will go to City Council for approval on October 16. He said that he took the feedback and requests presented during August's closed session into consideration while negotiating with the vendor.

-Mike stated that he has not received a response from the City's Procurement Department regarding moving forward with the marketing agency since last month, as the purchasing agent has been out dealing with a family emergency. Mike has reached out to Woodruff to extend their contract for 90 days to avoid any lapse.

-Mike said that enplanements were down slightly, which is normal for August, but that they still increased from last year (8,234 in August 2023 compared to 6,726 in August 2022). He said that they will add an additional daily flight to Chicago, which will depart at 11:45 AM from 10/5 to 10/26, which he hopes American Airlines will keep as a permanent addition in the future.

-Mike stated that they were able to procure a part to complete a temporary fix to the ILS, so it is now up and running ahead of schedule.

### **VIII. GENERAL COMMENTS BY PUBLIC, MEMBERS AND STAFF**

Tom inquired about the status of the adopt-a-spot at the new roundabouts on the exits off of Highway 63. Mike said he reached out to the City, as Amazon had submitted a request to adopt that spot, but that they seem to be waiting to get approval for funding. Tom then asked about signage on the new terminal. Mike explained that there is no signage planned for the building itself, only on the road. Mike said that it would be a good topic for the Board to address at a future meeting.

Tom stated that a member of the Board had asked whether they have to meet at the Airport each month. Randa Rawlins, Matt Jenne, and BJ Hunter all agreed that most of the meetings should be held in the new terminal but that they don't all have to be, especially with the potential for bad weather in the upcoming winter months.

### **IX. NEXT MEETING DATE**

October 25, 2023

### **X. ADJOURNMENT**

The meeting adjourned at 3:37 PM with a motion by Todd Culley and a second by Randa Rawlins. Motion passed unanimously. The Board then took a short tour of the future

AFSS Building.

Members of the public may attend any open meeting. For requests for accommodations related to disability, please call 573-874-CITY (573-874-2489) or email CITY@CoMo.gov. In order to assist staff in making the appropriate arrangements for your accommodation, please make your request as far in advance of the posted meeting date as possible.