



# City of Columbia

701 East Broadway, Columbia, Missouri 65201

Department Source: Finance

To: City Council

From: City Manager & Staff

Council Meeting Date: March 17, 2025

Re: Amending the FY 2025 Annual Budget for second quarter appropriation of funds.

## Executive Summary

For FY 25, budget adjustments will be compiled by Finance and brought to City Council for consideration on a quarterly basis. For the second quarter, adjustments are requested by Public Health and Human Services, Human Resources, Parks and Recreation, Electric, Stormwater, Fire, Police, City Manager's Office, Finance, Parking CIP, Parks & Recreation CIP, Streets CIP, Electric CIP, Fire CIP, Sewer CIP, Stormwater CIP, and VERF.

## Discussion

### OPERATING:

#### **Public Health and Human Services: \$2,000**

This request would appropriate **\$2,000** from the Health donation account (Contributions Fund) for Project Homeless Services Connect.

#### **Human Resources: \$125,000**

This request would appropriate **\$125,000** in additional funds to engage professional consultants for recruitment services to fill the following key positions: Economic Development Director, Assistant City Manager, Community Development Director, and Utilities Director. Recruiting for high-level positions is essential due to retirement and the growing challenges of attracting top talent. Given the specialized nature of these roles, traditional recruitment methods often fail to secure the most suitable candidates. Executive search firms are experts in identifying and attracting highly qualified individuals for senior leadership positions.

#### **Parks and Recreation: \$30,000**

The department requests an additional **\$20,000** for contractual services at the Activity and Recreation Center (ARC). The department has already expended its entire contractual services budget for FY 25 and needs additional authority to pay for services for the remainder of the fiscal year.

The department also requests to appropriate **\$10,000** from the Memorial/Heritage Tree donation account (Contributions Fund) to the Forestry division for tree plantings. Funds will be utilized to purchase and plant trees at Albert-Oakland Park that will be available for adoption.

#### **Electric: \$500,000**

This request is to appropriate **\$250,000** from retained earnings to the Electric operating account to replace street light poles that are failing. Recent street light pole failures accelerated the need to replace street light poles.



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This request will appropriate **\$250,000** to complete the overhaul of the Municipal Power Plant cooling tower. This overhaul will add 8-10 years of useful life to the cooling tower.

## **Fire: \$15,000**

The Fire department would like to request **\$15,000** to send 5 officers to Incident Command Instructor Compliance Training for Type IV/V Incidents (train the trainer). The training program is a certification system that defines standard command practices for all CFD emergency operations. The training program for the Blue Card meets the cognitive requirements of NFPA, IFSAC, and DOD requirements for Hazard Zone operations.

## **Stormwater: \$5,000**

This request would appropriate **\$5,000** from Storm Water retained earnings to the Storm Water operating budget for the Hinkson Creek collaborative adaptive management (CAM) study with Boone County and The University of Missouri.

## **Police: \$30,000**

Requesting an appropriation of **\$10,000** for a one-time purchase of Police Evidence Drying Cabinet that was originally approved as an FY24 NDI but did not get purchased before fiscal year end.

Requesting appropriation of **\$20,000** for a replacement LiveScan machine from the restricted "Inmate Prisoner Detainee Security Surcharge" fund per Ordinance 15-19(b)(5).

## **Finance: \$5,373,535.25**

Originally, the total amount for the American Rescue Plan Act (ARPA) was appropriated once the project where chosen by the Council. But, the appropriations for the ARPA funding does not move from one year to the next, unless encumbered before the end of the fiscal year (FY). At the end of FY24, there were a few contracts that had not been sent to council for approval. This request would appropriate the remaining balance of **\$5,373,535.25** of ARPA funds associated with the final contracts.

## **Project Management Office: \$80,000**

The Project Management Office is requesting funds for a third-party data architect and other contractual items related to this position as needed. This request was originally included in the FY 25 budget process, but was somehow removed.

## **CAPITAL PROJECTS:**

Once a capital project is complete, there may be funds remaining in the capital account. Staff must gain council approval to move those remaining funds from the completed projects to ongoing projects that may need additional funds. This is the case for the majority of the listed changes, unless additional funding is stated.

## **Parking CIP: \$202,808.61**

This request would move **\$10,488.10** in funds from Parking Project PK065 (Camera System Replacement) to Parking Project PK066 (Major Maintenance Plaza Garage).



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This request would move **\$192,320.51** in funds from Parking Project PK067 (Major Maintenance – 8th and Cherry Parking Structure) to Parking Project PK066 (Major Maintenance Plaza Garage).

## **Parks and Recreation CIP: \$370,000**

Parks and recreation has the fund balance to cover all of the listed additional capital cost.

This request would appropriate an additional **\$15,000** to Parks and Recreation Project 00676 (Albert-Oakland Park Improvements) for parking lot improvements and concrete walkway repairs. Funds would be used to add a concrete curb to the resurfaced parking lot and make concrete walkway repairs to areas that were cracked or broken during construction.

This request would appropriate an additional **\$30,000** to Parks & Recreation Project 00826 (Cosmo Rec Area: Northeast Quarry Bike Park) to complete the final portions of the project including installation of steel fabricated features, final landscaping and turf establishment, and utilities installation.

This request would appropriate an additional **\$100,000** to Parks & Recreation Project 00845 (Cosmo Rec Area: Rainbow Softball Center) to replace the failing sewer grinder pump that serves the Rainbow Complex Center. Restrooms and concession cannot be used without this system. Failure to replace the system would require the department to pay for portable toilets and reduce concession revenue.

This request would appropriate an additional **\$25,000** to Parks & Recreation Project 00904 (Lake of the Woods Recreation Area Pool Improvements) to cover the cost of lights and siding.

This request would appropriate **\$200,000** to Parks & Recreation Project 00946 (Northeast Event Center) to recover the roof at Northeast Regional Park Northeast Event Center. The roof currently has more than 20 leaks and is disrupting facility rentals.

## **Streets CIP: \$711,134.93**

This request would move **\$1,702** from Streets Project 00551 (Worley Street Pedestrian Signal Improvements) to Streets Project 40158 (Annual Streets).

This request would move **\$45,082.69** from Streets Project 00568 (Ridgmont Bridge Repair) to Streets Project 40158 (Annual Streets).

This request would move **\$10,000** from General Government Project 00659 (Grissum Building Renovations) to Streets Project 00935 (North Salt Dome Renovations).

This request would move **\$82,986.58** from Streets Project 00752 (Smith Dr Traffic Calming) to Streets Project 00646 (Annual Traffic Calming).



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This request would move **\$2,405** from Streets Project 00802 (Oakland Gravel Rd Sidewalk: Vandiver to Grizzly) to Streets Project 00897 (Oakland Gravel: Smiley Blue Ridge).

This request would move **\$200,000** from Streets Project 00816 (Green Valley Bridge Repair) to Streets Project 00944 (Old Plank Culvert Replacement).

This request would move **\$166,142.49** from Streets Project 00820 (Grindstone Parkway Sidewalk) to Streets Project 00929 (State Farm Parkway & Old Nifong Intersection).

This request would move **\$1,000.60** from Streets Project 00824 (Russell Blvd Traffic Calming) to Streets Project 00646 (Annual Traffic Calming).

This request would move **\$75,000** from Streets Project 00851 (Chapel Hill Sidewalk: Fairview to Face Rock) to Streets Project 00618 (Chapel Hill Roundabout).

This request would move **\$13,589.01** from Streets Project 00855 (Garden-Carnation to I-70 Traffic Calming) to Streets Project 00646 (Annual Traffic Calming).

This request would move **\$32,863.35** from Streets Project 00856 (Hanover Blvd-Riney to Clark Traffic Calming) to Streets Project 00646 (Annual Traffic Calming).

This request would move **\$10,363.21** from Streets Project 00857 (Hulen Dr-Rollins Rd to Ridgefield Traffic Calming) to Streets Project 00646 (Annual Traffic Calming).

This request would move **\$20,000** from Streets Project 00646 (Annual Traffic Calming) to Streets Project 00898 (East Walnut Traffic Calming).

This request would move **\$20,000** from Streets Project 00646 (Annual Traffic Calming) to Streets Project 00899 (Rollins Traffic Calming).

This request would move **\$30,000** from Streets Project 00646 (Annual Traffic Calming) to Streets Project 00945 (Whitegate Dr Traffic Calming).

## **Electric CIP: \$895,343**

This request will move **\$300,000** from the Substation Transformer Replacement project to the Perche Creek 161 kV Bus Reconfiguration project.

This request will move **\$200,000** from the Substation Transformer Replacement project to the Perche Substation Transformer project.

This request will move **\$200,000** from the Replace/Upgrade Substation Switchgear project to the Perche Substation Transformer project.



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This request will move **\$195,343** from the Landfill Generator Unit #4 project that is complete to the Perche Creek 161 kV Bus Reconfiguration project.

## **Fire CIP: \$2,546,708.22**

This request is to appropriate **\$202,604.01** from project 00733 Fire Station #11 and **\$2,344,104.21** from capital project reserves, to Fire Station #10 for the Fire Marshal's renovations to existing structure on property at 1020 El Chaparral Ave S.

## **Sewer CIP: \$845,500**

This request will move **\$135,500** from the Sunset Lane Sewer Project that is complete to various projects.

This request will move **\$710,000** from the Highway 63 Connector - South of I-70 sewer Project that is complete to various projects.

## **Stormwater CIP: \$190,000**

This request will move **\$45,000** from the Sexton & Jackson Stormwater project to the Bernadette Stormwater project.

This request will move **\$25,000** from the Ross Street Outlet Stormwater Improvement Project that is complete to the Bernadette Stormwater Project.

This request will move **\$60,000** from the Worley & Again Stormwater project to the Crestridge Drive Culver Stormwater project.

This request will move **\$60,000** from the Mill Creek Alhambra Stormwater project, which is complete, to the Brandon Road Stormwater project.

## **Vehicle and Equipment Replacement Fund (VERF): \$249,696**

This request would move vehicle and equipment replacement appropriations budgeted in the wrong division into the correct divisions in the Vehicle and Equipment Replacement Fund (Fund 6770) and the Parking Vehicle and Equipment Replacement Fund (Fund 5562). **\$85,473** to the Parking Enforcement division of the Vehicle and Equipment Replacement Fund and **\$164,223** to the Parking Vehicle and Equipment Replacement Fund.

### Fiscal Impact

Short-Term Impact: Total new funding of \$6,530,535.25, and \$5,641,190.76 in re-appropriations

Long-Term Impact: N/A

### Strategic & Comprehensive Plan Impact

#### Strategic Plan Impacts:

Primary Impact: Reliable Infrastructure, Secondary Impact: Safe Neighborhoods,

#### Comprehensive Plan Impacts:

Primary Impact: Not Applicable



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## Legislative History

Date	Action
09/16/2024	B179-24 Adopting the FY 2025 Annual Budget for the City of Columbia. <a href="#">B179-24</a>

## Suggested Council Action

Approve the listed budget adjustments.