



Department Source: Public Works

To: City Council

From: City Manager & Staff

Council Meeting Date: December 19, 2022

Re: Authorizing Amendment No. 1 for the Professional Engineering Services with Bartlett & West, Inc. for Phase 2 Design Services of the Ash Street Improvement Project.

## Executive Summary

Authorizing the City Manager to execute Amendment No. 1 of the professional engineering services agreement with Bartlett & West Inc. for phase 2 design services related to the Ash Street Improvement project.

## Discussion

Bartlett & West, Inc. was chosen through the request for qualifications process to provide design services for the Ash Street Improvement project. On November 1, 2021, Council adopted Resolution 172-21 authorizing a professional engineering services agreement with Bartlett & West, Inc. for the design services. The design services are to be completed in two separate phases.

Phase 1 design services have been completed. It included a corridor study, development of concept plans, and the public engagement process to determine the best improvement option for the corridor. The public engagement process included two interested parties meetings, two project walk-throughs, and the public hearing. The public hearing was held at the September 6<sup>th</sup> council meeting and at that time Council directed staff to proceed with final plans and specifications for the pedestrian and bicycle improvements along Ash Street between Clinkscapes Road and Providence Road. The phase 1 design services was for a not to exceed amount of \$95,221.

Phase 2 design services will include the completion of the topographic survey, preliminary plans, right of way plans, and final plans and specifications for construction for the pedestrian and bicycle improvements. As requested by Council during the public hearing, phase 2 design services include time for additional public engagement during the development of the plans and the easement acquisition process. The amendment for the phase 2 design services is for a not to exceed amount of \$432,842 and is funded by the 0.25% Capital Improvement Sales tax.

It is anticipated that the design and right of way acquisition will be completed in 2023. The construction of the improvements is anticipated to be completed during the summer and fall of 2024.



## Fiscal Impact

Short-Term Impact: Professional engineering services agreement for a not to exceed amount of \$528,063 and is funded by the 0.25% Capital Improvement Sales tax.

Long-Term Impact: Sidewalk maintenance is the responsibility of the adjacent property owner.

## Strategic & Comprehensive Plan Impact

### Strategic Plan Impacts:

Primary Impact: Reliable Infrastructure, Secondary Impact: Secondary, Tertiary Impact: Tertiary

### Comprehensive Plan Impacts:

Primary Impact: Infrastructure, Secondary Impact: Mobility, Connectivity, and Accessibility, Tertiary Impact: Tertiary

## Legislative History

Date	Action
10/17/2022	PH32-22 Proposed construction of improvements on Ash Street between Providence Road and Clinkscapes Road.
09/19/2022	R133-22 Setting a public hearing: proposed construction of improvements on Ash Street between Providence Road and Clinkscapes Road.
11/01/2021	R172-21 Authorizing an agreement for professional services with Barlett & West, Inc. for design services relating to nonmotorized/pedestrian and intersection improvements along Ash Street, between Providence Road and Clinkscapes Road.

## Suggested Council Action

Authorize the City Manager to execute Amendment No. 1 to the professional engineering services agreement with Bartlett & West Inc. to provide phase 2 design services for the Ash Street improvement project.