



City of Columbia, Missouri

Meeting Minutes - Draft

Human Services Commission

Tuesday, May 9, 2023
7:00 PM

Regular

Department of Public
Health and Human
Services, Training
Room 1, 1005 W.
Worley St.

I. CALL TO ORDER

Present: 8 - Diane Suhler, Lynn Kleopfer, Kimberly Getzoff, Joy Cook, Rachel Cooper, Alexandria Teagarden-Monk, Michael Nguyen and Barbie Banks

Excused: 1 - Elijah Thorn

Absent: 1 - Stacy Ford

Getzoff called the meeting to order at 7:06 pm

II. APPROVAL OF AGENDA

Teagarden moved to approved the agenda, Kleopfer seconded. The motion passed unanimously.

III. APPROVAL OF MINUTES

Nguyen moved to approved the minutes, and Suhler seconded the motion. The motion passed unanimously.

Commissioner Barbie Banks introduced herself to the commission.

April 11, 2023

Attachments: [HSC Draft Minutes 4-11-23](#)

IV. OLD BUSINESS

A. FY2024 RFP Social Services

Hollis said the revised draft of the FY2024 RFP for social services was sent to the commission confidentially, prior to the meeting. Nguyen moved to approve the 2024 RFP Social Services. Teagarden seconded. The motion passed unanimously.

Hollis said that site visits will again be scheduled early, based on the letters of intent. Letters of intent will be due from providers by the end of July. Proposals are due by the end of August. After that commissioners will review the responsive proposals and participate in site visits, prior to the October meeting. Commissioners are expected to have their ratings and comments and questions prepared for the October meeting. Hollis said he will set up Apricot training sessions for the new commissioners in August. Hollis encouraged commissioners to attend the RFP information session to be held on July 18, 2023 at 10:00 a.m. He will attempt to record the training but said it is challenging due to limited technology in the department's training room.

V. NEW BUSINESS

None

VI. REPORTS

A. Housing and Community Development Commission Representative Report

Suhler said that the Housing and Community Development will be holding hearing with applicants for CDBG/HOME funding. A presentation on state of Missouri Sunshine law was provided at the previous meeting.

B. Staff Report

Hollis said that the City ARPA Letters of Intent have been reviewed by the internal team. Communications have been sent regarding the letters of intent that have been declined. City staff is working on communications to organizations that will be invited to submit full proposals in Apricot.

The Columbia City Council will consider a request from the city manager for a Sr. Planner for human services. This proposed planner will work on a variety of tasks but will have an emphasis on homelessness. Humans Services is looking for a new administrative support assistant as well.

The revisions to the taxonomy of services have been completed and have been uploaded to Apricot.

Hollis said that City staff are working on getting quotes for improvements to the Ashley St. Center facility to make it more accommodating for Room at the Inn and possibly Loaves and Fishes and/or Turning Point. To have those services in the Ashley St. Center will require improvements to the kitchen and the addition of laundry facilities and showers, with additional bathrooms. Those quotes will be presented to City leadership for consideration.

VII. GENERAL COMMENTS BY PUBLIC, MEMBERS AND STAFF

None

VIII. NEXT MEETING DATE

October 10, 2023

IX. ADJOURNMENT

The meeting adjourned at 7:52 pm.

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